



Cemetery Operation Update

August 5, 2026
Department of Public Works



Agenda



- ☐ Background
- ☐ Operating Budget
- ☐ Challenges
- ☐ Opportunities and Improvements
- ☐ Next Steps
- ☐ Questions

Background



- ❑ 9-acre municipal cemetery with approximately 6,500 recorded burials
- ❑ Serves as both an active cemetery and a historic community asset
- ❑ More than 100 years old
- ❑ Final resting place of many Hallandale Beach pioneers
- ❑ Earliest known handwritten cemetery work order dates to 1904
- ❑ Historic section includes graves of Spanish–American War veterans (1898)
- ❑ Many individuals buried in the older section were born in the 1800s
- ❑ Preserves the history and heritage of Hallandale Beach for future generations



Challenges



- **Declining Space Capacity** – Increased demand for non-resident burials due to lower burial rates compared to surrounding municipalities is accelerating the use of available cemetery space.
- **Rates** – Hallandale Beach burial rates are not aligned with comparable Broward municipal cemetery rates, impacting revenue recovery.
- **Maintenance Funding** – Insufficient funding to adequately maintain cemetery grounds, infrastructure, and equipment.
- **Records Management & Change Management** – Need to improve recordkeeping systems, data accuracy, and processes while effectively managing organizational and operational changes.
- **Limited Staffing** – Staffing shortages have resulted in increased overtime expenditures and the need to borrow staff from other divisions to maintain operations.
- **Safety & Speeding** – Vehicle speeding within the cemetery creates safety concerns for visitors, staff, and funeral processions.
- **Flooding** – Recurring flooding impacts cemetery operations, accessibility, and long-term maintenance.



Cemetery Operating Revenues vs Expenditures

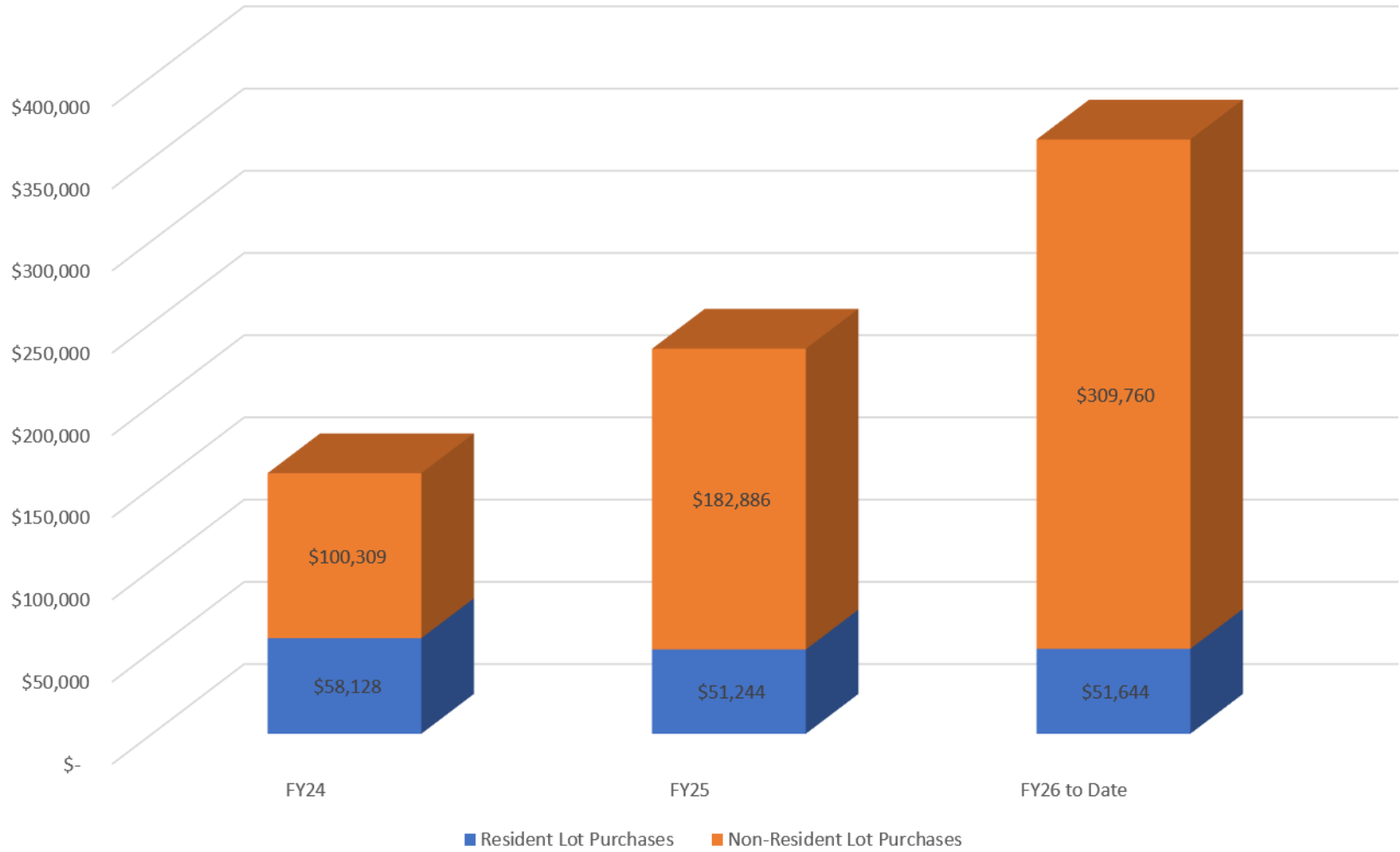


	FY23	FY24	FY25	2026 to Date
Expenditures	\$751,707.00	\$515,371	\$620,815	\$492,802
Operating Revenue	\$255,111.00	\$452,097	\$677,158	\$868,485

Expenditures Operating Revenue Linear (Operating Revenue)

*FY23 revenues previously reported as \$644,990 which included General Fund Subsidy of \$389,879

Revenue from Lot Purchases FY24 - FY26 to date



*Increase in Revenue attributed to “non-resident” lot purchases

Opportunities (Ordinance Update)

- ☐ **Cemetery Rate Adjustments and Annual CPI**
- ☐ **Installment payment term** extended from 12 months to 18 months
- ☐ **Down Payment requirement for plot** (10% to 20%)
- ☐ If installment payment remains unpaid for 30 days after the date due, the installment agreement shall be cancelled (paid amounts reimbursed minus > (\$100 or admin fee)
- ☐ **Certificate of Entitlement**
 - ☐ **Certificate of Right or Deed Required for proof of ownership for interment**
- ☐ **Abandonment – Unused Burial Spaces**
 - ☐ No current address on record after 50 consecutive years of purchase
 - ☐ After 120 days of notice run 2 times in a consecutive wo-week period, city has rights to sell.
- ☐ **Niche – max 2 cremation interments per Niche**
- ☐ **No resale of grave space, sell only to City**
 - ☐ Transfer to authorized intermediate family members only
 - ☐ Sales to City of HB only, plot (original price minus down payment) and Niche/Mausoleum (50% of purchase price).

Opportunities (Ordinance Update cont.)

☐ Limitations of Liability

☐ Disinterment

- ☐ City is not liable for damages from opening and closing of burial site
- ☐ Permit required for disinterment (Responsibility: Funeral director)
- ☐ Request by medical examiner is responsibility of the medical examiner
- ☐ Moving deceased incur an administrative cost

- ☐ Markers must be purchased and placed by the City of HB



Opportunities (Capacity Expansion)

- ☐ Construction of a 300-800 Capacity Mausoleum, NE corner of the cemetery
(Long-Term Planning for preservation and Expansion)
- ☐ Currently in planning:
 - ☐ Design & Engineering
 - ☐ Utility Coordination
 - ☐ Zoning site plan submittal(s)
 - ☐ Fire Protection Engineering
 - ☐ Permitting

Opportunities (Records Management)

Current Challenges

- ☐ Four separate record-keeping systems create fragmented and inconsistent data.
- ☐ Records across systems do not align, resulting in discrepancies.
- ☐ Field verification is required to validate burial records and locations.
- ☐ Cemetery locations are not fully mapped using GIS coordinates (latitude/longitude).
- ☐ Historical changes to cemetery block naming conventions have created inconsistencies.

Improvements

- ☐ Consolidate all records into a single, centralized cemetery management system.
- ☐ Perform a comprehensive data cleanup, validation, and synchronization.
- ☐ Conduct field verification and capture GIS coordinates for all cemetery assets.
- ☐ Standardize cemetery block, section, lot, and plot naming conventions.
- ☐ Establish a single source of truth with ongoing data governance.

Expected Benefits

- ☐ Improved data accuracy and integrity
- ☐ Faster record retrieval and reporting
- ☐ Enhanced public service and operational efficiency
- ☐ Accurate GIS-based cemetery mapping
- ☐ Better long-term asset and records management

Next Steps



- ☐ 8/19/26 – Resolution to adopt adjusted rates
- ☐ Project : Cemetery Data Modernization & Governance Initiative
 - **Project Legacy** – Preserving cemetery records for future generations.
 - **Project Keystone** – Creating the foundational source of truth.
 - **Project Cornerstone** – Establishing a reliable data foundation.
 - **Project Horizon** – Modernizing cemetery management for the future.
- ☐ Dedicated Records Clerk, Staff Training
- ☐ Capacity Expansion: Plan, design, and construct mausoleum capacity to address future burial demand, optimize land use, and enhance revenue opportunities while preserving the character of the Hallandale Beach Cemetery
- ☐ Rate study to evaluate cemetery operations to align fees with the true cost of service while supporting long-term financial sustainability
- ☐ Traffic Calming measures in and surrounding area of cemetery (safety)
- ☐ Drainage system study; CIP planning



Questions

