



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		File No.:	Item Type:		1 st Reading	2 nd Reading
6/4/2025		25-162	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):		Funding Source:	Project Number:	
\$645,840		\$645,840		Tranche 2 Bond Proceeds	P2408	
Contract/P.O. Required		RFP/RFQ/Bid Number:		Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES		Jeffrey Towne Interim Director of Public Works	Public Works	
Strategic Plan Focus Areas:						
<input checked="" type="checkbox"/> Fiscal Stability		<input checked="" type="checkbox"/> Resident Services		<input type="checkbox"/> Public Safety	<input checked="" type="checkbox"/> Infrastructure & Mobility	
<input checked="" type="checkbox"/> Economic Development & Affordable Housing						
Implementation Timeline:						
Estimated Start Date: 6/4/2025				Estimated End Date: 11/1/2027		

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING A CCNA WORK AUTHORIZATION FOR CDM SMITH, INC. TO PROVIDE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES IN A NOT TO EXCEED AMOUNT OF SIX HUNDRED, FORTY-FIVE THOUSAND, EIGHT HUNDRED AND FORTY DOLLARS (\$645,840) FOR THE DIXIE HIGHWAY 16" FORCE MAIN PROJECT; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission approval to retain the services of CDM Smith, Inc., to design the Dixie Highway 16-Inch Force Main Improvements, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$645,840. The above-mentioned consultants will be providing services based on the following discipline: Civil Engineering Services. The opinion of probable cost of this project is \$4,054,500 (Exhibit 2).

Background:

The Public Works team continues to reassess the City's current infrastructure picture, based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

As identified in the March 2018 City of Hallandale Beach Wastewater Master Plan, the City's wastewater system is in need of planned capacity increase to serve a high-density residential and commercial district.

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 3).

In April 2022, the City received a grant award from the Florida Department of Commerce, Grant Contract No. IR041 in the amount of 2,813,471 which will largely fund the construction of the Dixie Highway Wastewater Force Main Project (Exhibit 5).

Current Situation:

To provide needed system capacity, the City intends to install approximately 1.3 miles of 16-inch wastewater force main along Dixie Highway connecting an existing 20-inch force main on SW 5th Street and proceeding northward to tie into the existing 24-inch force main on NW 10th Street and NW 2nd Avenue that connects to the City of Hollywood's large user meter.

CDM Smith, Inc., has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$645,840. This is inclusive of all subconsultants should they be utilized (Exhibit 4).

This agenda item requests the use of bond proceeds from Tranche 2 to fund the design contract. A bond reimbursement resolution for Tranche 2 bond funding was approved by City Commission in May 2025.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Additionally, Section 23-8(7) Continuing Services Agreements, Individual purchases for professional services not exceeding \$75,000.00 made pursuant to continuing services agreements resulting from a publicly solicited request for proposals may be approved by the City Manager.

Cost Benefit:

Design of this project will allow the City to leverage various funding sources and to take advantage of construction grant funds that have already been awarded to the City. Grant deliverables are on a deadline (48 months from April 2022), so time is of the essence. All grant conditions have recently been cleared for the project to begin. It is our expectation to utilize grant funds for construction first and any amount required above the grant amount will be funded via bond proceeds from Tranche 2. This is a great opportunity to take advantage of grant funds to help offset the cost of much needed projects that will help with improving our system's capacity to serve the community.

PROPOSED ACTION:

City Commission to consider the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Opinion of Probable Cost
Exhibit 3 – Resolution No. 2020-054
Exhibit 4 – Scope of Services Proposal
Exhibit 5 – Grant Agreement IR041

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Reviewed By: *Noemy Sandoval*
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Assistant City Manager