



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading	
10/6/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	NA	NA
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
21-284						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:		
\$119,900		Various accounts	Various accounts	NA		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	OMNIA Partners/ U.S. Communities # RFP 16154 The Home Depot Pro – MRO & Paint Solutions	Andrea Lues, Procurement Director	Procurement		
Strategic Plan Focus Areas:						
<input type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects		
Implementation Timeline:						
Estimated Start Date: 10/1/2021 Estimated End Date: 9/30/2022						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT RFP #16154 FOR THE PURCHASE OF SUPPLIES FROM HOME DEPOT PRO IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETEEN THOUSAND NINE HUNDRED DOLLARS (\$119,900); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDE FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through the contract with Home Depot Pro USA, Inc. utilizing the Omnia Partners/U.S. Communities Contract RFP #16154.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the U.S. Communities and National IPA, both wholly owned subsidiaries of OMNIA Partner, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through The Home Depot Pro, as described below for \$119,900.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

The City utilizes the Omnia Partners U.S. Communities Contract RFP # 16154 with The Home Depot Pro, for maintenance, repair, operating supplies (MRO), industrial supplies, and related products and services.

The term of the contract is through December 31, 2026. Some of the purchases made by City Departments include, but are not limited to, paint, hardware, toolboxes, small plumbing materials, wood, electrical supplies, and other related items at the following Home Depot locations:

- 1951 South State Road 7, West Park, FL 33023.
- 3401 Oakwood Blvd, Hollywood, FL 33020.

The City receives an annual rebate for the participation in the Home Depot's incentive program. The rebate is 0.02 of net qualifying sales. The City's rebate check is received by the Finance Department and deposited in the General Fund Account.

The City's total net qualifying sales and earned rebates are as follows:

1. Citywide expenditures FY 2019-2020 of \$68,281.86, the City received on 3/13/2020, a rebate in the amount of \$1,365.64.
2. Citywide expenditures FY 2020-2021 of \$56,924.78, the City received on 3/9/21, a rebate in the amount of \$1,138.50.

Once approved by the City Commission, authorized City staff receives a Home Depot buyer identification card which must be presented at the store at time of purchase to obtain the contract pricing. Purchases on-line also offer the contract pricing.

Current Situation:

For FY 2021-2022, the following expenditures have been requested by Departments for The Home Depot Pro USA, Inc., Contract RFP # 16154:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2021-2022
Budget and Program Monitoring	\$0.00
City Attorney	\$0.00
City Clerk	\$0.00
City Commission	\$0.00
City Manager	\$0.00
CRA	\$0.00
Development Services\Planning & Zoning Division/Building Department	\$2,400.00
Finance and Utility	\$0.00
Human Resources\Risk Manager	\$0.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$1,000.00
Innovation Technology	\$0.00
Parks (Various Divisions/Programs)	\$24,000.00
Police (Various Divisions/Programs)	\$5,000.00
Procurement	\$0.00
Public Works/CIP	\$82,500.00
Contingency for unanticipated purchases	\$5,000.00
TOTAL FOR FY 2021-2022	\$119,900.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2020-2021 with Home Depot U.S.A. Inc. Omnia Partners/U.S. Communities Contract RFP #16154 for the amount of \$119,900.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance
Exhibit 2 – Omnia Partners/U.S. Communities Contract RFP #16154

Prepared By: Andrea Lues
Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager

Approved By: Jeremy Earle
Dr. Jeremy Earle
City Manager