



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>9/26/2023</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
<b>23-229</b>				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
<b>\$106,156</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>N/A</b>	<b>Vanessa Leroy, Director</b>	<b>Sustainable Development</b>	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input checked="" type="checkbox"/> <b>Organizational Capacity</b>		<input type="checkbox"/> <b>Infrastructure/Projects</b>
Implementation Timeline:				
Estimated Start Date: 10/1/2023    Estimated End Date: 9/30/2024				

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF HALLANDALE BEACH AND THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY RELATING TO THE PROVISION OF DIRECT SERVICES IN THE FORM OF ADDITIONAL CODE COMPLIANCE SERVICES FOR FISCAL YEAR 2023-2024; AND PROVIDING AN EFFECTIVE DATE.**

### STAFF SUMMARY:

**Summary:**

The proposed resolution authorizes an Interlocal Agreement between the City and Hallandale Beach Community Redevelopment Agency (HBCRA) relating to the provision of direct services consisting of the funding for an additional full-time Code Compliance Specialist position and its related operational expenses.

**Background:**

State law and good controllership require that the financial relationships between cities and Community Redevelopment Agencies (CRA) be codified in Interlocal Agreements (ILA). These agreements state specifically how much money and what services will be provided by the City and the CRA.

The HBCRA sunsets in 2027. It is therefore important that the HBCRA continues its aggressive efforts towards the elimination of slum and blighted conditions within the community redevelopment area (CRA). Currently, the City is divided into five (5) separate zones, which are overseen by five (5) Code Compliance Officers. Due to a high prevalence of illegal dumping within the City, staff, with approval from the City Commission was able to add two Sanitation Code Compliance Officer positions in order to alleviate the tremendous time and resources required to deal with illegal dumping issues. The illegal dumping issue had the effect of pulling staff away from their other duties pertaining to typical code compliance issues.

In discussions with leadership from the Department of Sustainable Development (DSD), the City Manager/CRA Executive Director determined that the addition of an additional Code Compliance Specialist position, which provided service about and beyond what was currently being provided by current City funded staff, could prove pivotal to the HBCRA's efforts to eliminate slum and blighted conditions within the area.

#### **Current Situation:**

In order to provide enhanced Code Compliance services within the CRA boundaries, at a level that is above what is currently provided by the City of Hallandale Beach, in order to expedite the removal of slum and blighted conditions in accordance with Florida, Statute 163 Part III, the Hallandale Beach Community redevelopment Agency (HBCRA) desires to enter into an agreement with the City of Hallandale Beach to promote greater voluntary compliance of code violations in the CRA. This will be done through resolution with City staff prior to the cases being presented to the Special Magistrate.

The HBCRA agrees to pay for an additional Code Compliance Specialist to promote responses to complaints of possible code violations in a timely and effective manner in order to maintain a higher quality standard of living within the CRA. This position would not be assigned to one zone specifically and would be responsible for activities CRA-wide under the supervision of the Code Official.

The agreement will cover the cost of a full-time Code Compliance Specialist salary and benefits, and operating costs as outlined within the ILA.

#### **Why Action is Necessary:**

For the City to receive funds for these services from the HBCRA, the ILA needs to be approved by both the City and the HBCRA.

#### **Cost Benefit:**

Through this ILA, the City would receive the following amounts associated with this position:

### **COST BREAKDOWN**

**Salary and Benefits** \$ 104,917

### **Operational Costs**

Thermal Paper 68

Uniforms 200

Business Cards 71

Fundamental Course 750

Test Fee 150

Total Operational Costs 1,239

**TOTALS** \$ 106,156

### **PROPOSED ACTION:**

Staff recommends the City Commission approve the proposed resolution.

### **ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution

Exhibit 2 – Code Compliance ILA 23-24

Prepared By: Natasha Mazzie

Natasha Mazzie  
Budget & Program Monitoring Director

Reviewed By: 

Steven Williams  
DSD

Reviewed By: Sharon Ragoonan

Sharon Ragoonan  
Assistant City Manager

Reviewed By: Noemy Sandoval

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Assistant City Manager