



400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>6/16/2021</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
<b>21-191</b>					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
<b>\$42,925</b>		<b>\$64,857</b>	<b>440-3660-565010 Pre-Construction</b>	<b>P2111</b>	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES</b>	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>	
Strategic Plan Focus Areas:					
<input type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>	
Implementation Timeline:					
Estimated Start Date: 7/1/2021    Estimated End Date: 10/31/2021					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF CALVIN, GIORDANO & ASSOCIATES, INC. TO DESIGN THE CDGB 47<sup>TH</sup> YEAR DRAINAGE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND, NINE HUNDRED TWENTY-FIVE DOLLARS (\$42,925); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

This agenda item seeks City Commission's approval to retain the services of Calvin Giordano & Associates, Inc. to design the 47<sup>th</sup> year drainage improvement project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$ 42,925.00. The above listed consultant will be providing services based on the following discipline, Civil Engineering.

### **Background:**

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs. On March 17<sup>th</sup>, 2021, the City Commission adopted Resolution No. 2021-021 authorizing the submittal of the 47<sup>th</sup> Year Community Development Block Grant (CDBG) application package (Exhibit 2). The City applied for funding for a Public Works project in the amount of \$160,000.

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 3).

### **Current Situation**

HUD will be awarding funds for the construction of this project after October 2021. The City is responsible to fund the design of this project. The 47<sup>th</sup> Year CDBG Public Works Improvement Project involves public works and utility infrastructure improvements including drainage, sidewalks, regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements are located at the following intersection in the City of Hallandale Beach:

- Intersection of NW 10<sup>th</sup> Street between NW 2<sup>nd</sup> Avenue & N. Dixie Highway

Calvin Giordano & Associates, Inc. (CGA), one of the CCNA consultants, has submitted the attached cost proposal to perform the design for the project described above in the amount of \$42,925 (Exhibit 4). The firm has also submitted an opinion of probable cost for the project in the amount of \$187,284.50 (Exhibit 5).

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

The City leverages funding to obtain federal grants for the construction of shovel ready projects. Once the design of this project is completed, construction will proceed and will be funded by the CDBG annual grant.

**PROPOSED ACTION:**

City Commission to approve the attached resolution authorizing to retain the services of Calvin Giordano & Associate Inc., to design the 47<sup>th</sup> Year Drainage Improvement project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$ 42,925; and authorizing the City Manager to execute the awarded contract.

**ATTACHMENT(S):**

Exhibit 1 – Resolution  
Exhibit 2 – Resolution 2021-021 - CDBG Grant Application  
Exhibit 3 – Resolution 2020-054 - CCNA  
Exhibit 4 – Scope of Services Proposal  
Exhibit 5 – Opinion of Probable Cost

Prepared By: Peter Kunen  
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Reviewed By: Jeff Odoms  
Jeff Odoms  
Interim Director of Public Works

Approved By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager