



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>2/7/2024</b>  File No.:  <b>23-492</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
<b>\$1,503,541.00 - \$1,565,001</b>		<b>\$428,381.00</b> <b>\$72,800.00</b>	<b>4111-534010</b> <b>3290-534010</b>	<b>N/A</b>	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>RFP # FY 2022-2023-021 Citywide Grounds Maintenance</b>	<b>Cathie Schanz</b>	<b>Parks, Recreation, and Open Spaces</b>	
Strategic Plan Focus Areas:					
<input type="checkbox"/> <b>Finance &amp; Budget</b>		<input checked="" type="checkbox"/> <b>Organizational Capacity</b>		<input type="checkbox"/> <b>Infrastructure/Projects</b>	
Implementation Timeline:					
Estimated Start Date: 5/1/2024    Estimated End Date: 4/30/2027					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY 2022-2023-021 – CITYWIDE GROUNDS MAINTENANCE TO THE LOWEST RESPONSIBLE BIDDER, GREEN DREAMS PARADISE CORPORATION, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED AND ONE THOUSAND, ONE HUNDRED AND EIGHTY-ONE DOLLARS (\$501,181) ANNUALLY; TO FURTHER AUTHORIZE A BACK-UP AGREEMENT WITH THE SECOND LOWEST RESPONSIBLE BIDDER, A PERFECT EDGE, INC., IN ACCORDANCE WITH BID TERMS; AND PROVIDING AN EFFECTIVE DATE.**

### STAFF SUMMARY:

**Summary:**

This agenda item seeks the City Commission approval of the City Manager's recommendation to award Bid # FY 2022-2023-021 – Citywide Grounds Maintenance to Green Dreams Paradise Corporation, the lowest responsive bidder at \$501,181 per fiscal year for a period not to exceed three (3) years and authorizing the City Manager to execute all related documents to effectuate the agreement(s) and providing an effective date.

Additionally the agenda item authorizes the City Manager to enter into contract with the second lowest responsive bidder, A Perfect Edge, Inc., in the amount of Five Hundred, Twenty-One Thousand, Six Hundred and Sixty-Seven Dollars (\$521,667) annually, in accordance with their bid terms, to be executed and commenced within a year of the approval of this resolution should Green Dreams Paradise Corp. be terminated from or abandon their agreement.

**Background:**

Due to ongoing challenges in fully staffing the landscape division to ensure continuity of operations, the City released Bid # FY 2020-2021-004, Citywide Grounds Maintenance on April 22, 2021 to select the most qualified contractor(s) to establish a contract to supply all labor, equipment, tools and materials from qualified and certified Contractors to maintain designated roadway medians, swales, gateways, lots and other facilities within the City limits. The bid was awarded to the lowest bidder, Coco Tree Service Corp.

The term of the contract was for a period of three (3) years beginning upon date of award or expiration of current contract, whichever is later. The City had the option to renew the contract for one (1) additional two (2) year period. The landscape contract with vendor, Coco Tree Service Corp, was terminated effective October 7, 2023 for convenience.

The City entered into a contract with vendor, A Perfect Edge, Inc. on November 16, 2023 to provide temporary landscape services not to exceed 6 months until a new vendor was procured through Resolution Number 2023-129.

**Current Situation:**

**Release Date of RFP – September 21, 2023:**

The release notice for the RFP was sent via email to over seven hundred (700) vendors including vendors from the City's vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The RFP was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com,
- City Social Media pages,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,
- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

**In Person Non-Mandatory Pre-Proposal Conference – September 28, 2023:**

Seven (7) firms attended the Pre-proposal Conference in person.

**Last Day for Questions for this project – October 4, 2023 by 11:00 AM**

**Responses Due – October 26, 2023 by 11:00 AM**

**Evaluation Committee – N/A**

**Responsive Firms**

Green Dreams Paradise Corp.	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$501,180.04	Risk Approved	None	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

A Perfect Edge, Inc	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$521,666.05	Risk Approved	None	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

Mainguy Landscape Services	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$566,130.01	Risk Approved	None	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

Brightview	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$591,451.08	Risk Approved	Included	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

SFM Services, Inc	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$660,835.00	Risk Approved	None	Included	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

VisualScape Inc	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	\$716,865.95	Risk Approved	None	None	Included
	<b>MQR 1</b>	<b>MQR 2</b>	<b>MQR 3</b>	<b>MQR 4</b>	
	Met	Met	Met	Met	

### Non-Responsive Firms

This firm failed to meet the requirement of MQR # 2 CONTRACTOR LICENSE, specifically subsections a, b and c, as no licenses were provided					
A Picture Perfect Landscaping	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	NON-RESPONSIVE				
	MQR 1	MQR 2	MQR 3	MQR 4	
	Met	Not Met			

This firm failed to meet the requirement of MQR # 1 YEARS IN BUSINESS- SUNBIZ, specifically subsections b, '...a date filed of 2018 or earlier.'					
Landscape Service Professionals, Inc	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	NON-RESPONSIVE				
	MQR 1	MQR 2	MQR 3	MQR 4	
	Not Met				

This firm failed to meet the requirement of MQR # 2 CONTRACTOR LICENSE, specifically subsections a, 'Provide name of Limited Commercial Fertilizer Applicator Certificate'					
Superior Landscaping & Lawn Service, Inc	Bid Amount	Bid Bond	Variances	Legal Proceedings	References
	NON-RESPONSIVE				
	MQR 1	MQR 2	MQR 3	MQR 4	
	Met	Not Met			

Staff has reviewed the proposal and the attached Award Information Memorandum (Exhibit 4). The Parks, Recreation, and Open Spaces Department recommends awarding Bid # FY2022-2023-021, Citywide Grounds Maintenance to the lowest responsive, responsible bidder, Green Dreams Paradise Corporation, as the primary contractor, and the next lowest responsive, responsible bidder, A Perfect Edge, Inc., as the back-up contractor for this contract.

Purchase orders issued under the secondary bid award will be issued when the primary contractor voluntarily defers the work, when the primary contractor is unable to perform, or when the City determines that the primary contractor's maximum service capacity has been reached and additional service capacity is still needed by the city to meet City's service timeframes.

The term of this contract shall be for a period of three (3) years beginning upon date of award or expiration of current contract, whichever is later. The City may renew this contract for two (2) additional two (2) year periods which are contingent upon satisfactory performance of the services and available funding. Total contract terms, including renewals, is seven (7) years.

### Why Action is Necessary:

Pursuant to Code of Ordinances, Chapter 23, Section 23-4, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00, except as specifically provided in this section, shall be based, wherever possible, on competitive bids. The City Manager is authorized to purchase and contract for equipment, supplies, and contractual services when the cost does not exceed \$50,000.00 without further City Commission approval. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

The use of landscape services from contractors allow the City to keep up with landscaping citywide without the utilization of City staff and resources.

**PROPOSED ACTION:**

The City Commission considers the attached Resolution.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution/Ordinance  
Exhibit 2 – Bid FY 2022-2023-021  
Exhibit 3 – Bid FY 2022-2023-021 Addendum #1, #2 and #3  
Exhibit 4 – Award Recommendation Memorandum Bid FY 2022-2023-021, Citywide Grounds Maintenance  
Exhibit 5 – Green Dreams Paradise Corporation Service Proposal  
Exhibit 6 – A Perfect Edge Inc. Service Proposal

Prepared By: Bob Williams  
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Parks, Recreation and Open Spaces Assistant Director

Reviewed By: Cathie Schanz  
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Parks, Recreation and Open Spaces Director

Reviewed By: Noemy Sandoval  
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Assistant City Manager