

RESOURCE MANAGEMENT

PURCHASING AND CONTRACTS DIVISION



August 18, 2021

The Parts House
744 Commerce Circle
Longwood, FL 32750

rkilpatrick@thepartshouse.com

Re: Notification of Renewal #2 of 2 renewals
Agreement: RFP-602971-17/BJC – Purchase of Automotive Parts & Supplies

To Whom It May Concern:

This notice shall serve as renewal notification for the above referenced agreement starting on December 01, 2021 through November 30, 2022.

Please remember to keep this office up to date with a current certificate of insurance with the above contract number referenced on the COI in accordance with the agreement.

Appropriate County Departments and Division will be notified of this renewal.

If you have any questions or need further assistance, please contact my office.

Respectfully,

Tammy Roberts

Tammy Roberts, CPPB
Procurement Administrator

c: Finance Department
County Attorney's Office
Fleet Division
File