



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>6/16/2021</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
<b>21-161</b>					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
<b>\$104,096.84</b>		<b>\$200,000</b>	<b>3595W-565010</b>	<b>P2122</b>	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>	
Implementation Timeline:					
Estimated Start Date: 6/16/2021    Estimated End Date: TBD					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF CHEN MOORE AND ASSOCIATES, INC. TO DESIGN THE PUMP STATION #14 IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FOUR THOUSAND, NINETY-SIX DOLLARS AND EIGHTY-FOUR CENTS (\$104,096.84); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

This agenda item seeks City Commission approval to retain the services of Chen Moore and Associates to design the Pump Station #14 Improvements Project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$104,096.84. The above listed consultant will be providing services based on the following discipline, Civil Engineering. The preliminary opinion of probable cost for this project is \$1,230,000.

### **Background:**

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA).

On May 5, 2021, the City Commission approved Resolution 2021-043 authorizing to utilize unused general obligation bond debt service funds from FY 2020-2021 accounts to facilitate initiation of utility infrastructure projects (Exhibit 3). The approved expenditures included in this budget amendment pertains to the design work to facilitate the initiation of multiple utility infrastructure projects. These projects had been prioritized based on the recommendations outlined in the BODR (Basis of Design Report), Wastewater Masterplan, 10 Year Water Supply Plan and staff's recommendations based on need (Exhibit 4 – Project List).

The Public Works team continues to reassess the City's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

### **Current Situation:**

The Lift Station #14 Improvements Project was identified in the Wastewater Masterplan. Lift Station #14 has reached its useful life. The station is located near the intersection of NW 10th Terrace and NW 1st Court, in Hallandale Beach. This station has ongoing ragging and surge charging issues, which cost the City thousands of dollars in maintenance costs annually. Therefore, staff is proposing to design necessary improvements for the station as shown in the attached scope of work documents (Exhibit 5).

Chen Moore and Associates has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$104,096.84, this is inclusive of all subconsultants should they be utilized (Exhibit 5).

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section

23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

It is our expectation to utilize bond funds for construction. Initiating the design of these multiple projects now will allow for a more effective use of bond proceeds for construction upon their disbursement. Additionally, we know many grant opportunities require an applying municipality to have "shovel ready" projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional potential funding.

**PROPOSED ACTION:**

City Commission to approve the attached resolution authorizing to retain the services of Chen Moore and Associates to design Pump Station #14 Improvements, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$104,096.84; and authorizing the City Manager to execute the awarded contract.

**ATTACHMENT(S):**

Exhibit 1 – Resolution  
Exhibit 2 – Resolution 2020-054  
Exhibit 3 – Resolution 2021-043  
Exhibit 4 – Project List  
Exhibit 5 – Cost Proposal/Agreement

Prepared By: Peter Kunen  
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Reviewed By: Jeff Odoms  
Jeff Odoms  
Interim Director of Public Works

Approved By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager