



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		File No.:		Item Type:		1 st Reading		2 nd Reading	
8/5/2026		26-269		☒ Resolution ☐ Ordinance ☐ Other		Ordinance Reading		N/A	
						Public Hearing		☐	
						Advertising Required		☐	
						Quasi-Judicial:		☐	
Fiscal Impact (\$):		Account Balance (\$):				Funding Source:		Project Number:	
\$150,000		Annual Appropriations \$61,000				4610-534010 348-6510-546080-P2416		N/A P2416	
Contract Required:		P.O. Required:		RFP/RFQ/Bid Number:		Sponsor Name:		Department:	
☒ Yes	☐ No	☒ Yes	☐ No	RFP # FY 2024-2025-05 ELEVATOR MODERNIZATION AND MAINTENANCE / REPAIR SERVICES		Marlon Lobban Director		Public Works	
Strategic Plan Focus Areas:									
☐ Fiscal Stability		☐ Resident Services		☒ Public Safety		☒ Infrastructure & Mobility		☐ Economic Development & Affordable Housing	
Implementation Timeline:									
Estimated Start Date: 5/1/2025						Estimated End Date: 4/30/2030			

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING A CHANGE ORDER TO RFP# FY 2024-2025-05 ELEVATOR MODERNIZATION AND MAINTENANCE/REPAIR SERVICES AGREEMENT THROUGH APRIL 30, 2030 WITH MAVERICK UNITED ELEVATOR, LLC FOR AN ADDITIONAL ONE HUNDRED AND FIFTY DOLLARS (\$150,000); AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks the City Commission's approval to increase the amount of the contract with Maverick United Elevator, LLC, for the Modernization and Maintenance/Repair of elevators specifically for the five (5) years of annual maintenance services for six (6) elevators by \$150,000, increasing the contract award amount from \$250,800 to \$400,800.

Background:

On April 8, 2025, City Commission approved Resolution # 2025-045 for contract award for, RFP# FY 2024-2025-05 Elevator Modernization and Maintenance/Repair Services, in the amount of \$250,800.00 to Maverick United Elevator, LLC (Exhibit 2). The contract included funding for the modernization of the elevators in City Hall and the Police Department and maintenance as well as maintenance and repair services for six (6) elevators throughout the City. The six (6) elevators locations include City Hall, Police Department, Fire Station #60, North City Beach, the Department of Public Works (Water Treatment Plant), and Fire Station #7.

The City only received one proposal for this work, which was from Maverick United Elevator, LLC. This company was awarded the contract.

Current Situation:

Since the contract award, additional modernization requirements, updated code related upgrades, and unforeseen maintenance and repair needs have been identified that were not anticipated during contract development. These additional requirements have resulted in costs exceeding the original contract amount and require additional funding to continue maintenance, repair, and operation of the City's six (6) elevators through the expiration of the agreement.

Further, the elevator at the North Beach Facility had not been operational or in use for several years and required immediate repairs and corrective work to restore it to a fully functional condition.

For these reasons additional funding is needed to maintain the six (6) elevators through April 30, 2030, the expiration of the contract.

The following is a summary of the contract authorized amount and expenditures incurred to date (7/1/26).

Contract Authorization (Reso #2025-045)	\$250,800.00
Less: City Hall / Police Department Elevator Modernization Cost.	(\$221,944.00)
Less: North Beach Facility Elevator Repairs	(\$18,570.00)
Less: Elevators Maintenance and Inspection Costs	(\$9,617.00)
Total Remaining Authorization to Expend	\$669.00

Why Action is Necessary:

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-5, Competitive procurement required; Procurement Mechanisms. (a) Except as otherwise indicated herein, all purchases of and contracts for equipment, supplies and contractual services in excess of the delegated spending authority, shall be based on a competitive procurement process. Furthermore, Section 23-9, Award, (e) The City Manager may award procurements within the delegated spending authority. All other procurements, except emergency procurements, require commission approval for award.

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-16, Change Orders, (a) Any change in the contract price, scope of work or time for completion of any project purchase following the award of a contract shall be by a written change order, approved and executed with the same formalities as the contract.

Cost Benefit:

Regular annual maintenance remains critical to sustaining uninterrupted elevator operation and ensuring compliance with State and County requirements. Investing in modernization now will help extend the lifespan of these essential systems while reducing long-term maintenance costs.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution
Exhibit 2 – Award Information Memorandum
Exhibit 3 – Agreement

Prepared By: Jeffrey "JT" Towne
Jeffrey "JT" Towne
Assistant Public Works Director

Reviewed By: Marlon Lobban
Marlon Lobban
Public Works Director

Reviewed By: Clarence Woods
Clarence Woods
Assistant City Manager

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager