



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>11/3/2021</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
<b>GF 21-349</b>					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
<b>\$143,635</b>		<b>\$146,635</b>	<b>2210-565000-FS007</b>	<b>FS007</b>	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>BID # FY 2020-2021-009</b>	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>	
Strategic Plan Focus Areas:					
<input type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>	
Implementation Timeline:					
Estimated Start Date: 1/4/2022    Estimated End Date: 4/18/2022					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED BID # FY 2020-2021-009, FIRE STATION # 7 INTERIOR RENOVATIONS, TO THE LOWEST, RESPONSIVE, AND RESPONSIBLE BIDDER, JULIANA ENTERPRISES, INC. DBA ADAL FGC; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-THREE THOUSAND SIX HUNDRED AND THIRTY-FIVE DOLLARS (\$143,635) INCLUDING A FIFTEEN (15%) PERCENT PROJECT CONTINGENCY, TO EFFECTUATE THE PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

Staff seeks City Commission approval to award Bid #FY 2020-2021-009, Fire Station #7 Interior Renovations, to the lowest, responsive and responsible bidder Juliana Enterprises, Inc. for the construction of office space to be occupied by the Fire Chief and support staff, as well as other minor modifications within the building.

### **Background:**

In order to accommodate new staff that currently support Building operations, it is necessary to relocate the Fire Chief's office and support staff's work area from the second floor to the first floor of Fire Station No. 7 located at 111 Foster Road in Hallandale Beach. As previously communicated to the City Commission, the second floor is now the Building Annex of the Community Enhancement and Sustainable Development (CESD) Department. This Annex was necessary as the City Hall Complex is not able to accommodate the necessary number of work stations for the Building Division.

The City of Hallandale Beach Building Division of the CESD Department currently occupies a portion of the first floor of the City Hall building. Based on current staffing, additional space will be required to provide services. The second floor of the Fire Station No. 7 is occupied by the CESD Department, with the exception of the offices and work areas occupied by the Fire Chief.

In order to fully accommodate the Building Annex, the Fire Chief's office and support staff work areas must be relocated to the first floor of the Fire Station. Currently, there is unoccupied space on the first floor that can accommodate the new office space for the Fire Chief.

On April 20, 2021 Synalovski Romanik Saye, LLC was issued a purchase order in the amount of \$18,900 to commence design efforts to convert such unoccupied spaces on the first floor of Fire Station No. 7 to offices for the Fire Chief and support staff, and other minor modifications within the building. Design was completed on August 17, 2021 and the plans are currently being permitted.

### **Current Situation:**

The plans developed by Synalovski Romanik Saye, LLC are complete and have been submitted to the Building Division for review.

The scope of work consists of the following: create a new office for the Fire Chief and a new reception area, including new suspended ceilings, carpeting, modifications to the fire sprinkler system, new lighting and electrical system for the new offices, new countertop and cabinets for office supplies and small appliances, modification of two existing bunks into one bunk including new door, modifications to the existing furniture, lighting and electrical system.

BID #FY 2020-2021-009 was released for the renovation work on August 27, 2021 as shown below (Exhibit 3).

### **Release Date of Bid: August 27, 2021**

The release notice for the Bid was sent via email to over sixteen hundred (1,600) vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in

the City. The Bid was advertised in the Sun Sentinel in accordance with Florida Statute requirements. The Bid was also advertised in the Hallandale Beach Chamber of Commerce website, City's website, DEMANDSTAR.com, City Social Media pages, Miami Minority Business Development Agency Business Center, U.S. Small Business Administration, Broward County Community Relations and Outreach Section Office of Economic and Small Business Development, and the City of Hallandale Beach BTR local vendors.

Non-Mandatory Pre-Bid Conference and Site Visit held on September 14, 2021 at 11:00 AM

The non-mandatory meeting was held at the City Cultural Community Center Auditorium, followed by a site-visit to Fire Station # 7. Bid allowed for questions to be sent via email by no later than September 15, 2021 by 11:00 AM.

Bid Due Date

Responses to the Bid were received on October 4, 2021 at 11:00 AM.

City of Hallandale Beach Local Vendor Preference (LVP):

No bidders applied for LVP.

Bids Received:

Three (3) bids were received. Below is the synopsis of the three (3) bids received.

Non Responsive/Responsible Firms\*:

Serınca Construction Group LLC: This firm has been deemed non-responsive. The firm did not meet Minimum Qualification Requirement #4, MRQ Form "L" because they were not the prime contractors on the two (2) projects listed.

Lowest Responsive Responsible Bid:

Juliana Enterprises, Inc. DBA Adel FGC has been determined to be the lowest responsive, responsible firm for the Fire Station # 7 Interior Renovations.

AVR Contractors Corp. has been determined to be the second lowest responsive, responsible bidder.

Please find details on each bid below:

PROPOSING FIRM	BID AMOUNT	VARIANCES	5% BID BOND	LOCAL VENDOR PREFERENCE	LEGAL PROCEEDINGS	REFERENCES
Juliana Enterprises, Inc. DBA Adel FGC	\$124,900.00	Stated "None"	Provided	None Applied For.	Yes	Provided
AVR Contractors Corp.	\$129,915.20	Stated "None"	Provided	None Applied For.	Stated N/A	Provided

Serinca Construction Group LLC NON-RESPONSIVE MRQ #4	\$129,953.89	Stated "None".	Provided	None Applied For.	Stated N/A	Provided
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The total not to exceed amount for this project is \$143,635, which includes a 15% contingency.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

Formal bidding process allows the City to obtain the lowest possible price in the free market. In addition, the renovations to be done as part of this bid will create additional space on the second floor of Fire Station #7 and allow better utilization of the space by City staff.

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution awarding BID # FY 2020-2021-009, Fire Station #7 Interior Renovations, and authorizing the City Manager to negotiate and execute an agreement with the lowest responsive and responsible bidder, Juliana Enterprises, Inc. DBA Adal FGC., in an amount not to exceed \$143,635, inclusive of a 15% project contingency.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution  
Exhibit 2 – Draft Agreement  
Exhibit 3 – Bid #FY 2020-2021-009 Fire Station 7 Interior Renovations

Prepared By: Fernando Paiva  
Fernando Paiva  
Capital Projects Manager

Reviewed By: Jeff Odoms  
Jeff Odoms  
Director of Public Works

Approved By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager