



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading	
10/6/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	N/A	N/A
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
21-283						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :		
\$105,100		Various accounts	Various accounts allocated.	NA		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Sourcewell – RFP Contract # 121218- WWG Facilities Maintenance, Repair and Operating Supplies W.W. Grainger, Inc.	Andrea Lues, Procurement Director	Procurement		
Strategic Plan Focus Areas:						
<input type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects		
Implementation Timeline:						
Estimated Start Date: 10/1/2021 Estimated End Date: 9/30/2022						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE SOURCEWELL CONTRACT #121218-WWG WITH W. W. GRAINGER, INC. FOR MAINTENANCE, REPAIRS AND OPERATIONS SUPPLIES, INDUSTRIAL EQUIPMENT AND TOOLS FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED FIVE THOUSAND ONE HUNDRED (\$105,100.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through the contract with W.W. Grainger utilizing Sourcewell contract solutions.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of Sourcewell, the City can participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. A self-sustaining government organization, Sourcewell has over 40 years of dedicated service helping government, education and non-profit agencies operate efficiently through a variety of contract solutions. Contract purchasing solutions are competitively solicited nationwide, offering over 400 awarded contracts.

The City wishes to purchase various items through the contract with W.W. Grainger as described below for \$105,100.

The contract term for W.W. Grainger Contract/RFP # 121218 is from January 25, 2019 through January 25, 2023.

Some of the purchases made by Departments utilizing this contract include but are not limited to, electrical supplies, mechanical equipment, hand soap, pumps, incandescent light bulbs, and mats of all kinds. These items can be purchased from the store located in Pompano Beach and/or on-line.

Current Situation:

For FY 2021-2022, the following expenditures have been requested by Departments for W.W. Grainger Contract/RFP # 121218:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2021-2022
Budget and Program Monitoring	\$0.00
City Attorney	\$0.00
City Clerk	\$0.00
City Commission	\$0.00
City Manager	\$0.00
CRA	\$0.00
Development Services\Planning & Zoning Division/Building Department	\$0.00
Finance and Utility	\$0.00
Human Resources\Risk Manager	\$0.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$0.00
Innovation Technology	\$0.00
Parks (Various Divisions/Programs)	\$31,500.00

Police (Various Divisions/Programs)	\$0.00
Procurement	\$0.00
Public Works/CIP	\$71,600.00
Contingency for unanticipated purchases	\$2,000.00
TOTAL FOR FY 2021-2022	\$105,100.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

To obtain the best goods/services and pricing available in the market and to save time and money by purchasing from our ready-to-use, competitively solicited contracts.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2020-2021 with W.W. Grainger Contract RFP # 121218 in a total amount of \$105,100.00.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Sourcwell Contract Number 121218-WWG Facilities Maintenance, Repair and Operating Supplies

Prepared By: Andrea Lues
Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager

Approved By: Jeremy Earle
Jeremy Earle
City Manager