



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
6/2/2021 File No.: 21-165		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$412,110		\$412,110	3595S-565010-P2119	P2119	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 6/2/2021 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF CRAIG A. SMITH & ASSOCIATES, INC. TO DESIGN THE NE 7TH AVENUE FORCE MAIN IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED TWELVE THOUSAND, ONE HUNDRED TEN DOLLARS (\$412,110); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to retain the services of Craig A. Smith & Associates to design the NE 7th Ave Force Main Improvements Project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$412,110. The above listed consultant will be providing services based on the following discipline, Engineering Services.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 (Exhibit 2) authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA).

On March 17 and April 7, 2021 respectively, the City Commission approved the first and second readings of Ordinance No. 2021-006 amending the adopted budget for FY 20/21 to reflect the revenues, expenditures, appropriations, and other miscellaneous adjustment (Exhibit 3). The approved expenditures included in this budget amendment pertains to the design work to facilitate the initiation of multiple utility infrastructure projects. These projects had been prioritized based on the recommendations outlined in the BODR (Basis of Design Report), Wastewater Masterplan, 10 Year Water Supply Plan and staff's recommendations based on need (Exhibit 4 – Project List)

The Public Works team continues to reassess the City's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

Current Situation:

The NE 7th Ave Force Main Improvements Project was identified in the Wastewater Masterplan. The purpose of this project is the construction of a new 20-inch diameter sanitary force main along NE 7th Street.

The proposed construction of the 20-inch force main will begin at the intersection of NE 7th Street and the west side Dixie Highway where the proposed 20" force main will be installed beneath the railroad with a jack and bore to the east, for approximately 60 feet. The 20-inch force main will continue east along NE 7th Street for approximately 3,900 linear feet to the intersection of NE 7th Street and NE 12th Avenue where it will connect into the existing 20-inch diameter force main.

Craig A. Smith & Associates has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$412,110 this is inclusive of all subconsultants should they be utilized (Exhibit 5).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

It is our expectation to utilize bond funds for construction. Initiating the design of these multiple projects now will allow for a more effective use of revenue bond proceeds for construction upon their disbursement. Additionally, we know many grant opportunities require an applying municipality to have “shovel ready” projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional potential funding.

PROPOSED ACTION:

City Commission to approve the attached resolution authorizing to retain the services of Craig A. Smith & Associates to design NE 7th Ave Force Main Improvements Project, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$412,110; and authorizing the City Manager to execute the awarded contract.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Resolution No. 2020-054
Exhibit 3 – Ordinance No. 2021-006
Exhibit 4 – Project List
Exhibit 5 – Scope of Work and Cost Proposal

Prepared By: Peter Kunen
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Assistant Director of Public Works/City Engineer

Reviewed By: Jeff Odoms
Jeff Odoms
Interim Director of Public Works

Approved By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager