



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading	
10/6/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	NA	NA
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
21-285						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :		
\$77,000		Various accounts	Various accounts	NA		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	OMINIA PARTNERS/ US COMMUNITIES RFP CONTRACT #17-21 HOME DEPOT PRO INSTITUTIONAL	Andrea Lues, Procurement Director	Procurement		
Strategic Plan Focus Areas:						
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects		
Implementation Timeline:						
Estimated Start Date: 10/1/2021 Estimated End Date: 9/30/2022						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT RFP #17-21 FOR THE PURCHASE OF CLEANING SUPPLIES AND CUSTODIAL PRODUCTS FROM HOME DEPOT PRO INSTITUTIONAL IN AN AMOUNT NOT TO EXCEED SEVENTY-SEVEN THOUSAND DOLLARS (\$77,000); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDE FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through the contract with The Home Depot Pro Institutional utilizing the Omnia Partners/U.S. Communities Contract RFP #17-21.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the U.S. Communities and National IPA, both wholly owned subsidiaries of OMNIA Partners the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through The Home Depot Pro Institutional as described below for \$77,000.00.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

The City utilizes the OMNIA Partners\U.S. Communities Contract RFP # 17-21 with The Home Depot Pro Institutional for Cleaning Supplies, Equipment and Custodial Related Services and Solutions with the contract having a term through October 31, 2022. The City also utilizes Contract # 17-21 Janitorial Supplies & Equipment with a contract term through May 31, 2030.

Upon approval by the City Commission, authorized City staff to procure and make purchases on-line. Some of the purchases made by City staff include, but are not limited to, paper towels, facial tissues, wipers, dispensing equipment, seat covers, brooms and dust pans, can liners and restroom cleaners.

Current Situation:

For Fiscal Year 2021-2022, the following expenditures have been requested by Departments for The Home Depot Pro Institutional Contract RFP # 17-21:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2021-2022
Budget and Program Monitoring	\$0.00
City Attorney	\$0.00
City Clerk	\$0.00
City Commission	\$0.00
City Manager	\$0.00

CRA	\$0.00
Development Services\Planning & Zoning Division/Building Department	\$0.00
Finance and Utility	\$0.00
Human Resources\Risk Manager	\$0.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$7,500.00
Innovation Technology	\$0.00
Parks (Various Divisions/Programs)	\$51,000
Police (Various Divisions/Programs)	\$0.00
Procurement	\$0.00
Public Works/CIP	\$13,500.00
Contingency for unanticipated purchases	\$0.00
TOTAL FOR FY 2021-2022	\$77,000.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2020-2021 with The Home Depot Pro Institutional and OMNIA Partners\U.S. Communities Contract RFP # 17-21 in the amount of \$77,000.00.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution/Ordinance
- Exhibit 2 – OMNIA Partners\U.S. Communities Contract RFP # 17-21

Prepared By: Andrea Lues
Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager

Approved By: Jeremy Earle
Dr. Jeremy Earle
City Manager