

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

**DATE:** January 8, 2026

**TO:** Marlon Lobban, Director of Public Works

**CC:** Note: All parties below will only receive the award information memorandum via email.  
Dr. Jeremy Earle, City Manager  
Noemy Sandoval, Assistant City Manager  
Marc Gambrill, City Engineer  
Manga Ebbe, Construction Program Manager  
Joselaine Pateau, Project Manager

**FROM:** Andrea Lues, Procurement Director *Andrea Lues*

**SUBJECT: AWARD INFORMATION MEMORANDUM BID 25-26-04 CITY WIDE ADA  
COMPLIANT BUS STOPS**

This project continues to be under a Cone of Silence. There is to be no communication with any of the firms until the date and time of the City Commission meeting to award the solicitation or when a rejection memo is signed.

If you have any questions on any of the items below, please make sure you contact the Procurement Director immediately for clarification.

Due to the size of the documents for this Project the following documents have been saved in the Department Folders (X:)/ Common Folder/Procurement Bid Name:

- Two (2) Bids received in response to this Bid
- Award Information Memorandum
- Bid Tabulation Sheet
- ITB Solicitation
- Addendum # 1
- Word version of the Agreement released with the Bid

**Responsive Firms (From Lowest Bid Total to Highest Bid Total)**

M & M ASPHALT MAINTENANCE INC. dba ALL COUNTY PAVING	<b>Bid Amount</b>	<b>Bid Bond and Bonding Capacity</b>	<b>Variances</b>	<b>Legal Proceedings</b>	<b>References</b>
	\$489,423.75	Risk Approved	None	Included	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	<b>MQR 5</b>
	Met	Met	Met	Met	Met

HEAVY CIVIL INC.	<b>Bid Amount</b>	<b>Bid Bond and Bonding Capacity</b>	<b>Variances</b>	<b>Legal Proceedings</b>	<b>References</b>
	\$497,272.75	Risk Approved	None	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	<b>MQR 5</b>
	Met	Met	Met	Met	Met

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### **Timeline of Bid**

#### **Release Date of Bid – November 20, 2025:**

The release notice for the Bid was sent to over two thousand five hundred (2,500) vendors including, vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The Bid was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com/Euna OpenBids,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,
- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

#### **Non-Mandatory Pre-Bid Meeting – December 1, 2025:**

Three (3) firms attended the Pre-Bid Meeting.

**Last Day for Questions for this project – December 8, 2025 by 5:00 PM**

**Responses Due – January 5, 2026 by 11:00 AM**

### **Duties and Responsibilities**

The Project Manager is responsible for preparing the agenda cover memo for recommendation of award of contract to the City Commission.

To make the determination for award of contract to the lowest responsive and responsible Firm, the Project Manager and Department Director must review the following:

- a) All the information provided for this Project through this award information memorandum.
- b) The Director and the Project Manager must review the variances and legal proceedings to make the determination that they recommend the vendor as they deem the bidder responsible. Responsible is defined by the Procurement Code as: *"...determining whether a vendor has demonstrated the capability, as determined by the city, in all respects to*

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*perform fully the contract requirements, and the experience, capacity, facilities, equipment, credit, integrity and reliability which will ensure good faith performance.”* If the Director has any questions and/or wishes to discuss variances and/or legal proceedings a meeting can be called with the appropriate Department, that being Procurement, City Attorney and Risk Manager, to discuss and provide clarifications.

- c) *Reference Forms.* Review the references provided for the Firm that is recommended for award of contract prior to bringing a recommendation for award to the City Commission.
- d) Ensure the recommended responsive, responsible firm can:
  - i. Perform the services outlined in the RFP/Bid based on the Minimum Qualification Requirements (MQRs) of the document and/or addenda, as applicable.
  - ii. Can perform the scope of work as requested by the RFP/Bid.
  - iii. Can perform the work as stated in the Bid for the prices submitted and ensure there are no irregularities and/or concerns with Firm’s proposed prices.
  - iv. The Bid Price Sheet submitted must be awarded as Proposed.

### **Rejection of Responses to the Bid**

Per Procurement Code Section 23-8, *“An invitation for bids, a request for proposals, or other solicitation may be canceled, and all responses rejected, by the City Manager when it is in the best interest of the city. The reasons therefore shall be documented in the procurement file.”*

### **Agenda Process**

Please follow the City Clerk’s Agenda process for the timeline and documents that are required. Please see the City Clerk’s page, [here](#).

### **Attendance of recommended Firm(s) to the City Commission meeting**

The Procurement Department will invite the recommended Firm(s) to the City Commission meeting if requested by the Department Director and/or the Project Manager. You must email the Procurement Director if the Firm(s) are to be invited and advise of the date of the City Commission Meeting.

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### **Agreement Negotiation and Execution**

This solicitation was released with the City Form Agreement. This agreement must be used by the department for contract execution. The agreement can be found, as detailed above, in the City Common Folder.

The Project Manager and the Department Director may proceed with contract negotiations as defined by the Procurement Code.

The Project Manager is to fill out the Agreement with the pertinent information and proceed with coordinating the execution of the agreement, from the awarded firm to the City Manager through the City Attorney's office.