

1 EXHIBIT 1

2
3 RESOLUTION NO. 2025-
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5 A RESOLUTION OF THE MAYOR AND CITY COMMISSION
6 OF THE CITY OF HALLANDALE BEACH, FLORIDA,
7 AUTHORIZING AN EXCEPTION TO COMPETITIVE BIDDING
8 UNDER SEC. 28-3 OF THE CODE OF ORDINANCES TO
9 APPROVE THE PROPOSED CONTRACT WITH M.T.
10 CAUSLEY, LLC FOR CODE COMPLIANCE OFFICIAL
11 PROFESSIONAL SERVICES FOR FY 2024-25 IN AN
12 AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY ONE
13 THOUSAND FIVE HUNDRED DOLLARS (\$171,500); AND
14 PROVIDING FOR AN EFFECTIVE DATE.

15
16 **WHEREAS**, pursuant to the City of Hallandale Beach ("City") Code of Ordinances,
17 Chapter 23, Sec. 23-8 (2), contracts for professional services involving peculiar skill, ability,
18 experience or expertise, which are in their nature unique and not subject to competitive
19 bidding, are exempt from competitive bidding requirements but require a formal written
20 contract to be approved by the commission for all such contracts in excess of Twenty-Five
21 Thousand Dollars (\$25,000); and

22
23 **WHEREAS**, the City's Code Compliance Official position within the Department of
24 Sustainable Development (DSD) has been vacant since March 27, 2025, and DSD staff are
25 actively recruiting for a full-time replacement hire; and

26
27 **WHEREAS**, DSD has a current Professional Services Purchase Order (PO) of
28 Twenty-Five Thousand Dollars (\$25,000.00) in place with M.T. Causley to temporarily fill the
29 Code Compliance Official position while it is vacant and a new employee is hired; and

30
31 **WHEREAS**, since the timeline to permanently fill the vacancy is uncertain, the
32 department is proposing to increase the contract terms to provide services until the end of
33 the fiscal year in the amount of one hundred twenty one thousand five hundred dollars
34 (\$121,500) to ensure continuity of services, should the temporary position be needed beyond
35 the current annual expenditure threshold; and
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37 **WHEREAS**, taking the opportunity to assess the Code Compliance Division's
38 effectiveness delivered in a comprehensive report known as Code Assessment Services to
39 be prepared by the temporary Code Official. Staff is proposing to include Code Assessment
40 Services, which provide as overview of the Code Division operations and recommendations
41 for improvements, at an estimated cost of twenty-five thousand dollars (\$25,000); and
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43 **WHEREAS**, the consultant providing temporary continuing professional services is
44 essential to maintaining the continuity of Code Compliance staff operations and will ensure a
45 smooth transition when a permanent Code Compliance Official is hired; and
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47 **WHEREAS**, Staff recommends that the Mayor and City Commission authorize an
48 exception to competitive bidding requirement pursuant to Sec. 28-3 (2) professional services
49 of the Code of Ordinances to approve the proposed contracts with M.T. Causley LLC for
50 City Code Compliance Official professional services for FY 2024-25 in an amount not to
51 exceed One Hundred Seventy One Thousand and Five Hundred Dollars (\$171,500.00).
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53 **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY**
54 **COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA:**
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56 **SECTION 1. Recitals.** The foregoing "Whereas" clauses are incorporated herein.
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58 **SECTION 2. Approval of Agreement and Authorization of City Manager.** The
59 Mayor and City Commission authorize the exception to the competitive bidding requirement
60 under Sec. 28-3(2) of the Code of Ordinances, and hereby approve an increase to the annual
61 allowable expenditure for City Code Compliance Official professional services with M.T.
62 Causley LLC, including a Code Assessment Services Report, for an amount not to exceed in
63 an amount not to exceed One Hundred Seventy One Thousand and Five Hundred Dollars
64 (\$171,500.00). The City Manager is further authorized to execute the agreements and
65 related documents and to take such necessary action to effectuate the intent of this
66 Resolution.
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68 **SECTION 3. Effective Date.** This Resolution shall take effect immediately upon its
69 passage and adoption.

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71 APPROVED AND ADOPTED this ____ day of _____ 20__.

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JOY F. COOPER
MAYOR

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SPONSORED BY: CITY ADMINISTRATION

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ATTEST:

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JENORGEN GUILLEN

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CITY CLERK

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APPROVED AS TO FORM AND

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LEGAL SUFFICIENCY

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JENNIFER MERINO

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CITY ATTORNEY