

## City of Hallandale Beach City Commission Agenda Cover Memo

| Meeting Date:  |                                    | Item Type:   |  | 1 <sup>st</sup> Reading  | 2 <sup>nd</sup> Reading  |
|--|------------------------------------|--|--|--|--------------------------|
| <b>9/26/2023</b>   |                                    | <input checked="" type="checkbox"/> <b>Resolution</b><br><input type="checkbox"/> <b>Ordinance</b><br><input type="checkbox"/> <b>Other</b>  | Ordinance Reading                            | <b>NA</b>  | <b>NA</b>                |
| File No.:  |                                    |  | Public Hearing                               | <input type="checkbox"/>   | <input type="checkbox"/> |
| <b>23-322</b>  |                                    |  | Advertising Required                         | <input type="checkbox"/>   | <input type="checkbox"/> |
|  |                                    |  | Quasi-Judicial:                              | <input type="checkbox"/>   | <input type="checkbox"/> |
| Fiscal Impact (\$):  |                                    | Account Balance (\$):  | Funding Source:                              | Project Number:  |                          |
| <b>\$137,500.00</b>  |                                    | <b>Various accounts</b>  | <b>Various accounts</b>                      | <b>NA</b>  |                          |
| Contract/P.O. Required   |                                    | RFP/RFQ/Bid Number:  | Sponsor Name:                                | Department:  |                          |
| <input checked="" type="checkbox"/> <b>Yes</b>                   | <input type="checkbox"/> <b>No</b> | <b>OMNIA Partners /<br/>U.S. Communities<br/>Contract # 16154<br/>– MRO Supplies,<br/>Industrial Supplies<br/>and Related<br/>Products and<br/>Services</b><br><br><b>The Home Depot<br/>Pro</b> | <b>Andrea Lues,<br/>Procurement Director</b> | <b>Procurement</b>   |                          |
| Strategic Plan Focus Areas:                                      |                                    |  |  |  |                          |
| <input type="checkbox"/> <b>Finance &amp; Budget</b>             |                                    | <input checked="" type="checkbox"/> <b>Organizational Capacity</b>   |  | <input checked="" type="checkbox"/> <b>Infrastructure/Projects</b> |                          |
| Implementation Timeline:   |                                    |  |  |  |                          |
| Estimated Start Date: 10/1/2023    Estimated End Date: 9/30/2024 |                                    |  |  |  |                          |

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING UTILIZATION OF MARICOPA COUNTY (ARIZONA) AGREEMENT WITH HOME DEPOT, USA, INC., #SERIAL 16154-RFP, FOR MAINTENANCE REPAIR AND OPERATING SUPPLIES AND SERVICES THROUGH AN OMNIA PARTNERS COOPERATIVE AGREEMENT, IN A NOT TO EXCEED AMOUNT OF ONE HUNDRED THIRTY-SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$137,500), AND AUTHORIZE THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Summary:**

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. The Home Depot Pro, through its Omnia Partners contract number 16154, allows the City to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through The Home Depot Pro as described below for \$137,500.00.

**Background:**

The City utilizes the Omnia Partners U.S. Contract Number 16154 with The Home Depot Pro, for the purchase of maintenance, repair, operating (MRO) supplies, industrial supplies and related products and services.

The initial term of the Omnia Partners/U.S. Communities The Home Depot Pro contract was from February 1, 2017 through December 31, 2021. On November 21, 2019, the first renewal period was exercised and provides a new expiration date of December 31, 2026.

Some of the purchases made by City Departments include, but are not limited to, paint, hardware, toolboxes, small plumbing materials, wood, electrical supplies, and other related items at the following Home Depot locations:

- 1951 South State Road 7, West Park, FL 33023.
- 3401 Oakwood Blvd, Hollywood, FL 33020.

Once approved by the City Commission, authorized City staff receives a Home Depot buyer identification card which must be presented at the store at time of purchase to obtain the contract pricing. Purchases on-line also offer the contract pricing.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

**Current Situation:**

For FY 2023-2024, the following expenditures have been requested by Departments for  
The Home Depot Pro - Contract Number 16154:

| DEPARTMENT  | AMOUNT NOT TO EXCEED<br>DURING FY 2023-2024 |
|---|---|
| Budget and Program Monitoring                                       | \$0.00                                      |
| City Attorney   | \$0.00                                      |
| City Clerk  | \$0.00                                      |
| City Commission   | \$0.00                                      |
| City Manager  | \$0.00                                      |
| CRA   | \$0.00                                      |
| Sustainable Development   | \$0.00                                      |
| Finance and Utility   | \$0.00                                      |
| Human Resources/Risk Manager  | \$0.00                                      |
| Human Services (Special Events, ASP Project &<br>Senior Mini Grant) | \$2,000.00                                  |
| Innovation Technology   | \$0.00                                      |
| Parks (Various Divisions/Programs)                                  | \$24,000.00                                 |
| Police (Various Divisions/Programs)                                 | \$0.00                                      |
| Procurement   | \$0.00                                      |
| Public Works/CIP  | \$101,500.00                                |
| Contingency for unanticipated purchases                             | \$10,000.00                                 |
|   |   |
| <b>TOTAL FOR FY 2023-2024</b>                                       | <b>\$137,500.00</b>                         |

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

**Cost Benefit:**

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

The collective buying power of the OMNIA Partners cooperative delivers superior value and savings for public agencies nationwide and allows the City to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market.

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution.

|                       |
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| <b>ATTACHMENT(S):</b> |
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Exhibit 1 – Proposed Resolution

Exhibit 2 – Omnia Partners/U.S. Communities Contract Number 16154

Prepared By: Andrea Lues

Andrea Lues  
Procurement Director

Reviewed By: Noemy Sandoval

Noemy Sandoval  
Assistant City Manager