



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
6/16/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
21-192					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$52,972.26		\$65,000.00	440-3660-565010- Pre-Construction	P2112	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 7/1/2021 Estimated End Date: 10/31/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF R.J. BEHAR & ASSOCIATES, INC. TO DESIGN THE CDGB 48TH YEAR DRAINAGE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND, NINE HUNDRED SEVENTY-TWO DOLLARS AND TWENTY-SIX CENTS (\$52,972.26); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission approval to retain the services of R.J. Behar & company, Inc. to design the 48th year drainage improvement project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$ 52,972.26. The above listed consultant will be providing services based on the following discipline, Civil Engineering.

Background:

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs.

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 2).

Current Situation

Staff anticipates starting the grant application for the 48th Year CDBG by early next calendar year (2022). The CDBG grant, on an annual basis, covers the cost of construction. To be proactive and to have a more accurately estimated cost for the next CDBG drainage project, staff is getting a head start on the design of this project. It takes approximately six (6) months for a design project to be completed.

The City is responsible to fund the design of this project. The 48th Year CDBG Public Works Improvement Project will involve public works and utility infrastructure improvements including drainage improvements, sidewalks, regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements are located at the following location:

- Along NW 9th Street between NW 2nd Avenue and North Dixie Highway.

R.J. Behar & company, Inc., one of the CCNA consultants, has submitted the attached cost proposal to perform the design for the project described above in the amount of \$ 52,972.26 (Exhibit 3). The firm also submitted an opinion of probable cost for the project in the amount of \$193,279.94 (Exhibit 4).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Many grant opportunities require an applying municipality to have “shovel ready” projects for funding consideration. Furthermore, having an opinion of probable cost will allow the City’s grant application to reflect a more accurate cost for the project. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

PROPOSED ACTION:

City Commission to approve the attached resolution authorizing to retain the services of R.J. Behar & company, Inc., to design the 48th Year Drainage Improvement project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$ 52,972.26; and authorizing the City Manager to execute the awarded contract.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Resolution 2020-054 -CCNA
Exhibit 3 – Scope of Services Proposal
Exhibit 4 – Opinion of Probable Cost

Prepared By: Peter Kunen
Peter Kunen
Assistant Director of Public Works/City Engineer

Reviewed By: Jeff Odoms
Jeff Odoms
Interim Director of Public Works

Approved By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager