



City of Hallandale Beach

City Commission Agenda Cover Memo

Meeting Date:		File No.:		Item Type:		1 st Reading		2 nd Reading	
9/29/2025		25-369		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading		N/A	N/A
						Public Hearing		<input type="checkbox"/>	<input type="checkbox"/>
						Advertising Required		<input type="checkbox"/>	<input type="checkbox"/>
						Quasi-Judicial:		<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):				Funding Source:		Project Number:	
\$65,667		\$65,667				3898-565010-P2303		P2303	
Contract Required:		P.O. Required:		RFP/RFQ/Bid Number:		Sponsor Name:		Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES		Jeffrey Towne Interim Director		Public Works	
Strategic Plan Focus Areas:									
<input type="checkbox"/> Fiscal Stability		<input type="checkbox"/> Resident Services		<input type="checkbox"/> Public Safety		<input checked="" type="checkbox"/> Infrastructure & Mobility		<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline:									
Estimated Start Date: 9/29/2025						Estimated End Date: 12/26/2025			

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING A CHANGE ORDER TO THE CCNA WORK AUTHORIZATION ISSUED TO DESIGN FIRM R.J. BEHAR & COMPANY, INC. IN THE AMOUNT OF SIXTY-FIVE THOUSAND, SIX HUNDRED AND SIXTY-SEVEN DOLLARS (\$65,667) IN ORDER TO DESIGN ADDITIONAL IMPROVEMENTS TO THE DRAINAGE SYSTEM AT THE CITY'S DEPARTMENT OF PUBLIC WORKS COMPOUND; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks the City Commission's approval for a change order for the services of R.J. Behar & Company, Inc., to provide additional survey, geotechnical, design, permitting, and post design services for the Public Works Compound (P2303) project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, in the amount of \$65,667, providing for a new project not-to-exceed amount of \$221,993.83. The above-listed consultant will be providing services based on the following discipline: Provide Civil Engineering.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA). (Exhibit 2).

The Department of Public Works (DPW) compound is subject to flooding during heavy rain events. This jeopardizes the safe storage of equipment and vehicles. The capacity of the current stormwater system is inadequate to manage the drainage of the compound in a manner that will allow for a safe operational area during heavy flooding events. During the pandemic in 2020, a significant rain event occurred, where multiple vehicles were impacted by water intrusion. During the rainstorm that occurred the week of April 12, 2023, a significant rain event occurred, flooding a large portion of the Department Public Works (DPW) yard as well.

On May 17, 2023, the City Commission approved Resolution No. 2023-050 (Exhibit 3), authorizing the award of CCNA services to R.J. Behar & Company, Inc. in the amount of \$156,326.83. The scope of work included evaluating the possibility of constructing an outfall from the DPW site to the lake (Chaves Lake) that is located west of the project. Purchase Order Number 20231055 was issued for \$156,326.83 and remains open.

Chaves Lake is the main stormwater management facility within the area. The lake is connected to Hallandale High School, which is further connected to the I-95 Pump Station within the City of Pembroke Park. The pump station consists of three 40 cubic feet per second (cfs) each, pumps plus a standby pump. The pump station total discharge is limited to 120 cfs. The current Chaves Lake drainage basin according to the permit information (permit No 06-02942-P) is 740 Acres and it has an approximate storage of 151.35 Ac-ft at elevation 6.0' NGVD29 or 4.5' NAVD88. The DPW site is not currently part of the drainage basin for Chaves Lake. The site has a total area of 9.58 Acres or 1.3% of the lake basin area. The DPW site existing estimated runoff volume generated for a 25-yr-72-hr storm is 9.64 Ac-ft or 6.4% of the lake storage at elevation 4.5' NAVD88. This evaluation intends to determine the feasibility of providing an overflow connection to Chaves Lake without impacting the operation and need to adjust the pump station capacity. The lake drainage basin will increase by 1.3%.

In addition, the City wants to redevelop an area identified as the DPW Equipment Parking Lot, which is adjacent and east of the future Electric Vehicle (EV) Bus Charging Facility. The scope of services includes evaluation of the overall Chaves Lake basin, design of the outfall pipe with connection to the lake, design of the new equipment parking lot (geometrics, grading, drainage, lighting) and modification of the existing water surface permit/license.

Current Situation:

The City of Hallandale Beach (City) is seeking to provide drainage improvements to the entire Department of Public Works (DPW) compound. Currently, the overall site houses the public works administration, fleet, facilities, EV bus operations, warehouse, sanitation division buildings and fleet vehicles. The existing stormwater drainage system consists of French drains, and interconnected inlets and pipes that drain and percolate stormwater underground for disposal.

The City has requested R.J. Behar & Company, Inc. to provide a supplemental fee proposal to include additional items in the scope of work as part of the Public Works (PW) Compound outfall project. The additional scope of work includes replacing the existing 18-inch pipes shown in the attached sketch to 36-inch, design a drainage system (new swale and inlet(s)) for NW 3rd street, just east of the PW entrance to alleviate the flooding issues and to prevent the street runoff from entering the PW parking lot and a new drainage design for the PW parking lot.

The opinion of probable construction cost for the project is \$1,714,160.10 (Exhibit 4). R. J. Behar & Company submitted the attached work authorization and cost proposal to complete the design for this drainage improvement. The amount of the additional work listed in the proposal is \$65,667 (Exhibit 5), which will increase Purchase Order Number 20231055 to \$221,993.83.

Why Action is Necessary:

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-12 Procedures for purchases in excess of \$50,000, (7) Change Orders, Any change in the contract price, scope of work or time for completion of any project following the award of a contract shall be by a written change order, approved by the city manager and executed with the same formalities as the contract. a. The city manager may approve any change orders so long as the total sum of all change orders does not exceed the total amount awarded by the city commission by more than either ten percent of the contract cost or \$50,000, whichever is less. The scope of any project may not be changed without prior approval of the city commission.

Cost Benefit:

Approval of this item will result in the City's ability to avoid costly repairs and/or replacement of City property, including vehicles and equipment, which may occur again if the drainage system is not improved to better handle the excessive volume of water during a large or prolonged rain event. It will also ensure that all city vehicles and equipment will be able to get to the fuel depot, which is essential to all city services.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Resolution No. 2020-054
- Exhibit 3 – Resolution No. 2023-050
- Exhibit 4 – Opinion of Probable Cost – ROM Cost Estimate
- Exhibit 5 – Scope of Services Proposal

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Reviewed By: Jeffrey Towne
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Reviewed By: Noemy Sandoval
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Assistant City Manager