



Hallandale Beach

**Chapter 23 –  
Procurement Code Revision  
September 15, 2025**

## OBJECTIVES

---

The Procurement Department is proposing a comprehensive update to the Procurement Code to enable more effective and efficient procurement processes.

### **Why Update the Code?**

The City's Procurement Code, Chapter 23 was adopted by the City Commission in 2013.

To improve policies and procedures, stay up to date with federal guidelines, Florida State Statutes, local rules, and regulations, and implement "lessons learned" throughout the years.

The goal of the Procurement Department to ensure a professional, proficient, and fiscally responsible procurement process for the City of Hallandale Beach while maintaining transparency, integrity, and excellence.

## KEY CHANGES

---

1. Increasing the City's formal solicitation threshold and City Manager's approval authority threshold to \$75,000.
2. Allowing the City Manager to enter into negotiations with the highest ranked firm or lowest bidder resulting from a formal solicitation **prior** to bringing the recommendation of award to the City Commission.
3. Revision to the City's *Local Vendor Preference* language to streamline the process and encourage greater involvement from the local business community.
4. Addition of a Private-Public-Partnership (P3) section, which is silent in the City's current Procurement Code.

The goal of the revision is to simplify, clarify and modernize the Procurement Code.

## THRESHOLDS - 23-4(c)

### Increasing the City's formal solicitation threshold and City Manager's approval threshold to \$75,000

- This will match the current CCNA Continuing Services Threshold.
- Many of our neighboring agencies have already increased their threshold as seen on the chart.

| Procurement Thresholds - August 2025 |  |
|--------------------------------------|--|
| Agency                               | Threshold for City Council/<br>Commission Approval   |
| Aventura                             | \$100,000  |
| Boca Raton                           | \$200,000 for Goods & Services<br>\$500,000 for Construction   |
| Broward County                       | \$500,000  |
| Broward Sheriff's Office             | Commission Approval not required for any<br>dollar amount.<br>\$100,000 for formal solicitations.            |
| Coconut Creek                        | \$50,000   |
| Dania Beach                          | \$50,000   |
| Davie                                | \$65,000   |
| Delray Beach                         | \$65,000   |
| Ft. Lauderdale                       | \$100,000  |
| Hallandale Beach                     | \$25,000 for Professional Services<br>\$50,000 for Goods & Services<br>\$75,000 for CCNA Work Authorizations |
| Hollywood                            | \$100,000  |
| Lauderhill                           | \$60,000   |
| Miami Beach                          | \$100,000 for Goods & Services<br>\$300,000 for Construction   |
| Miramar                              | \$75,000 for Single Department<br>\$150,000 if used by Multiple Departments                                  |
| Pompano Beach                        | \$200,000 for Goods and Services<br>\$300,000 for Construction   |
| Tamarac                              | \$65,000   |
| Weston                               | \$150,000  |

## CONTRACT NEGOTIATIONS - 23-5(d)

---

**Allowing the City Manager to enter into negotiations with the highest ranked firm or lowest bidder resulting from a formal solicitation prior to bringing the recommendation of award to the City Commission.**

- Allowing the City Manager to enter into negotiations prior to City Commission approval, will expedite the contract execution process.

(d) The City Manager shall have the authority to negotiate the proposed terms of an agreement with the highest ranked responsive and responsible firm for an RFP or the lowest responsive and responsible firm for an ITB, prior to bringing the item to the Commission for an award of contract, subject to the requirements of Florida's Sunshine laws.

## LOCAL VENDOR PREFERENCE - 23-6

---

**Revision to the City's *Local Vendor Preference* language to streamline the process and encourage greater involvement from the local business community.**

- The current Local Vendor Preference language is antiquated and in need of an update.

- (1) A "local Hallandale Beach vendor" shall mean a vendor which has maintained a permanent place of business within the City for a minimum duration of one (1) year immediately prior to the due date of solicitation. The permanent place of business may not be a post office box.
- (2) The business must have a current business tax receipt from the City of Hallandale Beach.
- (3) *Preference must be asserted.* Any claim for Local Vendor preference must be asserted by the vendor at the time of submission of the bid or proposal.

## **PUBLIC PRIVATE PARTNERSHIPS - 23-20**

---

### **Addition of a Private-Public-Partnership (P3) section, which is silent in the City's current Procurement Code.**

- The current version of the Procurement Code did not include language pertaining to P3's.
- A comprehensive SOP will be created upon adoptions of the Procurement Ordinance revision.

#### **Sec. 23-20. Public Private Partnerships.**

- (a) The City hereby adopts F.S. § 255.065, "Public-private partnerships", and expressly incorporates it as by reference into the City procurement ordinance, as such may be modified.
- (b) Per F.S. § 255.065, the City does not waive the requirements of F.S. §287.055 for projects where this ordinance applies.



## IMPACT, REQUIREMENTS & NEXT STEPS

---

Pursuant to Article V, Division I, Section 5.01 of the City of Hallandale Beach Charter, a City Ordinance is required to amend an existing Ordinance.

There is no cost associated with this proposed code amendment. These revisions enable City staff to procure in a responsible, transparent, and efficient manner.

### NEXT STEPS:

- Commission review and approval
  - First Reading
  - Second Reading
- Formal adoption of revisions into the Procurement Code
- Citywide implementation with updated SOPs to follow

# Questions / Discussion