



400 S. Federal Hwy
Hallandale Beach, FL 33009
07162025

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:		1 st Reading	2 nd Reading
2/4/2026	25-575	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	<input type="checkbox"/> N/A	<input type="checkbox"/> N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):		Funding Source:	Project Number:	
\$110,000 (\$60,000 Encumbered by PO 20260053 & 20260206)	\$118,165		4410-552240	N/A	
Contract Required:	P.O. Required:	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sourcewell OEM Vehicle Parts and Supplies RFP #080124 Marlon Lobban, Director	Public Works	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Fiscal Stability	<input type="checkbox"/> Resident Services	<input type="checkbox"/> Public Safety	<input checked="" type="checkbox"/> Infrastructure & Mobility	<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline:					
Estimated Start Date: 10/1/2025			Estimated End Date: 9/30/2026		

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING UTILIZATION OF COOPERATIVE SOURCEWELL AGREEMENT TO PURCHASE VEHICLE REPAIR PARTS, ON AN AS NEEDED BASIS, FROM AUTHORIZED DEALER PAI HOLDCO, INC. DBA PARTS AUTHORITY LLC IN AN AMOUNT NOT TO EXCEED ONE HUNDRED AND TEN THOUSAND DOLLARS (\$110,000), FOR FY 2025-26; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The purpose of this item is to request City Commission approval of the attached resolution authorizing the purchase of vehicle repair parts from PAI Holdco, Inc., DBA Parts Authority LLC, utilizing Sourcewell Master Agreement #080124 (OEM Vehicle Parts and Supplies), in an amount not to exceed \$50,000. The total cumulative amount for Fiscal Year 2025/2026 for the Fleet “Car Parts All Brands” project will not exceed \$110,000. The resolution also authorizes the execution of all related documents necessary to effectuate the purchase of vehicle repair parts for Fiscal Year 2025/2026.

Background:

The City of Hallandale Beach Department of Public Works – Fleet Maintenance Division services and repairs vehicles for the Police Department, Code Compliance, Parks and Recreation, Human Services, and Public Works. The Sourcewell Master Agreement #080124 provides vehicle replacement parts at a significant discount to participating entities. When combined with the inventory management and delivery support provided by PAI Holdco, Inc., DBA Parts Authority LLC, this contract offers a considerable operational advantage for the City’s fleet maintenance operations.

Below are the expenditures for light duty automotive parts and equipment for the past four fiscal years:

FY 2024/2025 - \$113,096
FY 2023/2024 - \$103,662
FY 2022/2023 - \$ 85,000
FY 2021/2022 - \$ 80,000

Current Situation:

Staff seeks to utilize the agreement between Sourcewell and PAI Holdco, Inc. DBA Parts Authority LLC (OEM Vehicle Parts and Supplies) 080124-PAH. The initial term of the Sourcewell Master Agreement runs from November 12, 2024 through November 14, 2028. Sourcewell, a municipal contracting agency, allows government entities to cooperatively procure vehicle repair parts at discounted rates. By leveraging Sourcewell’s cooperative pricing, the City ensures competitive costs and streamlined procurement, enabling staff to respond quickly and effectively to emerging needs.

The Department of Public Works seeks approval to utilize PAI Holdco, Inc. DBA Parts Authority LLC to purchase vehicle repair parts on as needed basis, in an amount not to exceed \$90,000, for Fiscal Year 2025/2026. The total cumulative not to exceed amount for Fiscal Year 2025/2026 for the Fleet “Car Parts All Brands” project when adding Purchase Order No. 20260206 (\$20,000) and 20260053 (\$40,000) will not exceed \$110,000.

Purchase Order No.	Vendor	Amount
20260206	TPH Holdings LLC	\$20,000

20260053	PAI Holdco, Inc. DBA Parts Authority LLC	\$40,000
TBD – Will be opened once this item is approved by City Commission	PAI Holdco, Inc. DBA Parts Authority LLC	\$50,000
Fleet “Car Parts All Brands” Project for Fiscal Year 2025/2026		\$110,000

Why Action is Necessary:

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-5 Competitive procurement required; Procurement Mechanisms, (3) Cooperative Purchasing. Includes a variety of arrangements whereby two or more public entities have the opportunity to purchase from the same supplier or multiple suppliers using a single competitive procurement mechanism. Furthermore, Section 23-9, Award, (e) The City Manager may award procurements within the delegated spending authority. All other procurements, except emergency procurements, require commission approval for award.

Cost Benefit:

The City of Hallandale Beach routinely leverages cooperative purchasing agreements to maximize cost efficiencies and realize savings that would otherwise be difficult for a municipality of our size to obtain independently. In alignment with this strategy, the City has elected to purchase vehicle repair parts from PAI Holdco, Inc. DBA Parts Authority LLC, utilizing Sourcewell Master Agreement #080124 (Exhibit 2). This approach ensures competitive pricing, streamlined procurement and supports the timely acquisition of vehicle repair parts to support fleet operations.

PROPOSED ACTION:

The City Commission considers the attached resolution.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Sourcewell Master Agreement #080124
Exhibit 3 – Common Parts Quote

Prepared By: Thomas Goodman III
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Fleet Manager

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Public Works Director

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Assistant City Manager