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RESOLUTION NO. 2025 - 043

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION
OF THE CITY OF HALLANDALE BEACH, FLORIDA,
AUTHORIZING CHANGE ORDERS TO DESIGNS TO LIFT
STATION #12, LIFT STATION #13, AND LIFT STATION #14
FOR GRANT REQUIRED HARDENING ADDITIONS TO
DESIGN; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, pursuant to Code of Ordinances, Chapter 23, Section 23-12(7), any change in the contract price, scope of work or time for completion of any project following the award of a contract requires approval of the city commission for change orders exceeding the total amount awarded by the city commission by more than either ten percent of the contract cost or \$50,000.00, whichever is less; and

WHEREAS, in 2021, the City Commission adopted 1) Resolution No. 2021-121 to engage CCNA firm Calvin, Giordano and Associates to design improvements to Lift Station #12 in the amount of \$297,102.00, 2) Resolution No. 2021-125 to engage CCNA firm Kimley-Horn and Associates, Inc. to design improvements to Lift Station #13 in the amount of \$203,636, and 3) Resolution No. 2021-064 to engage CCNA firm of Chen Moore and Associates, Inc. to design improvements to Lift Station #14 in the amount of \$104,096.84; and

WHEREAS, in August 2022, after the City had contract for the design of the lift stations rehabilitations, the City was awarded a CDBG-DR Grant in the amount of \$14.9 million for the construction of shovel-ready projects including Lift Station 12, 13, and 14; and

WHEREAS, the Grant includes a Department of Housing and Urban Development (HUD) mitigation measures requirement for Explosives and Flammable Hazards necessitating the addition of blast walls or enclosures with spill prevention around generators for the three lift stations, and the three CCNA firms have submitted proposals for change orders to each Work Authorization; and

37 **WHEREAS**, Staff recommends that the Mayor and City Commission find it to be in the
38 public interest to authorize change orders 1) for CCNA firm Calvin, Giordano and Associates
39 to design improvements to Lift Station #12 in the amount of Twenty-Five Thousand, Nine
40 Hundred and Seventy-Five Dollars (\$25,975), 2) for CCNA firm Kimley-Horn and Associates,
41 Inc. to design improvements to Lift Station #13 in the amount of (Seventy-Nine Thousand,
42 Nine Hundred and Fifteen Dollars (\$79,915), and 3) for CCNA firm Chen Moore and
43 Associates, Inc. to design improvements Lift Station #14 in the amount of Eleven Thousand
44 Dollars (\$11,000), and to authorize the City Manager to execute relating documents.

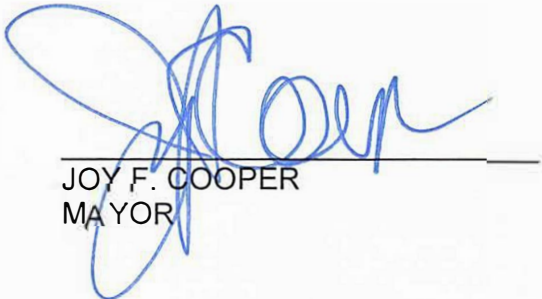
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46 **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY**
47 **COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA:**

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49 **SECTION 1. Whereas Clauses.** The foregoing “Whereas” clauses are incorporated
50 herein.

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52 **SECTION 2. Authorization.** The Mayor and City Commission hereby authorize
53 change orders 1) for CCNA firm Calvin, Giordano and Associates to design improvements to
54 Lift Station #12 in the amount of Twenty-Five Thousand, Nine Hundred and Seventy-Five
55 Dollars (\$25,975), 2) for CCNA firm Kimley-Horn and Associates, Inc. to design improvements
56 to Lift Station #13 in the amount of (Seventy-Nine Thousand, Nine Hundred and Fifteen
57 Dollars (\$79,915), and 3) for CCNA firm Chen Moore and Associates, Inc. to design
58 improvements Lift Station #14 in the amount of Eleven Thousand Dollars (\$11,000), and to
59 authorize the City Manager to execute relating documents.

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61 **SECTION 3. Effective Date.** This Resolution shall take effect immediately upon its
62 passage and adoption.

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64 APPROVED AND ADOPTED this 9th day of April 2025.

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JOY F. COOPER
MAYOR

72 SPONSORED BY: CITY ADMINISTRATION

73 ATTEST:

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78 JENORGEN GUILLEN
79 CITY CLERK

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APPROVED AS TO LEGAL SUFFICIENCY
AND FORM

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88 JENNIFER MERINO
89 CITY ATTORNEY

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FINAL VOTE ON ADOPTION

Mayor Cooper	<u>Yes</u>
Vice Mayor Lazarow	<u>Yes</u>
Commissioner Adams	<u>Yes</u>
Commissioner Butler	<u>Yes</u>
Commissioner Lima-Taub	<u>Yes</u>

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3150 SW 38th Avenue, Suite 950
Miami, FL 33146
Office: +1 (786) 497-1500



September 10, 2024

SENT VIA E-MAIL
(mebbe@hallandalebeachfl.gov)

Manga Ebbe
Construction Program Manager
City of Hallandale Beach
630 NW 2nd Street
Hallandale Beach, FL 33009

**Subject: City of Hallandale Beach – Pump Station #14 Improvements – Civil
Engineering – Fee Proposal
CMA Proposal No. P21.175.02AS01**

Dear Mr. Ebbe:

Chen Moore and Associates (CMA) are pleased to submit the attached Agreement for Additional Professional Services and Scope of Services to additional, plans re-permitting services for the above referenced project located near the intersection of NW 10th Terrace and NW 1st Court, in Halladale Beach, Florida.

PROJECT INTRODUCTION

CMA has been asked to remove the permanent stand-by generator from the previously designed and permitted construction documents for the Pump Station #14 Improvements Project as a result of limited space constraints related to HUD requirements. In order for the City to secure HUD funding for the project, the alternative will be to remove the standby generator and provide a receptacle for a portable generator. The revision to the plans will result in the need to submit for a permit revision through Broward County RED. The following proposal shall address the City's request.

PROJECT STAFFING

Our staff and team are ready and prepared to work on this project. CMA staff project roles shall be as follows:

Principal Engineer / Senior Project Manager – Gregory Mendez, P.E.

Engineering Staff includes the following:

- Michael Buick, P.E., Senior Engineer
- Arnaldo Roman, E.I., Associate Engineer
- Andres Aristazabal, Senior Designer
- Nancy Gonzalez – Administrative / Clerical

Sub-consultants for this Project

- Electrical Engineering – Smith Engineering Consultants, Inc.



CIVIL SCOPE OF SERVICES

The additional civil-related scope of services that our firm shall provide as per our recent discussions, is as follows:

Task 9 – Government Permitting Revisions & Approvals– Consultant shall perform the following:

- Consultant shall prepare submittal packages and submit for government agency permit revisions with the appropriate calculations and back-up to the following agencies:
 - City of Hallandale Beach Public Works Department (as needed)
 - Broward County RED
- Consultant shall revise plans and coordinate permits resubmittals, as required for the requisite permit revisions.

Preliminary Schedule (Subject to coordination with the City)

• Revise Construction Documents and Submit for Permit Revisions	2 weeks
• <u>Permitting & Approvals</u>	<u>8 weeks*</u>
Total	10 weeks

*Note: Permitting durations shown above are estimated and may vary due to factors beyond CMA's control.

BASIS OF SCOPE

The basis for the above scope of services and associated fee(s) are based on the following:

- Project shall be completed in one phase.
- The Project is in the City of Hallandale Beach, Florida.
- Off-site improvements including water/sewer main extensions or replacements, building or structural improvements or other utility improvements of any kind beyond the project limits shall be deemed as an Additional Service item and is not included in this proposal.
- This proposal specifically excludes any structural engineering/design.
- This proposal assumes any required Maintenance of Traffic (MOT) plans/permits shall be the sole responsibility of the contractor
- No environmental exploration, engineering or permitting of any kind is included in this proposal.
- CMA does not anticipate the requirement for additional traffic analysis on this project. Should one become a permitting requirement, CMA shall provide a separate proposal for this work.
- All permitting fees shall be provided to CMA by the City.

INFORMATION TO BE PROVIDED BY CLIENT

Information to be provided by City includes the following:

- An official Notice to proceed (NTP) and work order from the City of Hallandale Beach.

3150 SW 38th Avenue, Suite 950
Miami, FL 33146
Office: +1 (786) 497-1500



SCHEDULE AND FEES

Consultant shall schedule work upon receipt of signed approval and shall provide all services in accordance with our Professional Services Agreement for General Engineering Services. The total lump sum fees for this project will be divided as follows:

<u>Task(s)</u>	<u>Task Description</u>	<u>Lump Sum Fees</u>	<u>Total Fees</u>
9	Government Permitting Revisions & Approvals	\$9,000.00	\$9,000.00
	SUB TOTAL	\$9,000.00	\$9,000.00
	<i>Reimbursables Allowance*</i>	<i>\$2,000.00</i>	<i>\$2,000.00</i>
	TOTAL	\$11,000.00	\$11,000.00

*Reimbursable expenses for mileage and report preparation have been included in the lump sum fees noted above. Additional reimbursable expenses requested by the Client outside of the items for the tasks above, shall be invoiced as defined in our Professional Services Agreement for General Engineering Services. This proposal is based on our understanding of the requirements for engineering services as itemized under the anticipated tasks listed above. Accordingly, we reserve the right to modify this proposal due to any changes in scope.

Should you have any questions, please do not hesitate to contact me at my office at +1 (786) 497-1500, Ext. 1125, my cell phone at +1 (305) 562-4789 or send me an electronic message at gmendez@chenmoore.com.

Respectfully submitted,

CHEN MOORE AND ASSOCIATES
Gregory Mendez, P.E.
Office Leader Miami / Principal Engineer

Cc: Jose L. Acosta, P.E., Chen Moore

Attachments: Exhibit B

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Miami, FL 33146
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EXHIBIT B

AGREEMENT FOR PROFESSIONAL SERVICES - WORK AUTHORIZATION

CMA Project Name: Pump Station #14 Improvements – Additional Services 01
Client Name: City of Hallandale Beach
Client Contact: Manga Ebbe – Construction Program Manager
Client Address: 630 NW 2nd Street, Hallandale Beach, FL 33009
Client Phone: Office: (954) 457-3043
Client E-mail: mebbe@hallandalebeachfl.gov

CMA Proposal No. P21.175.02AS01
Agreement Date: September 10, 2024

FEE: Base Scope for Civil Engineering - Lump Sum of \$9,00.00 + \$2,000.00 (Reimbursables Allowance) = TOTAL of \$11,000.00

RETAINER: N/A

Notice to Owner: The Owner of the easement upon which the pump station resides is the City of Hallandale beach

The undersigned agree to the attached General Conditions/Provisions which are incorporated and made a part of this Agreement. Any additional requested services will be addressed in a separate agreement.

CHEN MOORE AND ASSOCIATES, INC. (CONSULTANT)

Authorized Signature

Print Name/Title

Date

CITY OF HALLANDALE BEACH (CLIENT)

Authorized Signature

Print Name/Title

Date

PS#14 Improvements - AS01 - Proposal for Engineering Services Labor Expenses

Position	Name & (Company)	Hourly Rate	Task 1 - Design				Task 2 - Construction				Task 9 - Permitting & Approvals				Total Labor		Multiplied Costs	
			Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$	Hrs	\$	Hours	\$		
	0	\$																
Principal Engineer /Senior Project Manager	Gregory Mendez, P.E. - Chen Moore and Associates	300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	4	\$ 1,200.00	
Senior Engineer	Michael Buick, P.E. - Chen Moore and Associates	210.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8	\$ 1,680.00	\$ -	\$ -	\$ -	\$ -	8	\$ 1,680.00	
Associate Engineer	Arnaldo Roman, E.I. - Chen Moore and Associates	130.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	24	\$ 3,120.00	\$ -	\$ -	\$ -	\$ -	24	\$ 3,120.00	
Senior Designer	Andres Aristazabal - Chen Moore and Associates	160.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ 0.00	
Secretary/Clerical	Nancy Gonzalez - Chen Moore and Associates	100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2	\$ 200.00	\$ -	\$ -	\$ -	\$ -	2	\$ 200.00	
Electrical Engineering	Larry Smith - Smith Engineering Consultants										\$ 2,800.00						\$ 2,800.00	
Sub-totals			0	\$ -	0	\$ -	0	\$ -	0	\$ -	38	\$ 9,000.00	0	\$ -	0	\$ -	38	\$ 9,000.00

Multiplied Subtotal

Summary of Direct Expenses

Units	No. of	\$/Unit	Total
Air Travel		Coach class - from to	
Lodging (by days)		See Attached "Maximum Daily Lodging Rates"	
Car Rental (by days)		\$35.00/day	
Gas (for rental cars only)		\$1.25/gallon	
Food			
Breakfast		\$3.00 (when travel begins before 6 a.m. and extends beyond 8 a.m.)	
Lunch		\$6.00 (when travel begins before 12 noon and extends beyond 2 p.m.)	
Dinner		\$12.00 (when travel begins before 6 p.m. and extends beyond 8 p.m.)	
Mileage		\$0.29/mile (for use of personal vehicle)	
			\$ -
Total Labor and Direct Expenses = \$			\$ 9,000.00

Notes 1 - For invoices billed on an hourly basis, receipts for all expenses must be submitted. Travel expenses must be accompanied by a statement explaining the purpose of the expense and the parties involved.

Summary of Reimbursable Expenses

Units	No. of	\$/Unit	Total
Reimbursables		For invoices where Permit Fees are billed, receipts must be submitted.	\$2,000.00
Test Holes Allowance	Time & Materials	\$1,014.42 per soft dig (this includes any MOT and Permit fees)	
IG of .25% (if applicable) = \$ -			
			Reimbursable Expense & I.G. \$2,000.00

Total of Labor, Direct Expenses, Reimbursable Expenses and I.G. \$11,000.00