



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
9/1/2021	<input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
21-386				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
N/A	N/A	N/A	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	Jennifer Merino,	City Attorney's Office	
Strategic Plan Focus Areas:				
<input type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects
Implementation Timeline:				
Estimated Start Date: N/A Estimated End Date: N/A				

SHORT TITLE:

ANNUAL CITY ATTORNEY EVALUATION

Staff Summary:

At multiple meetings in 2019, the Commission discussed the format for an annual evaluation of the City Manager and City Attorney. Several commissioners indicated that they preferred one-on-one discussions as they determined necessary. Other commissioners requested the option of written evaluation forms. As per the process followed last year, attached as Exhibit 1 is the written self-evalutaion of the City Attorney. The City Attorney's contract (attached as Exhibit 2) is a continuing contract. It is not brought up for renewal, may be terminated at any time subject to terms and conditions, and provides that an annual evaluation occur in August as directed by the Commission.

As we discussed last year, any commissioner may elect to provide a written evaluation or to schedule an individual meeting for performance evaluation, at their preference.

No commission action is required on this item.

ATTACHMENT(S):

Exhibit 1 – CA Annual Self-Evaluation
Exhibit 2 – CA Employment Agreement