



**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading	
<b>10/6/2021</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>		Ordinance Reading	<b>N/A</b>	<b>N/A</b>
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
<b>21-338</b>						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:		
<b>\$203,636</b>		<b>\$203,636</b>	<b>490-3595S-565010</b>	<b>P2134</b>		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>RFP # FY 2018-2019-012  CONSULTANT  COMPETITIVE  NEGOTIATION ACT  (CCNA) CONTINUING  PROFESSIONAL  ARCHITECTURAL AND  ENGINEERING SERVICES  AND OTHER SERVICES</b>	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>		
Strategic Plan Focus Areas:						
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>		
Implementation Timeline:						
Estimated Start Date: 10/1/2021    Estimated End Date: 9/30/2022						

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF KIMLEY-HORM AND ASSOCIATES, INC. TO DESIGN THE PUMP STATION #13 REPLACEMENT PROJECT IN AN AMOUNT NOT-TO-EXCEED TWO HUNDRED AND THREE THOUSAND, SIX HUNDRED AND THIRTY-SIX DOLLARS (\$203,636); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

This agenda item seeks City Commission approval to retain the services of Kimley-Horn and Associates to design the Lift Station #13 Replacement, in accordance with RFP #2018-2019-012 Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$203,636. The above listed consultant will be providing services based on the Water Resources/Stormwater Design/Wastewater Engineering Services discipline. The preliminary opinion of probable cost for this project is \$ 1,100,000 (Exhibit 2).

### **Background:**

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 3).

The Public Works team continues to reassess the city's current infrastructure. Based on findings during past and recent emergency responses to infrastructure failure, we believe there is a need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the city.

### **Current Situation**

The Lift Station #13 Replacement was identified in the Wastewater Masterplan as a project that will improve and increase the efficiency of the Wastewater discharge within the City. This Station will be updated to the current Broward County lift station standards. Lift Station No. 13 is located at 912 SW 8<sup>th</sup> Street.

Kimley-Horn and Associates has submitted the attached cost proposal to perform the design for the work described above for an amount not-to-exceed \$203,636 (Exhibit 2).

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts. Chapter 23, Section 23-8 (7) Continuing Services Agreements. Individual purchases for professional services not exceeding \$75,000 made pursuant to continuing services agreements resulting from a publicly solicited Request for Proposals may be approved by the City Manager.

### **Cost Benefit:**

Initiating the design of multiple projects now will allow for a more effective use of bond proceeds for construction upon their disbursement. Additionally, many grant opportunities require an applying municipality to have "shovel ready" projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this

stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

**PROPOSED ACTION:**

City Commission to approve the attached resolution authorizing to retain the services of Kimley-Horn and Associates to design Lift Station #13 Replacement, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$203,636; and authorizing the City Manager to execute the awarded contract.

**ATTACHMENT(S):**

Exhibit 1 – Resolution

Exhibit 2 – Scope of Services Proposal and Preliminary Opinion of Probable Cost

Exhibit 3 – Resolution 2020-054 -CCNA

Prepared By: Peter Kunen

Peter Kunen

Assistant Director of Public Works/City Engineer

Reviewed By: Jeff Odoms

Jeff Odoms

Director of Public Works

Approved By: Noemy Sandoval

Noemy Sandoval

Assistant City Manager