



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>9/29/2025</b>	<b>25-350</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):		Funding Source:	Project Number:	
<b>\$93,642</b>	<b>N/A</b>		<b>8904-549001</b>	<b>ILA50</b>	
Contract Required:	P.O. Required:	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>N/A</b>	<b>Vanessa Leroy</b>	<b>Sustainable Development</b>	
Strategic Plan Focus Areas:					
<input type="checkbox"/> <b>Fiscal Stability</b>	<input checked="" type="checkbox"/> <b>Resident Services</b>	<input type="checkbox"/> <b>Public Safety</b>	<input type="checkbox"/> <b>Infrastructure &amp; Mobility</b>	<input checked="" type="checkbox"/> <b>Economic Development &amp; Affordable Housing</b>	
Implementation Timeline:					
Estimated Start Date: 10/1/2025			Estimated End Date: 9/30/2026		

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF HALLANDALE BEACH AND THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY RELATING TO THE PROVISION OF DIRECT SERVICES IN THE FORM OF ADDITIONAL CODE COMPLIANCE SERVICES FOR FISCAL YEAR 2025-2026; AND PROVIDING AN EFFECTIVE DATE.**

### STAFF SUMMARY:

#### Summary:

The proposed resolution authorizes an Interlocal Agreement between the City and Hallandale Beach Community Redevelopment Agency (HBCRA) relating to the provision of direct services consisting of the funding for an additional full-time Code Compliance Specialist position and its related operational expenses.

**Background:**

State law and good controllership require that the financial relationships between cities and Community Redevelopment Agencies (CRAs) be codified in Interlocal Agreements (ILAs). These agreements state, specifically, how much money and what services will be provided by the City and the CRA.

The Hallandale Beach Community Redevelopment Agency (HBCRA) sunsets in 2027. It is, therefore, important that the HBCRA continues its aggressive efforts toward the elimination of slum and blighted conditions within the community redevelopment area (CRA). Currently, the City is divided into two (2) regions overseen by Senior Code Compliance Specialists and further split into four (4) quadrants, which are individually assigned to Code Compliance Specialists. Two (2) sanitation Code Compliance Specialists oversee a region each for trash-related issues, and one (1) Code Compliance Specialist serves the areas within the CRA boundary.

CRA Code Compliance Specialist provides services above and beyond what the City-funded Code Compliance Specialists provide and is pivotal to the HBCRA's efforts to eliminate slum and blighted conditions within the area.

**Current Situation:**

In order to provide enhanced Code Compliance services within the CRA boundaries, at a level that is above what is currently provided by the City of Hallandale Beach, in order to expedite the removal of slum and voluntary compliance in accordance with Florida, Statute 163 Part III, the Hallandale Beach Community redevelopment Agency (HBCRA) desires to enter into an agreement with the City of Hallandale Beach to promote greater voluntary compliance of code violations in the CRA. This will be done through resolution with City staff prior to the cases being presented to the Special Magistrate.

The HBCRA agrees to pay for an additional service by the DSD Code Compliance Division to ensure increased responses to complaints of possible code violations in a timely and effective manner in order to maintain a higher quality standard of living within the CRA. These services will be relayed primarily by a Code Compliance Specialist position that would be responsible for activities within the CRA boundaries.

The agreement will cover the cost for services outlined in the ILA that the department will apply to a full-time Code Compliance Specialist salary, uniforms, shoes, specialized materials and equipment, automobiles, motor vehicle gas, parts and supplies, licenses/certifications and trainings/seminars, and other operating costs.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager shall have the authority to recommend to the City Commission the award of contracts. For the City to receive funds for these services from the HBCRA, the ILA needs to be approved by both the City and the HBCRA.

**Cost Benefit:**

The cost-benefit for approving this FY25-26 ILA amounts to \$93,642.

The breakdown of cost is as follows:

FY 2025-26 Code Compliance ILA	
Salary & Benefits	\$92,787
Printing & Binding	\$140
Specialized Supplies	\$90
Uniforms	\$320
Memberships	\$105
License & Certifications	\$200
<b>TOTAL</b>	<b>\$93,642</b>

**PROPOSED ACTION:**

The City Commission approve the attached Resolution.

**ATTACHMENT(S):**

Exhibit 1 – Resolution

Exhibit 1A – Code Compliance ILA FY 2025-26

Prepared By: Vanessa Leroy  
Vanessa Leroy  
DSD Director

Reviewed By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager