



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
6/2/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
21-164					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$174,125		\$627,900	3395W-565010-P2118	P2118	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 6/2/2021 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF KEITH AND ASSOCIATES, INC. TO DESIGN THE LAYNE BOULEVARD WATER MAIN IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY-FOUR THOUSAND, ONE HUNDRED SEVENTY-FIVE DOLLARS (\$174,125); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to retain the services of Keith and Associates, Inc. to design the Layne Boulevard Water Main Improvements, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$174,125. The above listed consultant will be providing services based on the following discipline, Civil Engineering. The opinion of probable cost of this project \$1,296,569.89 (Exhibit 6).

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 (Exhibit 2) authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA).

On March 17 and April 7, 2021 respectively, the City Commission approved the first and second readings of Ordinance No. 2021-006 amending the adopted budget for FY 20/21 to reflect the revenues, expenditures, appropriations, and other miscellaneous adjustment (Exhibit 3). The approved expenditures included in this budget amendment pertains to the design work to facilitate the initiation of multiple utility infrastructure projects. These projects had been prioritized based on the recommendations outlined in the BODR (Basis of Design Report), Wastewater Masterplan, 10 Year Water Supply Plan and staff's recommendations based on need (Exhibit 4 – Project List)

The Public Works team continues to reassess the city's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

Current Situation:

The Layne Boulevard Water Main Improvements Project was identified in the BODR as a project that will increase water capacity along Layne Blvd. The replacement of an existing 8-inch water main (built in the 1960's) with a new 10-inch water main along Layne Boulevard. The water main replacement will extend from Hallandale Beach Boulevard / S.R. 858 (to the north) to Holiday Drive (to the south), approximately 4,650 LF.

Keith and Associates, Inc has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$174,125. This is inclusive of all subconsultants should they be utilized (Exhibit 5).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

It is our expectation to utilize bond funds for construction. Initiating the design of these multiple projects now will allow for a more effective use of revenue bond proceeds for construction upon their disbursement. Additionally, we know many grant opportunities require an applying municipality to have "shovel ready" projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

PROPOSED ACTION:

City Commission to approve the attached resolution authorizing to retain the services of Keith and Associates, Inc. to design Layne Boulevard Water Main Improvements, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$174,125; and authorizing the City Manager to execute the awarded contract.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Resolution No. 2020-054
Exhibit 3 – Ordinance No. 2021-006
Exhibit 4 – Project List
Exhibit 5 – Cost Proposal
Exhibit 6 – Preliminary Opinion of Probable Cost for Project

Prepared By: Peter Kunen
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Assistant Director of Public Works/City Engineer

Reviewed By: Jeff Odoms
Jeff Odoms
Interim Director of Public Works

Approved By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager