



**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy  
Hallandale Beach, FL 33009  
Revised 08072024

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading	
<b>6/18/2025</b>	<b>25-131</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:		
<b>\$300,000 (\$100,000 per year)</b>	<b>110,233.57</b>	<b>4401-531010</b>	<b>N/A</b>		
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>N/A</b>	<b>Dr. Joan Shen</b>	<b>Transportation and Mobility</b>		
Strategic Plan Focus Areas:					
<input type="checkbox"/> <b>Fiscal Stability</b>	<input type="checkbox"/> <b>Resident Services</b>	<input type="checkbox"/> <b>Public Safety</b>	<input checked="" type="checkbox"/> <b>Infrastructure &amp; Mobility</b>	<input type="checkbox"/> <b>Economic Development &amp; Affordable Housing</b>	
25-131 Implementation Timeline:					
Estimated Start Date: 7/1/2025			Estimated End Date: 6/30/2028		

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, FINDING UNIQUE CIRCUMSTANCES TO AUTHORIZE AN INTERLOCAL AGREEMENT WITH FLORIDA INTERNATIONAL UNIVERSITY FOR AS-NEEDED TRAFFIC AND TRANSPORTATION SERVICES IN A NOT TO EXCEED AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) PER YEAR, UP TO A NOT TO EXCEED AMOUNT OF THREE HUNDRED THOUSAND DOLLARS (\$300,000); AND PROVIDING FOR AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Summary:**

The proposed Resolution approves the execution of an Interlocal Agreement with Florida International University (FIU), an instrumentality of the State of Florida, to receive transportation

engineering and technical services from the University to help manage the City roadway and transit systems efficiently. Additionally, the City desires to provide training opportunities for students from the University to assist in their practical training and professional development for a 3-year term. Approval of this agreement will enable the City to partner with FIU for various transportation planning services on an as-needed basis with an annual amount not to exceed \$100,000 providing a 3-year period not to exceed the amount of \$300,000.

The term of this Agreement shall be one year from the effective date of this Agreement with two automatic one-year renewals. The services to be rendered by the University shall commence upon notice to proceed with each Task Order.

### **Background:**

As the City of Hallandale Beach (the “City”) continues to experience tremendous growth, the City strives to meet the traffic and transportation needs of City residents, employees, and visitors.

The Lehman Center for Transportation Research (LCTR) at FIU was established in 1993 to serve as a public resource to perform transportation research and provide technical services of significance to the South Florida Region. Since inception LCTR has completed over 300 projects in the area of public transportation, traffic engineering, transportation planning, transportation safety and security, and advance transportation technologies and applications. The Center currently hosts 10 researchers and about 25 undergraduate and graduate student assistants. LCTR has had interagency agreements with Miami-Dade Transit (MDT), Miami-Dade Public Works, City of Doral, City of North Miami Beach, City of Miramar, and the Florida Department of Transportation (FDOT) to provide technical assistance in the areas of Transportation Planning, Traffic Engineering, Public Transit, and Intelligent Transportation Systems.

The Transportation and Mobility Department (TAM) was created in early 2025 and has had challenges recruiting staff to support the Department mission on a day-to-day basis. As demand for transportation services continues to grow and more data-driven planning is required, the Department’s small but dedicated team faces increasing workload pressures.

### **Current Situation:**

To continue delivering high-quality services while advancing strategic goals, additional support is needed.

The Department will require services from consultants to conduct various studies either to enhance traffic flow along the existing infrastructure or to evaluate the transit route system to determine improvement of the route to increase ridership, to reduce travel time, or to gather data for transit analysis. LCTR can provide assistance to the City Transportation and Mobility Department in the following areas on an as-needed basis:

- Assist in developing and deploying community satisfaction surveys related to Cloud Shuttle performance and service planning.
- Help analyze service complaints and retrieve video footage to support investigations and customer service follow-up.

- Conduct field assessments to verify bus stop adherence, evaluate route efficiency, and identify areas for improvement.
- Contribute to FY26 initiatives by gathering data and supporting projects such as signal timing evaluations, ADA accessibility reviews, and speed studies.
- Collect and analyze information to support improvements in first/last mile connectivity and integration with regional transit and active transportation networks.
- Conduct research that requires expertise beyond the staff level and provide solutions to complex traffic engineering issues.
- Provide traffic turning movements counts, 24-hour counts and other engineering data.
- Assist on an as needed basis on safety improvement analysis.
- Assist City in developing various desktop and web applications.
- Provide independent reviews of reports, plans, software, and products, etc.
- Review and analyze specific transportation issues and provide expert opinions and inputs.
- Identify best practices and develop procedures to improve efficiency and effectiveness of business and technical operations and services.
- Conduct training workshops to enhance staff's technical knowledge, productivity, and efficiency.
- Other City Departments may be able to utilize this contract, should they require these consulting services.

This Interlocal Agreement between the City and FIU will allow the City to get lower cost transportation related services to help the TAM Staff more adequately support transit operations and enhance the overall quality of the Cloud, the City's transit and overall transportation system.

The execution of this Interlocal Agreement requires approval from the City Commission via Resolution.

**Why Action is Necessary:**

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-8, Exception to bid requirements, (5) Unique circumstances, Where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City; however, such purchases in excess of \$50,000.00 shall require a formal, written contract approved by the City Commission.

**Cost Benefit:**

Entering into this Interlocal Agreement with FIU will enable the City to access transportation services without incurring the costs associated with hiring full-time staff, to receive transportation engineering and technical services from the University, and to help manage the City roadway and transit systems efficiently. Additionally, the City desires to provide training opportunities for students from the University to assist in their practical training and professional development.

The City will only incur costs for specific services rendered through task orders, providing flexibility in managing its budget.

**PROPOSED ACTION:**

The City Commission considers the attached Resolution.

**ATTACHMENT(S):**

- Exhibit 1 – Resolution
- Exhibit 2 – Interlocal Agreement
- Exhibit 3 – FIU-City of Miramar Interlocal Agreement (Sample Agreement)

Prepared By: Joan Shen  
Joan Shen  
Director

Reviewed By: Noemy Sandoval  
Noemi Sandoval  
Assistant City Manager