



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:	1 st Reading	2 nd Reading	
4/9/2025	25-063	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	NA	NA
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$177,000.00		\$177,000	490-3595S-565010	P2002	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Fiscal Stability	<input type="checkbox"/> Resident Services	<input type="checkbox"/> Public Safety	<input checked="" type="checkbox"/> Infrastructure & Mobility	<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline:					
Estimated Start Date: 5/1/2025			Estimated End Date: 8/31/2026		

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING A CHANGE ORDER FOR ENGINEERING FIRM CRAIG A. SMITH AND ASSOCIATES FOR AN ADDITIONAL AMOUNT NOT TO EXCEED ONE HUNDRED, SEVENTY-SEVEN THOUSAND DOLLARS (\$177,000) TO REVISE THE CONTRACT DOCUMENTS AND SPECIFICATIONS TO REFLECT THE WORK DONE ON THE TERMINATED CONSTRUCTION PROJECT FOR THE LIFT STATION #1 EGRET TRI-PLEX SUBMERSIBLE LIFT STATION IMPROVEMENTS PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks the City Commission's approval for a change order for the services of Craig A. Smith and Associates, to provide additional civil engineering services for Lift Station #1 (Egret Tri-Plex Submersible Lift Station Improvements Project), in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$177,000. The above-listed consultant will be providing services based on the following discipline: Engineering Services.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054, authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 2).

The Lift Station #1 (Egret Tri-Plex Submersible Lift Station Improvements Project) was identified in the Wastewater Masterplan for rehabilitation.

The purpose of this project is to convert the existing tri-plex wet pit dry pump station to a tri-plex submersible lift station. The existing pump station is located in between the northeastern corner of the Gulfstream Racetrack and Golden Isles Park and Tennis Center on Layne Boulevard.

This proposed rehabilitation will include replacing and upgrading mechanical and electrical equipment as well as replacing the existing emergency generator to improve system performance, increase system efficiency and reduce system maintenance.

On June 16, 2021, the City Commission approved Resolution No. 2021-070 authorizing an agreement with Craig A Smith for \$426,223 for the design and construction phase engineering services. The City previously retained Hinterland Group Inc. to provide construction services; however, due to their inability to provide the appropriate level of progression during the project's construction phase, the City ended its contract with them on grounds of inconvenience (Exhibit 3). The contractor had performed some work and purchased some of the equipment for this project. As a result, the contract documents and specifications had to be revised to reflect these changes.

Current Situation:

Craig A. Smith and Associates is the Consulting and Engineering firm retained to provide engineering services for the construction phase of this project. As a result of terminating the construction contract with The Hinterland Group, additional engineering services were required from Craig A. Smith to provide revised contract documents and specifications to allow the City to publicly re-bid the project. The contractor had performed some work and purchased some of the equipment for this project. The equipment purchased is now securely stored at the Public Works Compound and will be reflected as 'owner furnished items' in the re-bid and will not incur any future price increases.

Craig A. Smith and Associates provided a cost proposal to perform the additional engineering services for an amount not to exceed \$177,000 (Exhibit 4).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies, and contractual services, when the estimated cost shall exceed \$50,000, shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager shall have the authority to recommend to the City Commission award of contracts. Additionally, Section 23-8(7) Continuing Services Agreements, Individual purchases for professional services not exceeding \$75,000 made pursuant to continuing services agreements resulting from a publicly solicited request for proposals may be approved by the City Manager.

Cost Benefit:

The benefits from the construction of Lift Station #1 (Egret Tri-Plex Submersible Lift Station Improvements) will ensure the needs of increased development intensity are met. Lift Station #1 will incorporate newer design standards such as easier access to the controls, valves and pumps which will significantly reduce the time and personnel required to perform regular maintenance, thereby reducing Operations and Maintenance costs.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Resolution
- Exhibit 2 – Resolution 2020-054 -CCNA
- Exhibit 3 – Termination Letter
- Exhibit 4 – Scope of Services Proposal

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