



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:		1 st Reading	2 nd Reading
8/5/2026	26-266	☒ Resolution ☐ Ordinance ☐ Other	Ordinance Reading	N/A	N/A
			Public Hearing	☐	☐
			Advertising Required	☐	☐
			Quasi-Judicial:	☐	☐
Fiscal Impact (\$):	Account Balance (\$):		Funding Source:	Project Number:	
\$65,840.00	\$ 67,403.00		490-3395W-565010 (\$33,440.00) 490-3395W-565020 (\$32,400.00)	P2212	
Contract Required:	P.O. Required:	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
☒ Yes ☐ No	☒ Yes ☐ No	RFP #2018-2019-012 Consultant Competitive Negotiation Act (CCNA) Continuing Professional Architectural and Engineering Services and Other Services	Marlon Lobban, Director	Public works	
Strategic Plan Focus Areas:					
☐ Fiscal Stability	☐ Resident Services	☐ Public Safety	☒ Infrastructure & Mobility	☐ Economic Development & Affordable Housing	
Implementation Timeline:					
Estimated Start Date: 8/23/2023			Estimated End Date: 4/1/2028		

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING A CHANGE ORDER TO WORK AUTHORIZATION FOR CCNA FIRM CALVIN, GIORDANO & ASSOCIATES, INC. TO PROVIDE ADDITIONAL ENGINEERING SERVICES FOR THE NE 14TH AVENUE WATERMAIN IMPROVEMENTS PROJECT FOR SIXTY-FIVE THOUSAND, EIGHT HUNDRED AND FORTY DOLLARS (\$65,840); AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission approval of Amendment No. 1 to the existing scope of work with Calvin, Giordano & Associates, Inc., for the NE 14th Avenue Watermain Improvements Project (P2212). The amendment increases the contract by \$65,840.00 to provide additional professional engineering services in accordance with RFP # FY 2018-2019-012, Consultant Competitive Negotiation Act (CCNA) Continuing Professional Architectural and Engineering Services and Other Services, for a new not-to-exceed project total of \$310,585.00. The above-listed consultant will provide services based on the following disciplines: Civil Engineering Services/Water Resources, Traffic Engineering and Construction Services.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 (Exhibit 2) authorizing continuing professional services agreements under RFP #FY 2018-2019-012 for a selected group of consulting firms, including Calvin, Giordano & Associates, Inc., in accordance with the Consultant Competitive Negotiation Act (CCNA).

Subsequently, on August 23, 2023, the City Commission approved Resolution No. 2023-084 (Exhibit 3), authorizing Calvin, Giordano & Associates, Inc. to provide professional design services for the NE 14th Avenue Watermain Improvements project.

The project includes the replacement and upsizing of approximately 4,000 linear feet of aging 14-inch watermain to enhance the reliability of the City's water distribution system and improve overall public health and safety.

Current Situation

During the permitting phase of Project P2212 – NE 14th Avenue Watermain Improvements, it was determined that existing pavement markings and signage within the corridor were not previously permitted and do not fully comply with Broward County Traffic Engineering Division (BCTED) requirements.

As a result, additional engineering services are required to revise and permit the pavement marking and signage plans, including roadway analysis, preparation of design exceptions, and coordination with Broward County agencies to obtain necessary approvals.

The proposed change order includes additional professional services required to support permitting, design modifications, grant assistance for environmental documentation (CATEX), and construction-phase services. These services include pavement marking and signage design revisions, permitting coordination with Broward County, preparation of environmental documentation, and supplemental construction engineering inspection services necessary to support the successful completion of the project.

These services were not included in the original scope but are necessary to maintain the project schedule and advance the project to construction, for this reason, in accordance with Resolution No. 2020-054, Calvin, Giordano & Associates, Inc. submitted a proposal

to provide additional professional engineering services for the amount not to exceed \$65,840.00 (Exhibit 4).

The City has an existing open Purchase Order No. 20240404 with Calvin, Giordano & Associates for this project. If this item is approved, the purchase order will increase from \$244,745.00 to \$310,585.00.

Why Action is Necessary:

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-16, Change Orders, (a) Any change in the contract price, scope of work or time for completion of any project purchase following the award of a contract shall be by a written change order, approved and executed with the same formalities as the contract.

Cost Benefit:

The additional professional services will address permitting deficiencies, regulatory requirements, and construction-phase support necessary to advance the NE 14th Avenue Watermain Improvements project. These services will improve roadway safety through compliant pavement markings and signage, support potential grant funding opportunities through required environmental documentation, and enhance construction oversight to minimize risks of errors, delays, and rework.

This amendment also protects the City's investment by facilitating timely project completion and ensuring the long-term reliability of the water distribution system, ultimately reducing the likelihood of future infrastructure failures and associated repair costs.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 - Resolution

Exhibit 2 - Resolution 2020-054

Exhibit 3 - Resolution 2023-084

Exhibit 4 - Calvin, Giordano and Associates - Proposal

Prepared By: Paula Velez

Paula Velez

Project Manager

Reviewed By: Marlon Lobban

Marlon Lobban

Public Works Director

Reviewed By: Clarence Woods

Clarence Woods

Assistant City Manager

Reviewed By: Noemy Sandoval

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Assistant City Manager