



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		File No.:		Item Type:				1 st Reading	2 nd Reading
9/15/2025		25-326		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading		N/A	N/A
						Public Hearing		<input type="checkbox"/>	<input type="checkbox"/>
						Advertising Required		<input type="checkbox"/>	<input type="checkbox"/>
						Quasi-Judicial:		<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):				Funding Source:		Project Number:	
N/A		N/A				Various Accounts Allocated to Various Departments		N/A	
Contract Required:		P.O. Required:		RFP/RFQ/Bid Number:		Sponsor Name:		Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2024-2025-14 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES		Jeffrey Towne Interim Director		Public Works	
Strategic Plan Focus Areas:									
<input type="checkbox"/> Fiscal Stability		<input type="checkbox"/> Resident Services		<input type="checkbox"/> Public Safety		<input checked="" type="checkbox"/> Infrastructure & Mobility		<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline:									
Estimated Start Date: 12/15/2025						Estimated End Date: 12/14/2030			

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDING REQUEST FOR PROPOSALS (RFP) # FY 2024-2025-14 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR A CONTRACT TERM OF FIVE (5) YEARS; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The City engages professional project planning, design, architectural and engineering services, as needed through Continuing Services Agreements awarded via a competitive Request for Proposals (RFP) process. In alignment with best practices, the City recently issued a new RFP to assess current market capabilities. Following a thorough review and evaluation of the submitted proposals, staff now seek City Commission authorization to award Continuing Services Agreements to the selected firm, and to allow the City Manager to negotiate and sign agreements.

Background:

To efficiently meet the needs of the community and City departments, the City often relies on external professional services in areas such as architectural design, civil engineering, coastal/marine engineering, construction project management & construction engineering and inspection (CEI) services, electrical engineering, engineering services, environmental engineering, geotechnical, landscape architecture, material testing, mechanical engineering, plumbing engineering, surveying, transportation & transit & traffic engineering, and water, wastewater, and stormwater engineering. These services are typically secured through a Request of Proposals (RFP) process, followed by an evaluation of the responses. To streamline this process, the City uses Continuing Service Agreements (CSAs). These agreements allow for quicker selection and engagement of pre-qualified vendors as needs arise, since the vendors have already been vetted during the RFP process. This approach ensures flexibility, responsiveness, and professional quality in delivering City projects.

On November 19, 2014, the City Commission adopted Resolution No. 2014-138 approving RFP #2013-2014-006 – Continuing Services Agreements to qualify a list of twenty-eight (28) firms to provide professional services in the areas of architecture, engineering, landscape architecture, surveying, and mapping. This agreement was in effect until superseded by the agreement that resulted from RFP # FY 2018-2019-012.

On August 5, 2020 the City Commission adopted Resolution No. 2020-54 approving RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services to qualify a list of thirty-two (32) firms to provide professional services in the area of architectural services, civil engineering, construction project management, electrical engineering, engineering services, environmental engineering, façade improvement services, geotechnical, landscape architecture, materials testing, mechanical engineering, general planning, urban planning & design, surveying, transportation & traffic engineering, and water, wastewater, and stormwater design. This agreement is in effect until superseded by the agreement that will result from this RFP # FY 2024-2025-14.

Current Situation:

The City issued a Request for Proposals (RFP) in accordance with the Consultants' Competitive Negotiations Act (CCNA), Florida Statute 287.055, as all acquisition of professional architectural, engineering, landscape architectural, or surveying and mapping services must be processed in accordance with the aforementioned document.

The RFP requested professional services to assist staff with a wide variety of professional services. Fifty-Five (55) proposals were received. The evaluation committee reviewed and evaluated all of the proposals.

The release notice for the RFP was sent to over two thousand three hundred (2,300) vendors including vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City. The RFP was also advertised in the Hallandale Beach Chamber of Commerce website, City's website, DEMANDSTAR.com, Miami Minority Business Development Agency Business Center, U.S. Small Business Administration, Broward County Relations and Outreach Section of Economic and Small Business Development.

An in-person non-mandatory pre-proposal conference was held on March 25, 2025.

Responses to the RFP were due on April 17, 2025.

The Evaluation Committee, appointed by the City Manager and CRA Executive Director, was composed of the following individuals:

- Marc Gambrill, City Engineer
- Troy Gies, Assistant Director of Public Works - Internal Operations
- Delven Patterson, Assistant Director Parks
- Kenneth Bowe, Project Manager CRA
- Jarius Brown, Grant Management Analyst

The evaluation committee met on June 3, 2025 and June 9, 2025 to score and rank the proposals.

A total of fifteen (15) disciplines of award are included in the recommendation: Architectural Design, Civil Engineering, Coastal/Marine Engineering, Construction Project Management/Construction Engineering and Inspection (CEI), Electrical Engineering, Engineering Services, Environmental Engineering, Geotechnical, Landscape Architecture, Materials Testing, Mechanical Engineering, Plumbing Engineering, Surveying, Transportation/Transit/Traffic Engineering, and Water/Wastewater/Stormwater Engineering. The following are the names of the firms that are being recommended for award of contract, listed in alphabetical order. Each firm's recommended discipline or disciplines of award are listed in Exhibit 4:

- 2 PLUS ARCHITECTS, INC.
- A.D.A. ENGINEERING, INC.
- AECOM TECHNICAL SERVICES, INC.
- ARCADIS U.S., INC.
- ARDURRA GROUP, INC.
- AVIROM & ASSOCIATES, INC.
- BROOKS + SCARPA ARCHITECTS, INC.
- CALTRAN ENGINEERING GROUP, INC.
- CALVIN, GIORDANO & ASSOCIATES, INC.
- CARNAHAN, PROCTOR, AND CROSS, INC.

- CDM SMITH, INC.
- CHEN MOORE AND ASSOCIATES, INC.
- CHOICE ENGINEERING CONSULTANTS, INC.
- CONEMCO ENGINEERING, INC. DBA CONEMCO CONSULTANTS
- CRAIG A. SMITH & ASSOCIATES, LLC.
- CRAVEN THOMPSON & ASSOCIATES, INC.
- CURRIE SOWARDS AGUILA ARCHITECTS, INC.
- EAC CONSULTING, INC.
- FLORIDA TECHNICAL CONSULTANTS, LLC.
- GFA INTERNATIONAL, INC. DBA UNIVERSAL ENGINEERING SERVICES
- HAZEN AND SAWYER, P.C.
- HDR ENGINEERING, INC.
- HITCHCOCK DESIGN, INC. DBA HITCHCOCK DESIGN GROUP
- JOHNSON, MIRMIRAN, & THOMPSON, INC.
- JORGE GUTIERREZ ARCHITECT LLC.
- JUSTIN ARCHITECTS, P.A.
- KCI TECHNOLOGIES, INC.
- KEITH AND ASSOCIATES, INC. DBA KEITH
- KEZLO GROUP, LLC.
- KIMLEY-HORN & ASSOCIATES, INC.
- LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES, LLC.
- LONGITUDE SURVEYORS, LLC.
- MARLIN ENGINEERING, INC.
- NETTA ARCHITECTS, LLC.
- NUTTING ENGINEERS OF FLORIDA, INC.
- O&S ASSOCIATES, INC.
- PLUS, LLC.
- PREMIERE DESIGN SOLUTIONS, INC.
- R.E. CHISHOLM ARCHITECTS, INC.
- R.J. BEHAR & COMPANY, INC.
- RES FLORIDA CONSULTING, LLC.
- ROBAYNA AND ASSOCIATES, INC.
- SAVINO & MILLER DESIGN STUDIO, P.A.
- SGM ENGINEERING, INC.
- STANTEC CONSULTING SERVICES, INC.
- SYNALOVSKI ROMANIK SAYE, LLC.
- TERRACON CONSULTANTS, INC.
- TETRA TECH, INC.
- THE CORRADINO GROUP, INC.

- THE TAMARA PEACOCK COMPANY ARCHITECTS OF FLORIDA, INC.
- TIERRA SOUTH FLORIDA, INC.
- TLC ENGINEERING SOLUTIONS, INC.
- WALTER ZACKRIA ASSOCIATES, PLLC.
- WEST ARCHITECTURE + DESIGN, LLC.
- WSP USA, INC.

These firms can provide services under the outlined disciplines. Once the form agreements have been executed, and as the need arises, the City will choose the best suited firm within the needed discipline to perform services for a particular Project/Task/Service. City Projects/Tasks/Services with a cost of less than \$75,000 will be approved by the City Manager. Projects/Tasks/Services exceeding the City Manager's authority of \$75,000, will be brought back for Commission approval by the Department Director/Project Manager. Similarly, any CRA Project/Task/Service below the Executive Director's authority of \$75,000 will be approved by the Executive Director, while Projects/Tasks/Services exceeding the Executive Director's authority will be presented to the Board of Directors for approval by the Department Director/Project Manager.

The attached Resolution awards the RFP to all the qualified firms and authorizes the City Manager to execute a Form Agreement outlining insurance and performance requirements. The following is in accordance with the Form Agreement:

Duration of Agreements:

The contract term shall be for a period of five (5) years.

The Evaluation Committee has reviewed and ranked all responses and, accordingly, a recommendation is being made to the City Commission for their consideration and approval.

Why Action is Necessary:

Pursuant to Code of Ordinances, in accordance with Procurement Code Section 23-4, competitive bidding required, all purchases of and contracts for equipment, supplies and contractual service, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, Section 23-6, award of contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Additionally, Section 23-8 (7) Continuing Services Agreements, Individual purchases for professional services not exceeding \$75,000.00 made pursuant to continuing services agreements resulting from a publicly solicited request for proposals may be approved by the City Manager.

Cost Benefit:

Florida Statute 287.055, known as the Consultants' Competitive Negotiation Act (CCNA), was adopted in 1973 requires state government agencies, municipalities or political subdivisions, school boards and school districts, to select a consulting firm based on qualifications rather than on a "lowest bid" basis. It is modeled after a federal law commonly known as The Brooks Act - a Qualifications Based Selection (QBS) process required by law, 40 USC 1101, and implemented

in the Federal Acquisition Regulation (FAR) under Title 48 CFR 36.6 - Architect-Engineer Services.

Qualifications-Based Selection (QBS) elevates this competitive process to its proper plane - qualifications, competence, track record and availability. Bidding professional consulting services causes disadvantages to the owner as the firm attempts to make a profit despite their "lowest bid" fee and may undermine the quality of the finished product or increase the total cost of the project. Successful projects warrant the time and expense of:

- Hiring qualified staff paid at competitive wages
- Giving technical matters the scrutiny that they deserve
- Estimating crucial data that the firm should collect, refine, and crosscheck to ensure accuracy
- Applying tailored solutions to unique project challenges
- Thoroughly evaluating standards for relevance and applicability
- Considering the long-term cost-benefits to the owner of various options and emerging technologies

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution
Exhibit 2 – RFP # FY 2024-2025-14
Exhibit 3 – Award Information Memorandum
Exhibit 4 – Summary Average Score by Ranking by Discipline by Firm

Prepared By: Marc Gambrill
Marc Gambrill
City Engineer

Reviewed By: Jeffrey Towne
Jeffrey Towne
Interim Director of Public Works

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager