



400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>6/2/2021</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
<b>21-207</b>				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
<b>\$66,475</b>	<b>\$75,075</b>	<b>4410-564030</b>	<b>N/A</b>	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>		<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input type="checkbox"/> <b>Infrastructure/Projects</b>
Implementation Timeline:				
Estimated Start Date: 6/2/2021    Estimated End Date: 9/30/2021				

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE SOURCEWELL COOPERATIVE CONTRACT # 040319-KBA FOR KUBOTA TRACTOR FROM GROWERS EQUIPMENT IN AN AMOUNT NOT TO EXCEED SIXTY SIX THOUSAND FOUR HUNDRED SEVENTY FIVE DOLLARS (\$66,475); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

The purpose of the agenda item is to request City Commission approval of the attached resolution authorizing the City Manager to purchase one (1) Kubota Tractor from Growers Equipment Co. utilizing Sourcewell Contract # 040319-KBA - Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies in an amount not to exceed \$66,475.

### **Background**

The 2017 New Holland Tractor used to rake the beach has been out of service since November 2020. For the past two (2) years, this unreliable piece of equipment has been out of service at least six (6) times. Staff had been using a 2012 Caterpillar Skid Loader as a substitute to rake the beach. However, the skid loader is not designed to perform this function. Furthermore, the skid loader has been temporarily approved by the Florida Fish and Wildlife Conservation Commission (FWC) to be used to rake the beach. The current Florida Department of Environmental Protection (FDEP) Field Permit (Exhibit 2), dated May 3, 2021, stipulates the following:

*“The Florida Fish and Wildlife Conservation Commission (FWC) has reviewed the proposed project to renew a beach cleaning permit and to temporarily allow the use of a skid steer to pull a roll bar for temporary beach cleaning purposes. This request is due to the regular beach cleaning equipment being under repair which is expected to take up to four months. We expect that after the regular beach cleaning equipment is repaired the skid steer will no longer be used on the beach.”*

### **Current Situation:**

The New Holland Tractor will not be back in service for another few weeks. Staff has requested for a local vendor, Growers Equipment Co., to reserve a new Kubota Tractor to be used as the primary tractor to rake the beach. The New Holland Tractor will be used as a backup once repaired. The new Kubota Tractor is ready for delivery as soon as the City issues the purchase order. Staff received the attached quote in the amount of \$66,475 for the Kubota Tractor (Exhibit 3).

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

**Cost Benefit:**

By utilizing the Sourcewell Contract staff is taking advantage of this Coop's purchasing power and getting a 22% discount on the manufacturer suggested retail price (MSRP).

**PROPOSED ACTION:**

The City Commission consider approval of the attached resolution authorizing the City Manager to purchase one (1) Kubota Tractor from Growers Equipment Co. using Sourcewell Contract # 040319-KBA - Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies in an amount not to exceed \$66,475.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution  
Exhibit 2 – Beach Raking Field Permit  
Exhibit 3 – Grower's Equipment Co. Quote

Prepared By: Jeff Odoms  
Jeff Odoms  
Director of Public Works

Reviewed By: Mary Francis Jeannot  
Mary Francis Jeannot  
Public Works Fiscal & Budgetary Manager

Approved By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager