



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
6/16/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
21-154					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
\$639,145		\$146,000 \$425,000 \$95,000	4410-564030 3330W-564040 3330W-564030	N/A	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	FLORIDA SHERIFF ASSOCIATION'S COOPERATIVE AGREEMENT NUMBER FSA20-EQU18.0 AND # FSA18-VEH18.0	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 7/1/2021 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE FLORIDA SHERIFF ASSOCIATION'S COOPERATIVE AGREEMENTS FOR THE PURCHASE OF FLEET VEHICLES AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THIRTY-NINE THOUSAND ONE HUNDRED FORTY FIVE DOLLARS (\$639,145); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The purpose of this agenda item is to request City Commission approval of the attached resolution authorizing the City Manager to purchase one (1) crane truck replacement fleet unit, 1 Vac truck (an addition to the fleet) and two (2) 6" inch pumps during FY20-21 using Contract # FSA18-EQU18.0 and # FSA18-VEH18.0 with the Florida Sheriff's Association (FSA) in an amount not to exceed \$639,145.

Background:

The City Commission approved the establishment of a Fleet Fund during the 2012 City Commission/City Manager Budget Workshops. It was established to serve as a centralized fund designed to simplify and optimize the efficiency of maintenance and replacement City vehicle purchases and allow for their on-going maintenance. The establishment of the Fleet Fund is implemented as an internal "Leasing Program" whereby each year the various City Departments that utilize Fleet vehicles are responsible for budgeting an amount determined by the Fleet Division for the on-going maintenance and programmed replacement of their vehicles. Funds for replacement vehicles exist in the Fleet Fund, whereas new vehicle requests by a specific department are funded through individual departmental sources.

As part of this initiative, a detailed Fleet Maintenance and Replacement Program (FMRP) was developed. The goal of the program is to capture optimal service life for each vehicle, combined with the point in time where the City could receive the highest resale value for each vehicle. If this goal is consistently achieved, the City anticipated that its fleet would gradually become newer and require less annual maintenance.

Current Situation:

Based on the replacement schedule, forty three (43) vehicles were due for replacement during the FY20/21 budget process. Due to budgetary constraints, this number was reduced to one (1) crane truck for the Solid Waste Division. Three (3) pieces of equipment are being added to the fleet: a vac truck and the two (2) 6" inch pumps. The additional pumps are needed to assist the utilities divisions in emergencies and day-to-day operations. With the additional 2 pumps, each division (Sewer, Water and Stormwater) will have their assigned pumps therefore mitigating any possible cross contamination. The additional vac-truck serves a similar purpose. With three (3) vac-trucks each utilities division will have their assigned vac-truck. The funding for these three (3) pieces of equipment are included in the FY20/21 adopted budget of the divisions requesting them.

In order to be fiscally conservative, only one (1) replacement vehicle and three (3) additions are deemed as highest priority for purchase at this time. Replacement of the remaining vehicles has been postponed, as the FMRP "useful life criteria" is being reassessed. The list below shows the vehicles that have been approved for replacement and addition in FY20/21.

	ACCOUNT	CONTRACT	DIVISION	VEHICLE	TYPE OF PURCHASE	BUDGETED AMOUNT
--	---------	----------	----------	---------	------------------	-----------------

1	4410-564030	FSA20-VEH18.0	SOLID WASTE	CRANE TRUCK	Replacement	\$146,000
2	3330W-564030	FSA20-EQU18.0	WATER DISTRIBUTION	(2) 6 "INCH PUMPS	Addition	\$90,000
3	3330W-564040	FSA20-VEH18.0	WATER DISTRIBUTION	VAC TRUCK	Addition	\$425,000
					TOTAL	\$661,000

Staff will utilize the following contracts to purchase 4 units listed above:

- Florida Sheriff's Association (FSA) Contract # FSA20-EQU18.0
- Florida Sheriffs Association (FSA) Contract # FSA18-VEH18.0

The FSA opened Bids # FSA20-EQU18.0 Heavy Equipment and # FSA18-VEH18.0 Heavy Trucks to all qualified vendors in April of 2020. As a result of this bid process, Contract #FSA20-EQU18.0 and #FSA18-VEH18.0 were awarded by the FSA to the a pre-determined list of vendors. These contracts are in effect beginning October 1, 2020 and expire September 30, 2022. Using this contract, the City may purchase trucks and heavy equipment from dealers authorized by the manufacturer on a "no trade-in basis". Staff is utilizing the following three vendors to procure the equipments listed above:

Vendor	Vehicle	Price Quoted
Freightliner	CRANE TRUCK	\$139,340.00
Southern Sewer	VAC TRUCK	\$421,167.00
Thompson Pump	(2) 6 "INCH PUMPS	\$ 78,638.00
	Total	\$639,145.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

By utilizing the Florida Sheriff's Association staff is taking advantage of this cooperative purchasing power and getting the best price in the southern region of the State of Florida.

PROPOSED ACTION:

The City Commission to consider approval of the attached resolution authorizing the City Manager to purchase one (1) replacement fleet unit and three additional pieces of equipment during FY20/21 using Contract # FSA18-VEH18.0 and Contract # FSA20-EQU18.0, in an amount not to exceed \$639,145.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Freightliner Quote

Exhibit 3 – Southern Sewer Quote
Exhibit 4 – Thompson Pump Quote

Prepared By: Jeff Odoms
Jeff Odoms
Director of Public Works

Reviewed By: Mary Francis Jeannot
Mary Francis Jeannot
Public Works Fiscal & Budgetary Manager

Approved By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager