

3150 SW 38th Avenue, Suite 950
Miami, FL 33146
Office: +1 (786) 497-1500



June 11, 2024 (Revision 01 – 09/11/24)

SENT VIA E-MAIL
(mebbe@hallandalebeachfl.gov)

Manga Ebbe
Construction Program Manager
City of Hallandale Beach
630 NW 2nd Street
Hallandale Beach, FL 33009

**Subject: City of Hallandale Beach – Pump Station #03 Improvements – Civil Engineering – Additional Services 02 Fee Proposal
CMA Proposal No. P21.175.03AS02R1**

Dear Mr. Ebbe:

Chen Moore and Associates (CMA) are pleased to submit the attached Agreement for Professional Services and Scope of Services to provide additional civil engineering services for the above referenced project located to the NW of the intersection of County Line Rd. and Ocean Blvd., within the parking area of the Goldenview Condominium, in Hallandale Beach, Florida. In accordance with Resolution No. 2020-054, RFP #FY 2018-2019-012 Continuing Professional Architectural and Engineering Services and Other Services, the following scope of additional services is provided by Chen Moore and Associates (CONSULTANT) as requested by the CITY to provide additional Civil Engineering Services.

PROJECT INTRODUCTION

As we understand it, the contractor has been terminated for convenience from this project after almost a year of essentially zero field activity. During this time, much of the coordination, meetings, shop drawing reviews, some site visits and plenty of responses to RFIs has been performed by the CMA team. As requested by the City, CMA is presenting this additional services proposal to supplement the Limited Construction Administration Support Services task.

PROJECT STAFFING

Our staff and team are ready and prepared to work on this project. CMA staff project roles shall be as follows:

Principal – Peter Moore, P.E., President
Project Director - Jose L. Acosta, P.E., Vice President
Senior Project Manager – Gregory Mendez, P.E.

Engineering Staff includes the following:

- Arnaldo Roman, E.I., Associate Engineer
- Jose McCray, Senior Construction Specialist

Sub-consultants for this Project

- Electrical Engineering – Smith Electrical Consultants, Inc.



Task 11 – Additional Limited Construction Administration Support Services – Consultant shall perform the following:

- Consultant shall attend one pre-construction meeting, as arranged by the client.
- Consultant shall perform all required shop drawing reviews as they relate to the improvements designed and permitted under this scope of services.
- Consultant shall respond to requests for information (RFIs) during the construction phase.
- Provide general observation of the work and associated field reports of the field visit, as required for certification of the project. We estimate a total of five (5) periodic visits during the site construction period, and three (3) for substantial completion, startup and final completion walkthroughs. – The final three visits are already included in base scope of services (no additional fees)
- Review “as-built” drawings (to be provided by contractor) – Already included in base scope of services (no additional fees)
- Coordination of certification/site close out packages as required – Already included in base scope of services (no additional fees)

BASIS OF SCOPE

The basis for the above scope of services and associated fee(s) are based on the following:

- Project shall be completed in one phase.
- The Project is in the City of Hallandale Beach, Florida.
- This proposal assumes any required Maintenance of Traffic (MOT) and bypass pumping plans/permits shall be the sole responsibility of the contractor.

INFORMATION TO BE PROVIDED BY CLIENT

Information to be provided by City includes the following:

- An official Notice to proceed (NTP) and/or purchase order from the City of Hallandale Beach.

SCHEDULE AND FEES

Consultant shall schedule work upon receipt of signed approval and shall provide all services in accordance with our Professional Services Agreement for General Engineering Services. The total lump sum fees for this project will be divided as follows:

<u>Task(s)</u>	<u>Task Description</u>	<u>Lump Sum Fees</u>	<u>Total Fees</u>
11	Additional Limited Construction Administration Support Services	\$22,260.00	\$22,260.00
	SUB TOTAL	\$22,260.00	\$22,260.00
	TOTAL	\$22,260.00	\$22,260.00

*Reimbursable expenses for mileage and report preparation have been included in the lump sum fees noted above. Additional reimbursable expenses requested by the Client outside of the items for the tasks above, shall be invoiced as defined in our Professional Services Agreement for General Engineering Services. This proposal is based on our understanding of the requirements

3150 SW 38th Avenue, Suite 950
Miami, FL 33146
Office: +1 (786) 497-1500



for engineering services as itemized under the anticipated tasks listed above. Accordingly, we reserve the right to modify this proposal due to any changes in scope.

Should you have any questions, please do not hesitate to contact me at my office at +1 (786) 497-1500, Ext. 1125, my cell phone at +1 (305) 562-4789 or send me an electronic message at gmendez@chenmoore.com.

Respectfully submitted,

CHEN MOORE AND ASSOCIATES
Gregory Mendez, P.E.
Principal Engineer / Office Leader Miami

Cc: Jose L. Acosta, P.E., Chen Moore and Associates
Enc.: Exhibit B

3150 SW 38th Avenue, Suite 950
Miami, FL 33146
Office: +1 (786) 497-1500



EXHIBIT B

AGREEMENT FOR PROFESSIONAL SERVICES - WORK AUTHORIZATION

CMA Project Name: **Pump Station #03 Improvements – Additional Services 02**
Client Name: **City of Hallandale Beach**
Client Contact: **Manga Ebbe – Construction Program Manager**
Client Address: **630 NW 2nd Street, Hallandale Beach, FL 33009**
Client Phone: **Office: (954) 457-3043**
Client E-mail: **mebbe@hallandalebeachfl.gov**

CMA Proposal No. **P21.175.03AS02R1**
Agreement Date: **June 7, 2024 (Rev. 01 – 09/11/24)**

FEE: Base Scope for Civil Engineering - Lump Sum of **\$22,260.00**

RETAINER: **N/A**

Notice to Owner: The Owner of the easement upon which the pump station resides is the City of Hallandale beach

CHEN MOORE AND ASSOCIATES, INC. (CONSULTANT)

Authorized Signature

Print Name/Title

Date

CITY OF HALLANDALE BEACH (CLIENT)

Authorized Signature

Print Name/Title

Date