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**EXHIBIT 1  
RESOLUTION NO. 2026 -**

**A RESOLUTION OF THE MAYOR AND CITY  
COMMISSION OF THE CITY OF HALLANDALE  
BEACH, FLORIDA, AUTHORIZING AGREEMENT  
WITH KOFI FILE TECHNOLOGIES, INC TO DIGITIZE  
HISTORICAL RECORDS FOR A NOT TO EXCEED  
AMOUNT OF TWO HUNDRED, TWENTY THOUSAND,  
TWO HUNDRED AND SEVENTY-FIVE DOLLARS  
(\$220,275); AND PROVIDING AN EFFECTIVE DATE.**

14           **WHEREAS**, pursuant to the City of Hallandale Beach Code of Ordinances,  
15 Chapter 23, the City Commission may waive competitive bidding requirements when  
16 in the best interest of the City; and

17  
18           **WHEREAS**, the City Clerk is conducting an ongoing Records Modernization  
19 and Compliance Initiative, which focuses on ensuring long-term preservation,  
20 accessibility, and compliance with Florida Statutes Chapters 119, 257, and 286. This  
21 initiative is critical to safeguarding the City's historical records while enhancing  
22 operational efficiency and public access; and

23  
24           **WHEREAS**, the City Clerk's Office currently maintains a significant volume of  
25 historic record books in physical format. Many of these records are vulnerable to  
26 deterioration, including fading ink, brittle paper, and structural damage to bindings;  
27 and

28  
29           **WHEREAS**, Kofile Technologies, Inc. is a nationally recognized provider  
30 specializing in the preservation and digitization of government records, serving over  
31 3,000 government clients across 33 states. Their services include archival imaging,  
32 book preservation, indexing, and secure chain-of-custody handling, all aligned with  
33 industry best practices; and

34  
35           **WHEREAS**, Kofile's specialized expertise, proprietary preservation methods,  
36 and secure chain-of-custody protocols provide a comprehensive solution tailored to  
37 the City's needs. The proposal includes comprehensive services, including archival

38 imaging at 300 dpi, document restoration, deacidification, encapsulation, and  
39 rebinding of historic volumes with archival-grade materials to ensure long-term  
40 preservation and accessibility; and

41

42 **WHEREAS**, Staff recommends that the Mayor and City Commission find it to  
43 be in the public interest to authorize an agreement with Kofile Technologies for the  
44 digitization of historical records for an amount not to exceed two hundred twenty  
45 thousand two hundred and seventy-five dollars (\$220,275).

46

47 **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY**  
48 **COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA:**

49

50 **SECTION 1.** The foregoing “Whereas” clauses are incorporated herein.

51

52 **SECTION 2. City Manager Authorization.** The Mayor and City  
53 Commission hereby find it in the best interest of the City to waive competitive  
54 procurement requirements and authorize an agreement with Kofile Technologies for  
55 the digitization of historical records for an amount not to exceed two hundred twenty  
56 thousand two hundred and seventy-five dollars (\$220,275), and to authorize the City  
57 Clerk to execute relating documents.

58

59 **SECTION 3. Effective Date.** This Resolution shall take effect  
60 immediately upon its passage and adoption.

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62 APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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\_\_\_\_\_  
JOY F. COOPER  
MAYOR

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69

70 SPONSORED BY: CITY CLERK

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72 ATTEST:

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JENORGEN GUILLEN  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY AND  
FORM

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JENNIFER MERINO  
CITY ATTORNEY