



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading	
10/6/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	NA	NA
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
21-282						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :		
\$169,350		Various accounts	Various accounts	NA		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	OMNIA Partner Contract (U.S. Communities) RFP # R-TC-17006 Online Marketplace for the Purchase of Products and Services Amazon Services, LLC	Andrea Lues, Procurement Director	Procurement		
Strategic Plan Focus Areas:						
<input type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects		
Implementation Timeline:						
Estimated Start Date: 10/1/2021 Estimated End Date: 9/30/2022						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT #R-TC-17006 FOR THE PURCHASE OF GENERAL PRODUCTS FROM AMAZON SERVICES, LLC IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY-NINE THOUSAND THREE HUNDRED AND FIFTY DOLLARS (\$169,350); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through the contract with Amazon Services, LLC. Utilizing the OMNIA Partners/U.S. Communities Contract RFP#R-TC-17006.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the U.S. Communities and National IPA, both wholly owned subsidiaries of OMNIA Partner, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through Amazon Services, LLC., as described below, through Contract # RFP R-TC-17006 for \$169,350.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

The term of the Omnia Partners/U.S. Communities Amazon Services, LLC., contract is from January 18, 2017 through January 18, 2022. With options to renew January 18, 2022 through January 18, 2028.

City staff receives an electronic log-in username and password sign-in. The Procurement Department is responsible for providing permission to utilize the Amazon Services contracted pricing to make purchases on-line.

Terms and conditions are in accordance with Contract RFP # R-TC-17006 for purchases online only. Some of the purchases made by Departments include, but are not limited to, electrical adapters, ethernet cables, laptop batteries, audio auxiliary cables, drop cover cord protectors, fiber optic cables and heavy-duty pad locks. Special event supplies such as easter eggs, table covers, Halloween candy; pool supplies such as pump replacement pieces; training materials;

chemicals; landscape maintenance supplies such as mower repair parts, blowers, hedgers; facility maintenance supplies such as light bulbs and fixture repairs; plumbing supplies; electrical supplies; programming supplies such as teen zone arts/crafts, teen zone garden rakes/shovels/seeds; office supplies; giveaways for internal green initiatives; recycling bins for offices, litter clean-up supplies like pick sticks, garbage bags, gloves, and workshop supplies like compost bins.

Current Situation:

For FY 2021/2022 the following expenditures have been requested by Departments for Amazon Services, LLC. Contract RFP # R-TC-17006:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2021-2022
Budget and Program Monitoring	\$300.00
City Attorney	\$0.00
City Clerk	\$1,000.00
City Commission	\$0.00
City Manager	\$2,100.00
CRA	\$0.00
Development Services\Planning & Zoning Division/Building Department	\$8,300.00
Finance and Utility	\$4,300.00
Human Resources\Risk Manager	\$100.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$5,000.00
Innovation Technology	\$60,000.00
Parks (Various Divisions/Programs)	\$31,500.00
Police (Various Divisions/Programs)	\$5,000.00
Procurement	\$5,000.00
Public Works/CIP	\$41,750.0
Contingency for unanticipated purchases	\$5,000.00
TOTAL FOR FY 2021-2022	\$169,350.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY2020-2021 with Amazon Services, LLC Omnia Partners/U.S. Communities Contract RFP # R-TC-17006 in the amount of \$169,350.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution

Exhibit 2 – OMNIA Partners/U.S. Communities Contract RFP # R-TC-17006 On-Line Marketplace for the Purchase of Goods and Services

Prepared By: Andrea Lues
Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager

Approved By: Jeremy Earle
Jeremy Earle
City Manager