



1001 Boulders Parkway  
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Richmond, VA 23225

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[www.timmons.com](http://www.timmons.com)

Client: City of Hallandale Beach, FL  
Contact: Mike Wiley  
Phone No: 917-848-6504  
E-mail: [mike.wiley@timmons.com](mailto:mike.wiley@timmons.com)  
Project Name: GIS Services

Date: 7/13/2021  
Client Lead: Ricardo Castillo  
Project Mgr: Andy Fox

### Project Understanding

The City of Hallandale Beach, Florida does not currently have staff with Esri GIS skills or availability to perform tasks needed to support a variety of City initiatives and programs. The City is seeking services from Timmons Group in the areas of:

1. GIS Data Development
2. GIS Web services
3. ArcGIS Online configuration and management
4. ArcGIS Dashboards and Web-maps
5. Esri StoryMap
6. ArcGIS Hub
7. On-premise to Cloud or Cloud/SaaS solutions

### Contract Terms

Timmons Group's contract with the City of North Miami (RFP NO. 67-17-18) will provide the terms and conditions for this work.

### Work Location

All work will be performed off-site at Timmons Group's facilities.

### Management Staff

**Mike Wiley** is a senior consultant at Timmons Group. Mike will be a free resource to the City for this engagement. Mike has nearly 30 years' experience in designing mapping IT solutions for his clients. He will ensure that staff resources needed for this contract are available when needed. He provides our clients with exceptional insight and ability to move projects forward by helping everyone focus on the task at hand with his leadership.

**Andy Fox** is a certified project manager (PMP) and he has worked on similar projects for various organizations and will coordinate the project and all project management activities.

### Technical Staff

Timmons Group has more than 100 technical staff to draw from. Timmons Group's project manager will ensure that appropriate staff are assigned to the City's tasks.



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## Ongoing Project Management

Timmons Group will provide ongoing project management support throughout this project to include:

### *Biweekly Project Coordination Meetings*

Project team members provide our Project Manager with weekly status reports detailing the work in progress including completed tasks; planned tasks; anticipated conflicts. Our Project Manager reviews these reports and meets with the project team members to determine and schedule the required actions. Discussion topics are logged and made available to all team members.

## Costs and Invoicing

Monthly invoicing will be provided per the City of North Miami’s rate table below:

<b>Job Category</b>	<b>Hourly Rate (USD)</b>
Systems Architect	\$ 161
GIS Solutions Architect	\$ 150
Project Manager	\$ 135
GIS Manager	\$ 122
Software Developer	\$ 122
GIS Analyst	\$ 99
GIS Specialist	\$ 77
GIS Technician	\$ 60

Daily timesheets with comments on tasks will accompany the monthly invoice.

Billing will not exceed 610 hours. Billing will not exceed \$64,000.



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Timmons Group will proceed upon receipt of this signed agreement. Should you have any questions, you can reach Mike Wiley directly at 917-848-6504 or via email at [mike.wiley@timmons.com](mailto:mike.wiley@timmons.com).

7/13/2021

Timmons Group

Date

**ACKNOWLEDGED AND ACCEPTED:**

On behalf of the City of Hallandale Beach, this Agreement, is accepted and agreed to as of the date written below.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_