

AGREEMENT

Between

CITY of HALLANDALE BEACH, FLORIDA

and

Black & Veatch Corporation

for

**RFP # FY 2023-2024-09 – CONSULTANTS' COMPETITIVE NEGOTIATION ACT (CCNA),
FOR THE INDEPENDENT REVIEW AND GENERAL CONSULTING ENGINEERING
SERVICES FOR CITY OPERATIONS**

This is an Agreement, made and entered into by and between the CITY OF HALLANDALE BEACH (the "CITY"), a Florida municipal corporation,

AND

Black & Veatch Corporation, a Florida corporation, hereinafter referred to as "CONSULTANT."

IN CONSIDERATION of the mutual terms, conditions, promises, covenants, and payments hereinafter set forth, CITY and CONSULTANT agree as follows:

ARTICLE 1
DEFINITIONS

"City's Project Manager" means the City's representative duly authorized by the City Manager to provide direction to the Consultant regarding services provided pursuant to the RFP and the Agreement.

"Consultant" means the individual(s) or Firm(s) to whom the award is made and who executes the Agreement and future Work Authorizations.

"Notice to Proceed" means the written notice given by the City to the Consultant of the date and time for work to start.

"Sub-contractor or Sub-consultant" Any person or business entity employed to perform part of a contractual obligation under the control of the Consultant. Any supplier, distribution, vendor, or Firm that furnishes, supplies, or services to the Consultant.

"Project" means a task or assignment the scope of which is stipulated in a Work Authorization.

"Work Authorization" means the documents issued pursuant to this Agreement, referencing an agreed upon scope of work, payment, schedule, deliverables and other project requirements established by the City's Project Manager. A Work Authorization Form shall be issued for joint execution as more fully described in Article 4. A draft Work Authorization was included in the solicitation as Exhibit B for informational purposes only. The Work Authorization form is subject to change.

ARTICLE 2
TERM

1. The term of this Agreement is from September 25, 2024 to September 25, 2029.
2. At the September 25, 2024 City Commission meeting the City Commission adopted Resolution # 2024-100 awarding through **RFP # FY 2023-2024-09 – CONSULTANTS’ COMPETITIVE NEGOTIATION ACT (CCNA), FOR THE INDEPENDENT REVIEW AND GENERAL CONSULTING ENGINEERING SERVICES FOR CITY OPERATIONS.**

ARTICLE 3
SCOPE OF SERVICES TO BE PROVIDED TO THE CITY

3.1 The services to be provided include the scope of work in **RFP # FY 2023-2024-09 – CONSULTANTS’ COMPETITIVE NEGOTIATION ACT (CCNA), FOR THE INDEPENDENT REVIEW AND GENERAL CONSULTING ENGINEERING SERVICES FOR CITY OPERATIONS**, which is hereby incorporated and made part of this Agreement by reference and the Proposal submitted by CONSULTANT, which is hereby incorporated and made part of this Agreement by reference.

3.2 Consultant's specific project services shall be agreed upon in a written Work Authorization, with an individual Scope of Services for each Project to be developed by Consultant and City's Project Manager. Consultant shall provide all services including all necessary, incidental, and related activities and services required by the Work Authorization and contemplated in Consultant's level of effort.

3.3 The Scope of Services for a Work Authorization does not delineate every detail and minor work task required to be performed by Consultant to complete the Project. If, during the course of the performance of the services included in the Work Authorization, Consultant determines that work should be performed to complete the Project which is in Consultant's opinion outside the level of effort originally anticipated, whether or not the Scope of Services identifies the work items, Consultant shall notify the City's Project Manager in writing in a timely manner before proceeding with the work. If Consultant proceeds with said work without notifying the City's Project Manager, said work shall be deemed to be within the original level of effort, whether or not specifically addressed in the Scope of Services. Notice to the City's Project Manager does not constitute authorization or approval by City to Consultant to perform the work. Performance of work by Consultant outside the originally anticipated level of effort without prior written City approval is at Consultant's sole risk.

3.4 Consultant agrees to meet with City at reasonable times after reasonable notice.

3.5 Consultant acknowledges that it is aware of all the duties and responsibilities and agrees to perform such duties and responsibilities as set forth in the RFP, the City's Agreement,

and the City's Work Authorization.

3.6 Notwithstanding any other remedy otherwise available to City, where the work product of Consultant is found to be deficient for the purpose for which it was produced, Consultant shall correct the deficiency at no cost to City.

3.7 Consultant shall pay its subconsultants, subcontractors, and suppliers, within fifteen (15) days following receipt of payment from City for such subcontracted work or supplies. Consultant agrees that if it withholds an amount as retainage from subconsultants, subcontractors, or suppliers that it will release such retainage and pay same within fifteen (15) days following receipt of payment of retained amounts from City. The City may, at its option, increase allowable retainage or withhold progress payments unless and until Consultant demonstrates timely payments of sums due to all Subcontractors and suppliers.

ARTICLE 4 **WORK AUTHORIZATION**

4.1 All work to be performed by Consultant pursuant to the terms of the Agreement shall first be authorized in writing by a Work Authorization, Exhibit B, in accordance with the requirements of this Article.

4.2 Before any Project is commenced pursuant to a Work Authorization, Consultant shall supply the City's Project Manager with a written estimate for all charges expected to be incurred for such Project, which estimate shall be reviewed and approved by the City's Project Manager and other appropriate City officials as required by the City's Code of Ordinances and administrative policies. Projects estimated at costs that exceed administrative spending authority require City Commission approval.

4.3 All Work Authorizations shall be on a form approved by the City's Project Manager and Department Director and/or as required by City's policies and procedures and Code of Ordinances and contain, at a minimum, the following information and requirements:

4.3.1.1 A statement of the method of compensation and Consultant's proposed written scope of work and any required deliverables.

4.3.1.2 A budget establishing the amount of compensation and reimbursables to be paid upon the establishment of a negotiated lump sum fee or the application of appropriate billing rates as set forth in Exhibit A – Hourly Billing Rates for Task Orders, which amount shall constitute a maximum and shall not be exceeded unless prior written approval of City is obtained. In the event City does not approve an increase in the maximum amount, and the need for such action is not the fault of Consultant, the Work Authorization shall be terminated, and Consultant shall be paid in full for all work completed to that

point, however, in no case exceed the maximum amount. The information contained in the budget shall be in sufficient detail so as to identify the various elements of costs.

- 4.3.1.3 A time established for completion of the work or services undertaken by Consultant or for the submission to City of documents, reports, and other information pursuant to the Work.
- 4.3.1.4 Any other additional instructions or provisions relating to the Work Authorization.
- 4.3.1.5 For each Project the Project Manager will contact the awarded Firm to provide a Cost Proposal. Once the cost proposal has been accepted the Project Manager will route the Work Authorization for execution and approval.
- 4.3.1.6 The Firm receiving the Work Authorization will have five (5) business days to return the completed Work Authorization to the Project Manager via email.
- 4.3.1.7 The Work Authorization must include all costs for the Project utilizing a Fee Worksheet with hours and fees per Exhibit A - Hourly Billing Rates for Tasks Orders. The Cost Proposal must include a narrative schedule of deliverables and a summary of compensation which could be through an excel worksheet.
- 4.3.1.8 The costs for the Project must include all meetings and all costs required for the Project.
- 4.3.1.9 In the event that Consultant is unable to complete the services because of delays resulting from untimely review and approval by City or other governmental authorities having jurisdiction over the Project, and such delays are not the sole fault of Consultant, the City's Project Manager shall grant a reasonable extension of time for the completion of the services. It shall be the responsibility of Consultant to notify the City's Project Manager promptly in writing whenever a delay in approval by a governmental agency is anticipated or experienced, and to inform the City's Project Manager of all facts and details related to the delay.
- 4.3.1.10 Consultant shall provide all architectural, engineering, landscape architectural, interior design or specialty professional services support (through either in-house or Subconsultant firms) as required to complete an assigned Project.
- 4.3.1.11 Work Authorizations may be issued for various facility types including but not limited to general governmental, cultural, parks and recreation, library, law enforcement, vehicle maintenance, transit, human services, educational, retail, food service, parking, and infrastructure/public works

facilities. Upon acceptance of the City's Project Manager, all Work Authorizations will be authorized through the City's approval process.

4.3.1.12 Work Authorizations shall depict projects in their entirety and in no case shall Work Authorizations be split in order to meet lower City's authorization and thresholds.

4.3.1.13 In the event of termination for convenience by City under Article 10, Consultant shall be paid its compensation for all work performed and expenses incurred for reimbursement as permitted under the terms of this Agreement prior to termination. Compensation shall be withheld until all documents are provided to the City pursuant to this Agreement and Work Authorizations.

4.4 **CHANGES.** Any change of scope requiring charges in excess of the amount approved in the original Work Authorization and/or any change in the contract price, scope of work or time shall be by a written change order, approved by the City Manager and executed with the same formalities as the Agreement. The City Manager may approve and execute change orders without City Commission approval only in accordance with City Code. No change order shall materially change the scope of the work unless approved by the City Commission. Consultant's compensation shall not exceed the amount approved in the Work Authorization, excluding any amount designated as contingency, unless such additional amount received the prior written City approval required herein. Amounts designated as contingency in the work authorization, project budgets or estimates are subject to the change order authorization provisions of this paragraph.

ARTICLE 5 **TIME FOR PERFORMANCE**

5.1 The Consultant shall be instructed to commence the work by a written Notice to Proceed after full execution of the Work Authorization. The Time for Performance of the project shall be specified in the Work Authorization.

5.2 Consultant shall perform the services described in the Work Authorization within the time periods specified therein; said time periods shall commence from the date of the Notice to Proceed for such services.

5.3 In the event Consultant is unable to complete the above services because of delays resulting from untimely review by City or other governmental authorities having jurisdiction over the Project, and such delays are not the fault of Consultant, or because of delays which were caused by factors outside the control of Consultant, City shall grant a reasonable extension of time for completion of the services. It shall be the responsibility of Consultant to notify the City promptly in writing whenever a delay in approval by a governmental agency is anticipated or experienced, and to inform the City of all facts and details related to the delay.

ARTICLE 6
INDEMNIFICATION

6.1 To the fullest extent permitted by law, the CONSULTANT agrees to indemnify and hold-harmless the City, its officers and employees from any claims, liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney fees to the extent caused, in whole or in part, by the professional negligence, error or omission of the CONSULTANT or persons employed or utilized by the CONSULTANT in performance of the Agreement.

6.2 To the fullest extent permitted by law, the CONSULTANT agrees to indemnify and hold-harmless the City, its officers and employees from any claims, liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney fees to the extent caused, in whole or in part, by the recklessness or intentionally wrongful conduct, of the CONSULTANT or persons employed or utilized by the CONSULTANT in performance of the Agreement. CONSULTANT agrees to indemnify, save harmless and, at the City Attorney's option, defend or pay for an attorney selected by the City Attorney to defend CITY, their officers, agents, servants and employees against any and all claims, losses, liabilities and expenditures of any kind, including attorney's fees, court costs, and other expenses, caused by negligent act or omission of CONSULTANT, any sub-contractors, their employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Agreement including, without limitation, any and all claims, demands, or causes of action of any nature, whatsoever, resulting from injuries or damages sustained by any person or property. In the event that any action or proceeding is brought against CITY by reason of any such claim or demand, CONSULTANT, upon written notice from CITY, shall defend such action or proceeding.

6.3 To the extent considered necessary by the City Attorney, any sums due to CONSULTANT under this Agreement may be retained by CITY until all of CITY's claims for indemnification pursuant to this Agreement have been settled or otherwise resolved; and any amount withheld shall not be subject to payment of interest by CITY.

6.4 In the event that any action or proceeding is brought by CONSULTANT against CITY, CONSULTANT hereby waives the right to a jury trial. Venue shall be Broward County, Florida. The provisions of this Article shall survive the expiration or early termination of this Agreement.

6.5 CONSULTANT acknowledges that it has received adequate consideration concerning the monetary limitation on the indemnification provided to City, which shall not be less than \$1 million per occurrence.

6.6 Nothing in this Agreement is intended to serve as a waiver of sovereign immunity, or of any other immunity, defense, or privilege enjoyed by the City pursuant to Section 768.28 Florida Statutes.

6.7 Notwithstanding any provision in this Agreement to the contrary, and to the fullest extent permitted by law, CONSULTANT (including any of its related or affiliated companies) shall not be liable to CITY and CITY expressly waives all claims for loss of profits, revenue, use, opportunity, and goodwill; cost of substitute facilities, goods, and services; cost of capital; increased operating costs; and for any special, indirect, incidental, consequential, punitive, or exemplary damages resulting in any way from the performance or non-performance of the Services whether arising under breach of contract or warranty, tort (including negligence), indemnity, strict liability or other basis of legal liability.

6.8 To the fullest extent permitted by law, CONSULTANT's (including any of its related or affiliated companies) total liability to Town for all claims, losses, damages, and expenses, whether arising under breach of contract or warranty, tort (including negligence), indemnity, strict liability or any other basis of legal liability, resulting in any way from the performance or non-performance of the Services shall not exceed the total compensation actually received by CONSULTANT under this Agreement.

ARTICLE 7 **PERSONNEL**

Competence of Staff: In the event that any of CONSULTANT's employee is found to be unacceptable to the CITY, including, but not limited to, demonstration that he or she is not qualified, the CITY shall notify the CONSULTANT in writing of such fact and the CONSULTANT shall immediately remove said employee unless otherwise agreed and, if requested by the CITY, promptly provide a replacement acceptable to the CITY.

ARTICLE 8 **INSURANCE REQUIREMENTS**

CONSULTANT agrees to maintain, on a primary basis and at its sole expense, at all times during the life of any resulting contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Consultant is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Consultant under any resulting contract.

Commercial General Liability Consultant agrees to maintain Commercial General Liability at a limit of liability not less than **\$1,000,000** Per claim, **\$2,000,000** Annual Aggregate.

Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.

Business Automobile Liability Consultant agrees to maintain Business Automobile Liability at a limit of liability not less than \$1,000,000 Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Consultant does not own automobiles,

Consultant agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Worker's Compensation Insurance & Employers Liability Consultant agrees to maintain Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute Chapter 440.

Professional Errors & Omissions Liability. Consultant agrees to maintain Professional Error's & Omissions Liability at a limit of liability not less than \$1,000,000 Each Occurrence \$2,000,000 Annual Aggregate... The Consultant agrees the policy shall include a minimum three (3) year Discovery (tail) reporting period, and a Retroactive Date that equals or precedes the effective of the Contract, or the performance of services hereunder. The Consultant agrees the Self-Insured-Retention shall not exceed \$25,000. This coverage may be provided on a Per-Project Basis.

Additional Insured Consultant agrees to endorse City as an Additional Insured with a CG 2026 12 19 Additional - Insured – Designated Person or Organization endorsement or CG 2010 12 19

Additional Insured - Owners, Lessees, or Consultants – Scheduled Person or Organization or CG 2010 12 19 Additional Insured - Owners, Lessees, or Consultants – Scheduled Person or organization in combination with CO 2037 12 19 Additional Insured - Owners. Lessees Consultants- Completed Operations, or similar endorsements, to the Commercial General Liability. The Additional Insured shall read "City of Hallandale Beach."

Waiver of Subrogation Consultant agrees by entering into this contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Consultant to enter into an pre-loss agreement to waive subrogation without an endorsement, then Consultant agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Consultant enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance Consultant agrees to provide City a Certificate(s) of Insurance evidencing that all coverage's, limits and endorsements required herein are maintained and in full force and effect. Said Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. The Certificate Holder address shall read:

**City of Hallandale Beach
Risk Manager
400 South Federal Highway
Halladale Beach, FL 33009**

Umbrella or Excess Liability. Consultant may satisfy the minimum liability limits required above for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability

policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Consultant agrees to endorse City as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Right to Revise or Reject City reserves the right, but not the obligation, to revise any insurance requirement, not limited to limits, coverage's and endorsements, or to reject any insurance policies which fail to meet the criteria stated herein. Additionally, City reserves the right, but not the obligation, to review and reject any insurer providing coverage due of its poor financial condition or failure to operating legally.

ARTICLE 9 **COMPENSATION**

9.1 CITY agrees to pay CONSULTANT, in the manner specified in the Work Authorization for work actually performed and completed.

METHOD OF BILLING AND PAYMENT

9.1.1 Payment shall be due within thirty (30) days of date stipulated on the invoice, provided, invoice is accepted for payment. Payment shall be made only for approved invoices. The CITY retains the right to delay or withhold payment for services which have not been accepted by the CITY.

9.2.1 Notwithstanding any provision of this Agreement to the contrary, CITY may withhold, in whole or in part, payment to the extent necessary to protect itself from loss on account of inadequate or defective work which has not been remedied or resolved in a manner satisfactory to the City's Contract Administrator or failure to comply with this Agreement. The amount withheld shall not be subject to payment of interest by CITY.

9.3.1 Payment shall be made to CONSULTANT at:
Black & Veatch Corporation
P.O. Box 505618
St. Louis, MO 63150-5618

REIMBURSABLES

9.2 For reimbursement of any travel costs, travel-related expenses, or other direct non-salary expenses directly attributable to the Project through a Work Authorization, CONSULTANT agrees to adhere to Section 112.061, Florida Statutes, except to the extent, if any that Exhibit B provides to

the contrary. City shall not be liable for any such expenses that have not been approved in advance, in writing, by the City's Project Manager. Reimbursables apply the same to any subconsultant expenses.

ARTICLE 10
TERMINATION

10.1 This Agreement may be terminated for cause by the aggrieved party if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. All Articles in this contract are material and a breach of any Article shall be grounds for termination for cause. This Agreement may also be terminated for convenience by the CITY or CONSULTANT. Termination for convenience shall be effective on the termination date stated in written notice provided, which termination date shall be not less than thirty (30) days after the date of such written notice. This Agreement may also be terminated by the CITY Manager upon such notice as the CITY Manager deems appropriate under the circumstances in the event the CITY Manager determines that termination is necessary to protect the public health or safety. The parties agree that if the CITY erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

10.2 Notice of termination shall be provided in accordance with the "NOTICES" section of this Agreement except that notice of termination by the CITY Manager, which the CITY Manager deems necessary to protect the public health, safety, or welfare may be verbal notice that shall be promptly confirmed in writing in accordance with the "NOTICES" section of this Agreement.

10.3 In the event this Agreement is terminated for convenience, CONSULTANT shall be paid for any services properly performed under the Agreement through the termination date specified in the written notice of termination. CONSULTANT acknowledges and agrees that it has received good, valuable and sufficient consideration from CITY, the receipt and adequacy of which are, hereby acknowledged by CONSULTANT, for CITY's right to terminate this Agreement for convenience, and that CONSULTANT shall not be entitled to any consequential damages or loss of profits.

10.4 This Agreement or any Work Authorization issued under this Agreement may be terminated for cause by the aggrieved party if the party in breach has not corrected the breach within ten (10) days after written notice from the aggrieved party identifying the breach. This Agreement may also be terminated for convenience by the Board. Termination for convenience by the Board shall be effective on the termination date stated in written notice provided by the City, which termination date shall be not less than thirty (30) days after the date of such written notice. If this Agreement or Work Authorization was entered into on behalf of City by someone other than the Board, termination by City may be by action of the City Manager or the City representative (including his or her successor) who entered in this Agreement on behalf of City. This Agreement may also be terminated by the City Administrator upon such notice as the City Manager deems appropriate under the

circumstances in the event the City Manager determines that termination is necessary to protect the public health or safety. If the City erroneously, improperly or unjustifiably terminates for cause, such termination shall be deemed a termination for convenience, which shall be effective thirty (30) days after such notice of termination for cause is provided.

10.5 This Agreement may be terminated for cause for reasons including, but not limited to, Consultant's repeated (whether negligent or intentional) submission for payment of false or incorrect bills or invoices, failure to suitably perform the work; or failure to continuously perform the work in a manner calculated to meet or accomplish the objectives as set forth in this Agreement or Work Authorization. The Agreement may also be terminated for cause if the Consultant is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created pursuant to Section 215.473, Florida Statutes, as amended or if the Consultant provides a false certification submitted pursuant to Section 287.135, Florida Statutes, as amended.

10.6 Notice of termination shall be provided in accordance with the "NOTICES" section of this Agreement except that notice of termination by the City Manager which the City Manager deems necessary to protect the public health or safety may be verbal notice that shall be promptly confirmed in writing in accordance with the "NOTICES" section of this Agreement.

ARTICLE 11 **MISCELLANEOUS**

11.1 RIGHTS IN DOCUMENTS AND WORK

Any and all reports, photographs, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of CITY; and, if a copyright is claimed, CONSULTANT grants to CITY a non-exclusive license to use the copyrighted item(s) indefinitely, to prepare derivative works, and to make and distribute copies to the public. In the event of termination of this Agreement, any reports, photographs, surveys, and other data and documents prepared by CONSULTANT, whether finished or unfinished, shall become the property of CITY and shall be delivered by CONSULTANT to the City's Contract Administrator within seven (7) days of termination of this Agreement by either party. Any compensation due to CONSULTANT shall be withheld until all documents are received as provided herein.

11.2 AUDIT RIGHT AND RETENTION OF RECORDS

CITY shall have the right to audit the books, records, and accounts of CONSULTANT and its subcontractors that are related to this Project. CONSULTANT and its subcontractors shall keep such books, records, and accounts as may be necessary in order to record complete and correct entries related to the Project. All books, records, and accounts of CONSULTANT and its subcontractors shall be kept in written form, or in a form capable of conversion into written form within a reasonable

time, and upon request to do so, CONSULTANT or its subcontractor, as applicable, shall make same available at no cost to CITY in written form.

CONSULTANT and its subcontractors shall preserve and make available, at reasonable times for examination and audit by CITY, all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for the required retention period of the Florida Public Records Act, Chapter 119, Florida Statutes, as may be amended from time to time, if applicable, or, if the Florida Public Records Act is not applicable, for a minimum period of three (3) years after termination of this Agreement. If any audit has been initiated and audit findings have not been resolved at the end of the retention period or three (3) years, whichever is longer, the books, records, and accounts shall be retained until resolution of the audit findings. If the Florida Public Records Act is determined by CITY to be applicable to CONSULTANT's and its subcontractors' records, CONSULTANT and its subcontractors shall comply with all requirements thereof; however, no confidentiality or non-disclosure requirement of either federal or state law shall be violated by CONSULTANT or its subcontractors. Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for CITY's disallowance and recovery of any payment upon such entry.

CONSULTANT shall, by written contract, require its subcontractors to agree to the requirements and obligations of this Section.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CITY CLERK AT (954) 457-1340, BY EMAIL AT CITYCLERKOFFICE@COHB.ORG, OR AT 400 S. FEDERAL HWY, ATTN: CITY CLERK, HALLANDALE BEACH, FL 33009

11.3 **PUBLIC ENTITY CRIME ACT**

CONSULTANT represents that the execution of this Agreement will not violate the Public Entity Crime Act, Section 287.133, Florida Statutes, as may be amended from time to time, which essentially provides that a person or affiliate who is a consultant, or other provider and who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to CITY, may not submit a bid on a contract with CITY for the construction or repair of a public building or public work, may not submit bids on leases of real property to CITY, may not be awarded or perform work as a CONSULTANT, supplier, subcontractor, or consultant under a contract with CITY, and may not transact any business with CITY in excess of the threshold amount provided in Section 287.017, Florida Statutes, as may be amended from time to time, for category two purchases for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section shall result in termination of this Agreement and recovery of all monies paid by CITY pursuant to this Agreement, and may result in debarment from CITY's competitive procurement activities.

In addition to the foregoing, CONSULTANT further represents that there has been no determination, based on an audit, that it committed an act defined by Section 287.133, Florida

Statutes, as a "public entity crime" and that it has not been formally charged with committing an act defined as a "public entity crime" regardless of the amount of money involved or whether CONSULTANT has been placed on the convicted vendor list.

11.4 INDEPENDENT CONSULTANT

CONSULTANT is an independent CONSULTANT under this Agreement. In providing the services, neither CONSULTANT nor its agents shall act as officers, employees, or agents of CITY. No partnership, joint venture, or other joint relationship is created hereby. CITY does not extend to CONSULTANT or CONSULTANT's agents any authority of any kind to bind CITY in any respect whatsoever.

11.5 THIRD PARTY BENEFICIARIES

Neither CONSULTANT nor CITY intends to directly or substantially benefit a third party by this Agreement. Therefore, the parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a right or claim against either of them based upon this Agreement.

11.6 NOTICES

Whenever either party desires or is required to provide notice to the other as addressed in this contract, such notice must be in writing, sent by certified United States Mail, postage prepaid, return receipt requested, or sent by commercial express carrier with acknowledgement of delivery, or by hand delivery with a request for a written receipt of acknowledgment of delivery, or by email provided that the notice is also sent by one of the foregoing methods, and addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the parties designate the following:

City of Hallandale Beach
City Manager
400 South Federal Highway
Hallandale Beach, FL 33009

With Copy to:
Jeff Odoms
Attn: Public Works
630 NW 2nd Street
Hallandale Beach, FL 33009

And:
City Attorney

400 South Federal Highway
Hallandale Beach, FL 33009

And:

Procurement Department
400 South Federal Highway
Hallandale Beach, FL 33009

Consultant:

Black & Veatch Corporation
P.O. Box 505618
St. Louis, MO 63150-5618

11.7 ASSIGNMENT AND PERFORMANCE

Neither this Agreement nor any right or interest herein shall be assigned, transferred, or encumbered without the written consent of the other party. CITY may terminate this Agreement, effective immediately, if there is any assignment, or attempted assignment, transfer, or encumbrance, by CONSULTANT of this Agreement or any right or interest herein without CITY's written consent.

CONSULTANT represents that each person who will render services pursuant to this Agreement is duly qualified to perform such services by all appropriate governmental authorities, where required, and that each such person is reasonably experienced and skilled in the area(s) for which he or she will render his or her services.

CONSULTANT shall perform its duties, obligations, and services under this Agreement in a skillful and respectable manner. The quality of CONSULTANT's performance and all interim and final product(s) provided to or on behalf of CITY shall be comparable to the best local and national standards.

11.8 CONFLICTS

Neither CONSULTANT nor its employees shall have or hold any continuing or frequently recurring employment or contractual relationship that is substantially antagonistic or incompatible with CONSULTANT's loyal and conscientious exercise of judgment and care related to its performance under this Agreement.

In the event CONSULTANT is permitted pursuant to this Agreement to utilize subcontractors to perform any services required by this Agreement, CONSULTANT agrees to require such subcontractors, by written contract, to comply with the provisions of this section to the same extent as CONSULTANT.

11.9 **MATERIALITY AND WAIVER OF BREACH**

CITY and CONSULTANT agree that each requirement, duty, and obligation set forth herein was bargained for at arms-length and is agreed to by the parties in exchange for quid pro quo, that each is substantial and important to the formation of this Agreement and that each is, therefore, a material term hereof.

CITY's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

11.10 **COMPLIANCE WITH LAWS**

CONSULTANT shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations pursuant to this Agreement.

11.11 **SEVERANCE**

In the event a portion of this Agreement is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective unless CITY or CONSULTANT elects to terminate this Agreement. An election to terminate this Agreement based upon this provision shall be made within seven (7) days after the finding by the court becomes final.

11.12 **JOINT PREPARATION**

Each party and its counsel have participated fully in the review and revision of this Agreement and acknowledge that the preparation of this Agreement has been their joint effort. The language agreed to expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any party.

11.13 **PRIORITY OF PROVISIONS**

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of Articles 1 through 8 of this Agreement, the term, statement, requirement, or provision contained in Articles 1 through 8 shall prevail and be given effect.

11.14 JURISDICTION, VENUE, WAIVER OF JURY TRIAL

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the state of Florida. All parties agree and accept that jurisdiction of any controversies or legal problems arising out of this Agreement, and any action involving the enforcement or interpretation of any rights hereunder, shall be exclusively in the state courts of the Seventeenth Judicial Circuit in Broward CITY, Florida, and venue for litigation arising out of this Agreement shall be exclusively in such state courts, forsaking any other jurisdiction which either party may claim by virtue of its residency or other jurisdictional device. BY ENTERING INTO THIS AGREEMENT, CONSULTANT AND CITY HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.

Nothing in this Agreement is intended to serve as a waiver of sovereign immunity, or of any other immunity, defense, or privilege enjoyed by the City pursuant to Section 768.28 Florida Statutes.

11.15 AMENDMENTS

No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by the CITY and CONSULTANT or others delegated authority to or otherwise authorized to execute same on their behalf.

11.16 PRIOR AGREEMENTS

This document represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this Agreement that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

11.17 PAYABLE INTEREST

11.17.1. Payment of Interest. CITY shall not be liable for interest for any reason, whether as prejudgment interest or for any other purpose, and in furtherance thereof CONSULTANT waives, rejects, disclaims and surrenders any and all entitlement it has or may have to receive interest in connection with a dispute or claim based on or related to this Agreement.

11.17.2. Rate of Interest. In any instance where the prohibition or limitations of Section 11.17.1 are determined to be invalid or unenforceable, the annual rate of interest

payable by CITY under this Agreement, whether as prejudgment interest or for any other purpose, shall be .025 percent simple interest (uncompounded).

11.18 INCORPORATION BY REFERENCE

The truth and accuracy of each "Whereas" clause set forth above is acknowledged by the parties. The attached Exhibits are incorporated into and made a part of this Agreement:

RFP # FY 2018-2019-000 CCNA Continuing Professional Architectural and Engineering Services and Other Services
Firm's Proposal
Exhibit A - Hourly Billing Rates for Task Orders
Exhibit B - Work Authorization

11.19 REPRESENTATION OF AUTHORITY

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

11.20 MULTIPLE ORIGINALS

Multiple copies of this Agreement may be executed by all parties, each of which, bearing original signatures, shall have the force and effect of an original document.

ARTICLE 12

**NONDISCRIMINATION, EQUAL OPPORTUNITY
AND AMERICANS WITH DISABILITIES ACT**

12.1 CONSULTANT shall not unlawfully discriminate against any person in its operations and activities in its use or expenditure of funds or any portion of the funds provided by this Agreement and shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act (ADA) in the course of providing any services funded in whole or in part by CITY, including Titles I and II of the ADA (regarding nondiscrimination on the basis of disability), and all applicable regulations, guidelines and standards.

CONSULTANT's decisions regarding the delivery of services under this Agreement shall be made without regard to or consideration of race, age, religion, color, gender, sexual orientation (Broward County Code, Chapter 16 ½), gender identity, gender expression, national origin, marital status, physical or mental disability, political affiliation, or any other factor which cannot be lawfully or appropriately used as a basis for service delivery.

CONSULTANT shall comply with Title I of the Americans with Disabilities Act regarding nondiscrimination on the basis of disability in employment and further shall not discriminate against any employee or applicant for employment because of race, age, religion, color, gender, sexual orientation, gender identity, gender expression, national origin, marital status, political affiliation, or physical or mental disability. In addition, CONSULTANT shall take affirmative steps to ensure nondiscrimination in employment against disabled persons. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship, and accessibility).

CONSULTANT shall take affirmative action to ensure that applicants are employed and employees are treated without regard to race, age, religion, color, gender, sexual orientation (Broward County Code, Chapter 16 ½), gender identity, gender expression, national origin, marital status, political affiliation, or physical or mental disability during employment. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff; termination, rates of pay, other forms of compensation, terms and conditions of employment, training (including apprenticeship), and accessibility.

CONSULTANT shall not engage in or commit any discriminatory practice in violation of the Broward County Human Rights Act (Broward County Code, Chapter 16 ½) in performing any services pursuant to this Agreement.

12.2 Domestic Partner Benefits Requirement

CONTRACTOR certifies, and has provided the Domestic Partnership Certification Form, that it would provide benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses.

CONTRACTOR shall comply with the applicable provisions of this section.

- (i) The Contractor certifies and represents that it will comply with this section during the entire term of the Contract.
- (ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
- (iii) The City may terminate the Contract if the Contractor fails to comply with this section.
- (iv) The City may retain all monies due or to become due until the Contractor complies with this section.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: CITY OF HALLANDALE BEACH through its authorization to execute same by Commission action on 25th, day of September, 2024, and CONSULTANT, signing

by and through its _____ duly authorized to execute same.

ATTEST:

CITY
CITY OF HALLANDALE BEACH

CITY CLERK

By: _____
Jeremy Earle, City Manager

_____ Day of _____, 20____.

Approved as to legal sufficiency and form by
CITY ATTORNEY

Jennifer Merino, City Attorney

_____ Day of _____, 20____.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature. Black & Veatch Corporation signing by and through its representative, duly authorized to execute same.

CONTRACTOR MUST EXECUTE THIS CONTRACT AS INDICATED BELOW. USE CORPORATION OR NONCORPORATION FORMAT, AS APPLICABLE. If the Company President does not sign the Contract, there must be a Secretary's Certificate Form provided to the CITY of Hallandale Beach, Florida indicating designee signing, has the authority to sign.

ATTEST:

Andrea C. Bernica
 Corporate Secretary
 Andrea C. Bernica, Assistant Secretary
 (Type Name and Title Signed Above)

CONTRACTOR

By [Signature]
 Rafael E. Frias III, Vice President
 PRINT NAME AND TITLE
22 Day of November, 2024.

(Corporate Seal) OR (NOTARIZE BELOW)



OR (**ONLY** If **not** incorporated sign below).

WITNESSES:

 (PRINT NAME) (PRESIDENT OR VICE-PRESIDENT)

 (PRINT NAME) (TYPE NAME & SIGNED ABOVE)

NOTARY SEAL
 The foregoing instrument was acknowledged before me this ____ day of ____, 20__, by _____.

 Signature of Notary Name of Notary Printed, or Stamped
 Personally Known _____ OR Produced Identification ____ OR Online Notarization _____
 Type of Identification Produced:

WORK ORDER No. 1
City of Hallandale Beach
RFP # FY 2023-2024-09
CCNA Continuing Services for the Independent Review and
General Consulting Engineering Services

SCOPE OF WORK

This work order covers the provision of CCNA Continuing Services for the Independent Review and General Consulting Engineering Services for Black & Veatch (CONSULTANT) to assist the City of Hallandale Beach (City) for conducting regulatory engineering reviews of development applications for third-party and city projects, oversight, and management of City projects on an organizational level, planning and other functions for the Department of Public Works.

BACKGROUND

The City has contracted the CONSULTANT to provide professional services for the Independent Review required to support the City's Development Review Process, and General Consulting Engineering Services for the City's Public Works department and to reinforce and supplement functions normally conducted by in-house through City CIP staff. Even when the City's Engineering Positions are not vacant, the workload may require supplemental assistance from the CONSULTANT.

This work order consists of a Scope of Services and Level of Effort (LOE). WO1 authorizes CONSULTANT to provide professional services as described in RFP 2023-2024-09.

The tasks which the CONSULTANT's professionals will be assigned to support as part of this work order are listed below. The services associated with this work order are described in detail in the following sections of this document.

Technical direction will be provided by the assigned CONSULTANT professionals to guide the performance of this scope of services. Technical direction includes direction that helps the CONSULTANT accomplish the activities under this scope of services, or comments on and approval of reports or other deliverables. Technical direction must be within the scope of services of this work order, unless amended by mutual agreement.

Labor resources identified and made available to the City represent good faith estimates of the City's labor requirements. As such, numbers of professionals and specific number of hours assigned to each professional are fungible within the ceiling of this hourly rates contract to provide the City with the flexibility needed to conduct development reviews and implementation of its Capital Improvements Projects (CIP) in an agile manner. Should changes in the City's Public Works responsibilities for design reviews, CIP planning, or new or otherwise unanticipated City needs emerge that require additional labor and expertise, the CONSULTANT shall exert reasonable efforts to provision the City with the requested labor and expertise subject to a mutually agreed amendment of this scope of services and availability of funding.

The following Scope of Services for WO1 for CCNA Continuing Services for Independent Reviews and General Consulting Engineering Services is to be performed.

TASK 1: SUPPORT SERVICES/PROJECT MANAGEMENT

The overall objective is to continue assisting the City's Public Works Department in supporting the implementation of assigned projects/professional services as it relates to its CIP projects and related Development Review Committee (DRC) reviews. The CONSULTANT'S responsibilities and deliverables for this effort include the following:

- Identify and correct gaps, provide project management assistance in support of the City's Public Works Department CIP program implementation, provide services requested to supplement vacant positions and additional needs. This consists of providing experienced and qualified project managers, professional engineers, construction managers and technical specialists, and support with grants and loans per direction of the City.

Operational expediency requires a reasonable level of CONSULTANT management and administrative oversight, as well as support to address existing City's requirements and anticipate emerging needs. CONSULTANT engagement will assure that requisite expertise and resources are identified and assigned when needed to support the City's existing requirements and emerging needs like conducting regulatory engineering reviews of development applications for third-party and City projects, oversight, and management of City projects on an organizational level, planning and other functions.

- The CONSULTANT, when needed and requested by the City will assist by preparing presentations or other communication materials, to inform the City's Administration and City Commission of the Public Works Department projects and activities, for which the CONSULTANT is expected to participate.
- CONSULTANT will provide DRC reviews for the review portion required by the Public Works Department. These reviews include reviewing proposed development plans to ensure compliance with stormwater, wastewater, and water design requirements.

The review will also include any work to be proposed within the City's right-of-way. City agrees to provide CONSULTANT with information on stormwater, wastewater, and water systems required in order to complete the review. City will also identify a point of contact that will facilitate resolving CONSULTANT questions when additional information is needed. CONSULTANT will also prepare, and review impact fees required by the Public Works Department.

TASK 2: PRE-CONSTRUCTION MANAGEMENT

The CONSULTANT, through their staff under the direction of the City, shall perform preconstruction management services that include:

SUBTASK 2.1: PLANNING

- Assist in reviewing the current Public Works Capital Improvement program master schedule to assure that projects are included, appropriately scoped, budgeted, and sequenced, and that achievable schedules have been developed and revised as necessary.
- Make recommendations to improve CIP planning and execution and to facilitate effective delivery of individual projects, more efficient use of resources, and more effective coordination between projects implementations.
- Advise the City in providing project management and oversight of Public Works CIP projects.
- As needed, assist the City in developing a construction sequence and/or program delivery strategies that ensures facilities remain operational and in regulatory compliance during construction.
- Monitor other design consultants' performance, review (their) invoices, and recommend periodic progress payments. CONSULTANT shall submit approved invoices to City staff for payment and execution.
- As needed, provide expertise in value engineering, and help assess when such an evaluation is a benefit to the City.
- CONSULTANT will review City prepared procurement documentation for various design and construction projects.
- Provide technical support during reviews related to the City's projects.

SUBTASK 2.2: DESIGN MANAGEMENT

- Manage and coordinate the implementation of the A/E firms' work, schedule, and budget and other subcontractors.
- Provide reviews and technical consultation as requested by the City for A/E firms for the overall benefit of the project.
- Conduct periodic reviews of prepared studies and designs, including progress reviews at typical design percent completion stages.
- Monitor other Design Consultants performance, review invoices, and recommend periodic progress payments as requested by the City.

- Recommend value engineering and help assess when such an evaluation is a benefit to the City.
- Provide technical assistance as requested by the City, including design reviews for tasks of an urgent or critical nature.

SUBTASK 2.3: PERMITTING MANAGEMENT

- Obtaining required permits is the responsibility of the design A/E firms, CONSULTANT will assist the City as needed with the process of reviewing appropriate permit applications to comply with requirements of the Clean Air Act, Clean Water Act, and Safe Drinking Water Act and from any other applicable federal, state, and local regulatory agencies.
- Provide support as requested by the City to ensure CIP projects are designed and executed in compliance with all applicable federal, state and county laws and regulations and permit provisions.
- As needed, advise the City on various regulatory permit processes and requirements, and identify studies or other work products needed to secure permits and provide appropriate technical expertise to assist the City in permit acquisition.

OWNER ALLOWANCE

WO1 includes an Allowance in the amount of **\$75,000 (Seventy-Five thousand dollars)** for additional out-of-scope services, as directed by the City, that may arise during the performance of this Work Order. All work to be covered by this Allowance shall be approved in writing by the City prior to commencement by CONSULTANT.

SCHEDULE

The approximate duration of WO1 is eleven (11) months after receipt of the Notice-to-Proceed, estimated to occur on or about December 1, 2024, with a contract term of five (5) years, commencing upon award by the City Commission.

ASSUMPTIONS

- Dedicated on-site CONSULTANT personnel to support the City will be negotiated with the Public Works Director and will be limited by time allowance per the budget shown in Appendix A.
- Any out-of-scope requests from the City will be budgeted and approved in separate work order amendments, change orders or new work orders.
- Services under WO1 will be provided until 09/30/2025 (or earlier, depending on how the City utilizes the budgeted hours in WO1).

- Execution of the tasks presented in this SOW will be limited to the number of hours indicated in the corresponding items of the WO1 Task-Based Budget presented in Appendix A. Any required support beyond the budgeted hours presented in the Appendix A table will be considered additional work and be subject to a change order.
- CONSULTANT shall work within the existing framework of the City to get deliverables approved.
- CONSULTANT is not responsible for signing and sealing DRC reviews. The City is responsible for providing in a timely manner all relevant data, e.g., as flowrate, existing utilities location and capacity, etc.

EXCLUSIONS

The following items are NOT included in the scope of work of WO1.

- Project Management of other projects to be conducted by City staff or direct subcontractors. CONSULTANT to provide programmatic tracking and coordination only.
- Development of new tools requiring specialists or time allotted beyond budgeted hours presented in Appendix A.
- Development and engagement in ordinance and regulation drafting to include any specialists in environmental or legal counsel.
- Development of new Standard Operating Procedures.
- Development or engagement in land acquisition or easement agreements beyond a programmatic approach.
- Construction Management services to include field inspectors or Construction, Engineering, and Inspection (CEI) services.
- Design and/or reviews beyond the capability or expertise of staff CONSULTANT.
- Additional DRC reviews other than those required by the Public Works Department as stated in the SOW of WO1.
- Any activities not specifically mentioned in this SOW.
- All specialty software for project management and tracking such as but not limited to eBuilder, Procore, and Primavera etc.

SECTION 3: ROLES

Roles and their functions are described below. Total estimated LOE for each role is provided in Appendix A. Roles rates are described in Appendix B.

Principal: Working a few hours a month from the local Home Office, CONSULTANT's Principal provides corporate oversight to make sure the team is properly resourced and helps to establish critical success factors to maintain performance.

National Practice Leader: This position is budgeted to afford the City flexibility in the type of experts needed to provide subject matter expertise and technical assistance from the CONSULTANT's offices. Tasks include CIP support, project evaluations, federal permitting and

grant support, and other expert technical assistance that may be required to advance planned work under this work order.

Sr. Technical Specialist: This position is budgeted to afford the City flexibility in the type of expertise needed to provide subject matter expertise and technical assistance from the CONSULTANT's offices for various anticipated needs associated with CIP projects and Design-Build procurement planning and execution. Tasks include CIP support, background research and data collection/review, update of existing groundwater or hydraulic models, project planning, assistance with infrastructure evaluations, permitting and grant support, and other technical assistance that may be required to advance planned work under this work order.

Project Controls: Working part-time, Project Control works in tandem with the project manager and Team to develop and implement the Program Control Plan and provide reports, dashboards, and other information to help the City visualize the tracked and forecasted performance of the City's CIP.

Contract Manager/Program Manager: Applies a portion of his/her hours to organize and collaborate with the Project Manager and the City for this activity. The role will include participation in activity planning meetings at the City and reviewing the deliverables and planning documents.

Civil Engineer: (Gravity Sewer / Force Mains / Water Transmission and Distribution) Supports the Program Manager/Contract Manager and Project Manager Pre-Construction by managing the Engineering During Construction process, including reviews of submittals, responses to RFIs and review of shop drawings and as-built drawings. Responsible for ensuring that all permits are being complied with and reporting the progress and quality of the work.

Permitting Lead: Provides support for permitting requirements on a project-specific basis. Assists with environmental and other issues with regards to grant/funding applications and requirements.

SECTION 4: BASIS OF COMPENSATION

The Budget per Task for WO1 is provided in Table 1 – Budget per Task. The fee for the SOW of WO1 is calculated based on the estimated expertise and level of effort needed to support completion of the scope of work. CONSULTANT shall perform the Work detailed in this proposal based on the City's budget for WO1 and considering the Public Works Department's engineering support needs, the CONSULTANT's allocated expertise and level of effort to prioritize these needs. The total Not-to-Exceed fee of \$599,982.07 (five hundred ninety-nine thousand nine hundred and eighty-two dollars and seven cents) to be billed on an hourly basis at the Program rates established in the Master Service Agreement, adjusted by Consumer Price Index. Lump Sum invoicing for deliverables within the Time and Material allowance may be accepted with City approval. The WO1 Task-Based Budget is provided in Appendix A.

NOTES

- The type and quantity of labor resources and total estimated budget allocated per task presents good faith estimates of the labor requirements to develop WO1 SOW. As such, the number of professionals and specific number of hours assigned to each professional are fungible within the ceiling of this contract to provide the City Blended-Capacity Project Management team with the flexibility needed to execute the SOW in an agile manner.
- CONSULTANT's SOW is limited to the type of services described in this Work Order. Should changes in the City's plan or new City needs emerge that require additional labor and expertise, or existing tasks require a level of effort beyond what is presented in the budget, CONSULTANT shall provide the City with an estimate of the additionally required labor and expertise before providing additional services. This is subject to a mutually agreed amendment of this scope of services and availability of funding. CONSULTANT will provide updates of the remaining budget with the monthly invoices (or more frequently, when needed) to keep the City informed in this regard.
- The agreement documents the hourly rates applicable to each labor category. Should the labor requirements for CONSULTANT professionals assigned to the City to work exceed agreed upon hours, CONSULTANT and the City will re-evaluate the need for additional personnel and negotiate an amendment to support fulfillment of the City's labor needs.

As part of providing the full extent of the services, the CONSULTANT may incur certain administrative and other direct expenses related to the SOW WO1 , such as for the City or Field office supplies, City or Field office adaption, project travel that is required during the course of the day from site to site including project sites and City offices, special equipment or materials, charges related to the preparation and/or outside reproduction of deliverables, communications materials or other collaterals required to support meetings, presentations, Community Outreach and such. Such expenses are reimbursable from the Other Direct Expenditures budget line item.

The CONSULTANT agrees to keep, furnish, and support reimbursement of authorized direct costs with copies of receipts or statements of time expended (if applicable for other direct services type expenses). Reimbursable expenses will be invoiced by the CONSULTANT to the City (and compensated by the City to the CONSULTANT) from the Other Direct Expenditures budget line item, following adherence to the aforementioned conditions. Such documentation and records will be available at all reasonable times for examination and audit by the City.

SECTION 5: PAYMENT

The CONSULTANT will invoice the City on a monthly basis for the services rendered during the prior month. All invoices must reference the Consultant's legal name as authorized to

do business with the State of Florida; City's Contract Number and Work Order Number; a unique invoice number not previously used under this contract; date; a description of the services performed, and the amount to be invoiced.

The CONSULTANT will:

- 1) submit invoices using a pdf file at a resolution of no less than 300 dpi.
- 2) name the pdf file with the Consultant's name and the PO number;
- 3) provide all required attachments with the invoice file. Each invoice shall summarize the contract price, payments made to date, percentage of budget completed to date; amounts due under the invoice, remaining balance of the Work Order.

Labor costs will be billed on a time and material basis per the hourly rate basis per the rate schedule Appendix B. Labor line items in the invoice shall include the name, position, and job category of the professional whose hours are being charged to the City, along with hours worked and hourly rates, as well as an arithmetically correct subtotal. Monthly timesheets will be emailed to City. Other Direct Expenditures will be invoiced and compensated as Aforementioned.

APPENDIX A – LOE

City of Hallandale Beach - Staff Augmentation Capital Improvement Support Services – Public Works: LOE SCHEDULE & BUDGET

Role	Rate	24-Dec	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun	25-Jul	25-Aug	25-Sep	25-Oct	25-Nov	Total Hrs	Total\$	
Program Management																
Principal	\$288.40	8	8	8	8	8	8	8	8	8	8	8	8	96	\$27,686.40	
National Patrice Lead	\$284.01	8	8	8	8	8	8	8	8	8	8	8	8	96	\$27,264.96	
Contract Manager/ Program Manager	\$256.20	12	12	12	12	12	12	12	12	12	12	12	12	144	\$36,892.80	
Senior Technical Specialist	\$257.76	6	6	6	6	6	6	6	6	6	6	6	6	71	\$18,300.96	
Project Controls	\$232.78	12	12	12	12	12	12	12	12	12	12	12	12	144	\$33,520.32	
														Total	551	\$143,665.44
Contract Manager/ Program Manager	\$256.20	24	24	24	24	24	24	24	24	24	24	24	24	288	\$73,785.60	
Senior Technical Specialist	\$257.76	28	28	28	28	28	28	28	28	28	28	28	28	336	\$86,607.36	
Civil Engineer (Gravity Sewer / Force Mains / Water Transmission and Distribution)	\$180.47	40	40	40	40	40	40	40	40	40	40	40	40	480	\$86,625.60	
														Total	1104	\$247,018.56
Contract Manager/ Program Manager	\$256.20	12	12	12	12	12	12	12	12	12	12	12	12	144	\$36,892.80	
Senior Technical Specialist	\$226.72	12	12	12	12	12	12	12	12	12	12	12	12	144	\$32,647.68	
Civil Engineer (Gravity Sewer / Force Mains / Water Transmission and Distribution)	\$180.47	20	20	20	20	20	20	20	20	20	20	20	20	239	\$43,132.33	
														Total	527	\$112,672.81
Contract Manager/ Program Manager	\$256.20	14	14	14	14	14	14	14	14	14	14	14	14	167	\$42,785.40	
Permitting Lead	\$180.47	10	10	10	10	10	10	10	10	10	10	10	10	120	\$21,656.40	
														Total	287	\$64,441.80
														2469	\$567,798.61	
														Other Direct Expenditures	\$7,000.00	
														Emergency PO	\$25,000.00	
														Total	\$599,798.61	

APPENDIX B – ROLE RATES

TITLE	HOURLY BILLING RATES
Principal	\$288.40
National Practice Leader	\$284.01
Sr. Technical Specialist	\$257.76
Contract Manager/ Project Manager	\$256.20
Project Manager - Preconstruction	\$241.69
Public Information Officer	\$236.85
Construction Manager	\$233.25
Project Control	\$232.78
Trenchless Technologist Specialist	\$232.12
Biosolids Specialist	\$232.12
Technical Specialist	\$232.08
Senior Engineering Manager	\$226.72
Water Treatment Plant - Membranes Engineer	\$221.88
Geotechnical Engineer	\$221.53
Graphic Designer	\$207.19
Water Treatment Plant - Lime Softening Engineer	\$206.78
Engineering Manager	\$206.42
QA/QC Manager	\$206.00
PM/CM Support Plans and Procedures	\$206.00
Cost Estimator	\$196.73
FDEP Permitting Specialist	\$196.73
Permitting Lead	\$186.89
Scheduling	\$186.89
Structural Engineer	\$180.47
Mechanical Engineer	\$180.47
Electrical I&C Engineer	\$180.47
Civil Engineer (Gravity Sewer/ Force Mains/ Water Transmission and Distribution)	\$180.47
Architect/ Project Engineer	\$180.47
Mid-level Project Manager	\$170.53
Editor/ Technical Writer	\$168.68
SCADA Specialist	\$167.89
Grant Writer	\$156.88
Construction Inspectors - Structural	\$148.32
Construction Inspectors - Mechanical	\$148.32
Construction Inspectors - Electrical and I&C	\$148.32
CAD Designer	\$144.24
Staff Engineer / Scientist	\$142.64
Design Engineer	\$139.33
Project Engineer	\$129.29
Safety Officer	\$128.70
Inspector	\$126.77
Engagement Outreach Specialist	\$124.05
Field Office Administrative Assistant	\$114.48
Staff Engineer	\$113.72
Sr. Administrator	\$113.41

Assistant Office Engineer	\$97.66
Administrative Support Staff, Technician	\$86.22
Clerical, Document Control Clerk, Project Accountant	\$80.05

1. Labor will be billed as actual hours charged to the project by Black & Veatch personnel in accordance with the billing rates above.
2. Travel and reimbursable expenses will be billed at actual cost. Expenses include costs such as airfare, personal mileage, lodging, meals, motor vehicle rental, phone charges, special rental equipment, etc.
3. Shipping, postage, in-house reproduction, local mileage will be billed at \$2 per labor hour.
4. Computer, network and software charges will be billed at \$6 per labor hour.
5. Subconsultants and third-party services will be billed at actual cost plus a 5% markup.
6. Expenses for field assignments will be billed as a per diem, actual expenses or a combination of both as determined by the specific assignment.
7. Overtime applies to non-exempt personnel as defined by the U.S. Federal Wage and Hour Law. Overtime will be billed as actual hours charged to the project by Black & Veatch personnel in accordance with the rates above plus a 50 percent increase.
8. Billing rates are subject to annual adjustment on each January 1.