

CITY OF HALLANDALE BEACH, FLORIDA
MEMORANDUM

DATE: August 25, 2025

TO: Jeffrey Towne, Interim Director of Public Works/Operations

CC: Note: All parties below will only receive the award information memorandum via email.
Dr. Jeremy Earle, City Manager
Noemy Sandoval, Assistant City Manager
Troy Gies, Assistant Director of Public Works/Internal Operations
Marc Gambrill, City Engineer
Manga Ebbe, Construction Program Manager
Jesus Padron, Project Manager

FROM: Andrea Lues, Procurement Director *Andrea Lues*

**SUBJECT: AWARD INFORMATION MEMORANDUM BID # FY 2024-2025-27 THREE ISLANDS
GUARD HOUSE AND TRAFFIC CALMING PROJECT**

This project continues to be under a Cone of Silence. There is to be no communication with any of the firms until the date and time of the City Commission meeting when the award or rejection of the solicitation will be made.

If you have any questions on any of the items below, please make sure you contact the Procurement Director immediately for clarification.

Due to the size of the documents for this Project the following documents have been saved in the Department Folders (X:)/ Common Folder/Procurement Bid Name:

- Two (2) Bids received in response to this Bid
- Award Information Memorandum
- Bid Tabulation Sheet
- ITB Solicitation
- Addendum # 1
- City Clerk's List of Proposing Bid Opening Report
- Word version of the Agreement released with the Bid

Responsive Firms (From Lowest Bid Total to Highest Bid Total)

JVA Engineering Contractor Inc	Bid Amount	Bid Bond and Bonding Capacity	Variances	Legal Proceedings	References
	\$4,842,274.22	Risk Approved	None	None	Included
	MQR 1	MQR 2	MQR 3	MQR 4	MQR 5
	Met	Met	Met	Met	Met

TO: Jeffrey Towne, Interim Director of Public Works/Operations

CC: Dr. Jeremy Earle, City Manager
 Noemy Sandoval, Assistant City Manager
 Troy Gies, Assistant Director of Public Works/Internal Operations
 Marc Gambrell, City Engineer
 Manga Ebbe, Construction Program Manager
 Jesus Padron, Project Manager

FROM: Andrea Lues, Procurement Director

SUBJECT: AWARD INFORMATION MEMORANDUM BID # FY 2024-2025-27 THREE ISLANDS GUARD HOUSE AND TRAFFIC CALMING PROJECT

Non-Responsive Firms

<p>VENDOR CONFIRMED THEY CAN NOT COMPLETE THE WORK FOR THE CORRECTED TOTAL OF \$3,411,212.63.</p> <p>Bid submitted with total of \$4,859,907.00. This total cannot be verified against submitted unit pricing. Submitted Bid price sheet had F. MISCELLANEOUS CONSTRUCTION COSTS SUBTOTAL at \$1,927,487.51. As confirmed with the vendor, the firm added \$1,421,421.85 to the F. MISCELLANEOUS CONSTRUCTION COSTS SUBTOTAL for "General Conditions, Bond, O/H, Fee, etc".</p>					
Persons Services Corp	Bid Amount	Bid Bond and Bonding Capacity	Variances	Legal Proceedings	References
	NON-RESPONSIVE				
	MQR 1	MQR 2	MQR 3	MQR 4	MQR 5
	NON-RESPONSIVE				

Timeline of Bid

Release Date of Bid – July 8, 2025:

The release notice for the Bid was sent to over two thousand five hundred (2,500) vendors including, vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The Bid was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com/Euna OpenBids,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,
- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

Non-Mandatory Pre-Bid Meeting – July 21, 2025:

Two (2) firms attended the Pre-Bid Meeting.

Last Day for Questions for this project – July 24, 2025 by 5:00 PM

Responses Due – August 18, 2025 by 11:00 AM

TO: Jeffrey Towne, Interim Director of Public Works/Operations
CC: Dr. Jeremy Earle, City Manager
Noemy Sandoval, Assistant City Manager
Troy Gies, Assistant Director of Public Works/Internal Operations
Marc Gambrell, City Engineer
Manga Ebbe, Construction Program Manager
Jesus Padron, Project Manager
FROM: Andrea Lues, Procurement Director
SUBJECT: AWARD INFORMATION MEMORANDUM BID # FY 2024-2025-27 THREE ISLANDS GUARD HOUSE AND TRAFFIC CALMING PROJECT

Duties and Responsibilities

The Project Manager is responsible for preparing the agenda cover memo for recommendation of award of contract to the City Commission.

To make the determination for award of contract to the lowest responsive and responsible Firm, the Project Manager and Department Director must review the following:

- a) All the information provided for this Project through this award information memorandum.
- b) The Director and the Project Manager must review the variances and legal proceedings to make the determination that they recommend the vendor as they deem the bidder responsible. Responsible is defined by the Procurement Code as: Responsible bidder means a person who has the capability in all respects to perform fully the contract requirements, and integrity and reliability which will assure good faith performance. If the Director has any questions and/or wishes to discuss variances and/or legal proceedings a meeting can be called with the appropriate Department, that being Procurement, City Attorney and Risk Manager, to discuss and provide clarifications.
- c) *Reference Forms.* Review the references provided for the Firm that is recommended for award of contract prior to bringing a recommendation for award to the City Commission.
- d) Ensure the recommended responsive, responsible firm can:
 - i. Perform the services outlined in the RFP/Bid based on the Minimum Qualification Requirements (MQRs) of the document and/or addenda, as applicable.
 - ii. Can perform the scope of work as requested by the RFP/Bid.
 - iii. Can perform the work as stated in the Bid for the prices submitted and ensure there are no irregularities and/or concerns with Firm's proposed prices.
 - iv. The Bid Price Sheet submitted must be awarded as Proposed.

Rejection of Responses to the Bid

If the Bid is to be rejected, an agenda item must be prepared for the rejection. This is in accordance with Procurement Code Section 23-12, (4) Rejection of Bids.

TO: Jeffrey Towne, Interim Director of Public Works/Operations
CC: Dr. Jeremy Earle, City Manager
Noemy Sandoval, Assistant City Manager
Troy Gies, Assistant Director of Public Works/Internal Operations
Marc Gambrell, City Engineer
Manga Ebbe, Construction Program Manager
Jesus Padron, Project Manager
FROM: Andrea Lues, Procurement Director
SUBJECT: AWARD INFORMATION MEMORANDUM BID # FY 2024-2025-27 THREE ISLANDS GUARD HOUSE AND TRAFFIC CALMING PROJECT

Agenda Process

Please follow the City Clerk's Agenda process for the timeline and documents that are required. Please see the City Clerk's page, [here](#).

Attendance of recommended Firm(s) to the City Commission meeting

The Procurement Department will invite the recommended Firm(s) to the City Commission meeting if requested by the Department Director and/or the Project Manager. You must email the Procurement Director if the Firm(s) are to be invited and advise of the date of the City Commission Meeting.

Agreement Negotiation and Execution

This solicitation was released with the City Form Agreement. This agreement must be used by the department for contract execution. The agreement can be found, as detailed above, in the City Common Folder.

The Project Manager and the Department Director may proceed with contract negotiations after the Resolution for recommendation of award of contract has been executed.

The Project Manager is to fill out the Agreement with the pertinent information and proceed with coordinating the execution of the agreement, from the awarded firm to the City Manager through the City Attorney's office.