



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
8/4/2021	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
File No.:		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
21-255		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
\$165,041	\$13,125.00 \$151,916.00	440-3660-565000 440-4989-565000	P2009	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bid # FY 2020-2021-003 46th Year CDBG Public Works Improvement Grant Project	Jeffrey Odoms, Public Works Director	Public Works	
Strategic Plan Focus Areas:				
<input type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity	<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline: 4 months				
Estimated Start Date: 9/7/2021 Estimated End Date: 5/31/2022				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID #FY 2020-2021-003 TO THE LOWEST BIDDER, RG UNDERGROUND ENGINEERING, INC., FOR THE 46TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC WORKS DRAINAGE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-FIVE THOUSAND, EIGHT HUNDRED SEVENTY DOLLARS AND FIFTY-FIVE CENTS (\$155,870.55); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to award Bid # FY 2020-2021-003 46th Year CDBG Public Works Drainage Improvement Project, to RG Underground Engineering, Inc. as the lowest responsive bidder, in the amount of \$ 141,700.50 plus a 10% contingency (\$14,170.05) for a not to exceed amount of \$155,870.55, and to authorize the City Manager to execute all related documents to effectuate the purchase.

Background:

On March 18, 2020 the City Commission approved Resolution No. 2020-019 authorizing the City Manager to submit the 46th Year Community Development Block Grant (CDBG) (Exhibit 2). The CDBG program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs. The Public Works Department applied for and was awarded \$151,917.30 by Broward County for a drainage project. On February 11, 2021 the City received a notice to incur costs from October 1, 2020 until the contract expiration date of September 30, 2021 (Exhibit 3).

Current Situation:

Staff has requested an extension from the September 30, 2021 grant expiration date to complete the construction of this drainage project. The anticipated new grant expiration date is May 31, 2022.

The work for the 46th Year CDBG Public Works Drainage Improvement Project will occur within the City's right-of-way. The project scope will include street resurfacing, construction of new storm drainage, regrading and sodding of swales, sidewalk replacement and new ADA compliant ramps. These improvements will address flooding in the area, and upgrading of physical/aesthetic appearance that will complement housing development and rehabilitation as well as promote more attractive neighborhoods.

The project improvements will take place at the following streets (Exhibit 4):

- Along NW 2nd Avenue (between NW 7th Street and NW 9th Street)
- Along NW 7th Court (between NW 2nd Avenue and NW 3rd Avenue)
- Along NW 8th Street (between NW 2nd Terrace and NW 2nd Avenue)

The City issued an Invitation to BID FY 2020-2021-003 46th Year CDBG Public Works Improvements Grant Project on April 10, 2021. The release notice for the Bid was sent via email to vendors from the City's Vendor list. The Bid was also advertised on the City's website, Demandstar, Sun Sentinel, and other electronic means of media. On April 19, 2021, at 2:30 P.M., a mandatory pre-bid meeting was held (via Zoom). Twenty-one (21) vendors, six (6) City staff members, and two (4) staff members from Broward County attended the pre-bid meeting. All questions were submitted via email on or before 11:00 A.M. on April 29, 2021.

The Bid was due on May 26, 2021, and a total of ten (10) vendors responded to the solicitation. Staff evaluated the responses and determined that RG Underground Engineering, Inc. is the responsive and lowest bidder in the amount of \$141,700.50 (Exhibit 5).

If approved by the City Commission, the construction contract will be finalized, and the estimated Project Schedule is as follows:

Commission Award	August 4, 2021
Notice to Proceed	September 1, 2021
Anticipated Construction Start	September 7, 2021
Anticipated Construction Completion	February 7, 2022
Anticipated Grant Expiration	May 31, 2022

Therefore, it is staff's recommendation to select RG Underground Engineering, Inc. based on their experience, references and bid price (Exhibit 6). All of RG Underground Engineering, Inc. references indicate they have completed similar projects in scope and size, and they are fully capable of fulfilling the City's needs.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Unit price bidding is a fair basis for competitive bidding where contractors are bidding on the exact same scope of work. This allows for thorough review and comparison of all bids. Contractors tend to prefer detailed and complete plans and specifications as they provide a better understanding of the project, allowing them to bid more accurately and competitively. When each work item is broken out and accounted for during the design phase there will be more competitive pricing. Competitive pricing allows for a more thorough analysis of unit prices and market prices, while providing insight into how aggressive contractors are bidding.

PROPOSED ACTION:

City Commission to approve the attached Resolution authorizing the City Manager to award Bid # FY 2020-2021-003 46th Year CDBG Public Works Drainage Improvement Grant Project to RG Underground Engineering, Inc in the amount of \$141,700.50 plus a 10% contingency (\$14,170.05) for an amount not to exceed \$155,870.55; and to authorize the City Manager to execute all related documents to effectuate the purchase.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Resolution No. 2020-019
Exhibit 3 – Notice to Incur Costs
Exhibit 4 – Project Location Map
Exhibit 5 – Award Information Memorandum
Exhibit 6 – Bid Tabulation Summary

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Reviewed By: Jeff Odoms
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Approved By: Noemy Sandoval
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Assistant City Manager