July 14, 2021

Mr. Peter Kunen
Assistant Director of Public Works/City Engineer
Department of Public Works
City of Hallandale Beach
630 NW 2<sup>nd</sup> Street
Hallandale Beach, Florida 33009

RE: CITY OF HALLANDALE BEACH
PS 08 REPLACEMENT ADDITIONAL SERVICES
CTA PROPOSAL NO. 2021-S04.216

Dear Peter,

The firm of Craven Thompson & Associates, Inc. (CTA) is pleased to provide you with the following proposal for professional engineering services through our Continuing Service Contract FY 2013-2014-006, for the above referenced project. Our original budget for Construction Phase Services has been diminished due to the Project schedule expanding. We are requesting these additional fees to cover the extended duration of the Project until Final Certification.

# I. ENGINEERING SERVICES

## **Task 1 - Construction Phase Services**

Provide field observation and inspection services for the proposed project. The field observations and inspections are estimated at twelve (12) hours per week for a construction for a senior inspector (120 hrs.) and a Construction Manager for forty (40) hours. Services include review of shop drawings and product submittals, review of contractor pay applications, site visits, testing observation, attendance at meetings (up to 24 hours), coordination with City's construction manager, part time on-site observations/verification of construction in progress (including observation of specialized field tests) to determine if construction is proceeding in substantial accordance with the Contract Documents and consider and evaluate Construction Contractor's suggestions for modifications in drawings or specifications. Shop drawing logs, RFI logs, and inspection reports will be maintained and provided to the City.

*Lump Sum......\$24,644.00* 

# **SERVICES NOT INCLUDED**

Additional services will be performed as authorized in writing by the Client. Additional services include but are not limited to the following:

- 1. Environmental consulting services.
- 2. Material testing.
- 3. Any services required in connection with threatened or endangered species.
- 4. Services required by additional governmental regulations which might be put into effect after the date of this agreement.
- 5. Any additional services requested by Client.
- 6. Traffic Analysis or Study.
- 7. Structural related design, calculations, inspections, and certifications.

CREVEN THOMPSON



& ASSOCIATES INC.

Engineers Planners Surveyors Landscape Architects

3563 NW 53<sup>rd</sup> Street Fort Lauderdale, FL 33309-6311 Phone: (954) 739-6400 Fax: (954) 739-6409 Mr. Peter Kunen CTA Proposal No. 2021-S04.216 July 14, 2021 Page 2

# **Acceptance**

This proposal and fee schedules are based on acceptance within 90 days of the date of preparation. If not accepted by you within that time period, we reserve the right to re-evaluate the terms and conditions contained herein.

The above will be subject to the terms and conditions as specified in the Contract Documents. If the proposed work and fees contained herein are agreeable with you, please provide a Purchase Order and a Notice to Proceed.

Should you have any questions regarding the above, please do not hesitate to call.

Sincerely,

**CRAVEN THOMPSON & ASSOCIATES, INC.** 

PATRICK J GIBNEY, P.E. Vice President, Engineering

PJG/tg

**ACCEPTANCE OF PROPOSAL:** The above fees, terms, conditions, and specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

## THIS PROPOSAL ACCEPTED BY:

Name & Title	
Firm Name	
Date	
Telephone Number	