



**PROPOSAL FOR OUTSOURCED
FINANCE/ACCOUNTING SERVICES
AND CONSULTING SERVICES**

City of Hallandale Beach

Introduction

Aclarian is a limited liability company headquartered in Tampa, Florida. While Aclarian is headquartered in Tampa, our local government services team covers the State of Florida, as we serve our clients wherever they are located within Florida. As it relates to serving our Florida government clients, our practice has no geographical boundaries.

Since Aclarian's inception, Andrew Laflin, the Company's founder and President, has assembled a team of highly experienced and talented individuals who have dedicated most of their careers to working in both local government and auditing environments in various capacities, from staff/senior accountant to senior management. Our team members leverage each other's strengths to provide a full-service model that is needed to fill the role of outsourced Finance & Accounting services and other consulting services. Our combined talents amount to vast knowledge, experience, and understanding in all needed areas.

We believe this proposal reflects our understanding of the City's needs while describing our significant governmental accounting experience and qualifications; our philosophy and methodology to conduct services; and our team knowledge and structure to meet those needs. We are committed to providing responsive, value-added services that align directly with the City's financial goals.

Outsourced Finance and Accounting Staffing

We are confident that Aclarian's experience serving similar governments, bolstered by our client-oriented philosophy and depth of resources, will make Aclarian an ideal qualified candidate to fulfill the scope of the engagement. We believe that you can depend on Aclarian for several uncommon advantages:

- **Experience Providing Financial Services to Similar Entities.** The professionals assigned to this proposal have a working knowledge of the City and its operations based on our experience providing similar services to other Florida municipalities.
- **A Focus on Providing Consistent, Dependable Service to Government Entities.** We differ from other firms in that we focus on the needs of Florida public sector clients. You will enjoy the service of members of our team who understand the issues and environment critical to governmental finance and operations. This experience has given Aclarian the insight and experience to serve these governmental entities with exceptional technical experience and client service.
- **Commitment to Innovation.** Aclarian team members ensure all compliance related functions, such as annual budget adoption, audit completion, and other ongoing operational and reporting requirements, are carried out in strict adherence to all applicable laws and regulations. Beyond compliance, Aclarian's mission is to assist its municipal clients with maximizing efficiency in its operations while functioning at a high level on behalf of its citizens, employees, and all other relevant stakeholders. We achieve this through critical evaluation of current business processes and development and implementation of achievable solutions.

Services to be Performed

- Perform duties and functions associated with the vacant Treasury Management position, including but not limited to cash flow forecasting, overseeing purchase and sale activity within the City's investment portfolio, recording accounting entries relating to investments, and preparing periodic reports on the City's deposit and investment balances and related activity.
- Assist in the completion of monthly bank reconciliations as needed and consult with City staff on implementing efficiency measures and other improvements over the City's ongoing bank reconciliation process.
- Obtain a detailed understanding of the City's impact fee collection and spending procedures and draft a policy and procedural document. Also, provide recommendations for business process improvement if applicable and incorporate into the policies and procedures document.
- Perform other related services as mutually agreed upon.

Proposed Rates for Aclarian Team Members – Piggyback Contract

The following table outlines the title and standard rate for proposed Aclarian team members by staff level for the engagement. The rates in the table below are based on **Specialized Consulting Services Solicitation no. 22-240282** with Pinellas Suncoast Transit Authority, which is intended to be utilized by the City of Hallandale Beach as a piggybacking mechanism.

Title	Rate
Senior Consultant	\$150/hr
Consultant	\$110/hr

Please do not hesitate to contact us with any questions you may have following the review of this proposal. I am pleased to assist you and can be reached at 813-784-3140 or by email at alafin@aclarian.com.

Sincerely,



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