



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

| Meeting Date: | | Item Type: | | 1 st Reading | 2 nd Reading |
|-----------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--------------------------------------------------------------------|--------------------------|
| 6/2/2021 File No.: 21-149 | | <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other | Ordinance Reading | N/A | N/A |
| | | | Public Hearing | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | Advertising Required | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | Quasi-Judicial: | <input type="checkbox"/> | <input type="checkbox"/> |
| Fiscal Impact (\$): | | Account Balance (\$): | Funding Source: | Project Number: | |
| \$78,808 | | \$350,000 | 3595S-565010 | P2003 | |
| Contract/P.O. Required | | RFP/RFQ/Bid Number: | Sponsor Name: | Department: | |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES | Jeffrey Odoms, Director | Public Works | |
| Strategic Plan Focus Areas: | | | | | |
| <input checked="" type="checkbox"/> Finance & Budget | | <input type="checkbox"/> Organizational Capacity | | <input checked="" type="checkbox"/> Infrastructure/Projects | |
| Implementation Timeline: | | | | | |
| Estimated Start Date: 7/1/2021 Estimated End Date: 9/30/2021 | | | | | |

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF ASSOCIATE GROUP SERVICES, INC. D/B/A KIMLEY-HORN AND ASSOCIATES TO DESIGN THE LIFT STATION #2 REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED SEVENTY-EIGHT THOUSAND, EIGHT HUNDRED AND EIGHT DOLLARS (\$78,808); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to retain the services of Kimley-Horn and Associates to design the Lift Station #2 Rehabilitation, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$78,808. The preliminary opinion of probable costs for the construction of this project is \$690,000.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 (Exhibit 2) authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA).

On March 17 and April 7, 2021 respectively, the City Commission approved the first and second readings of Ordinance No. 2021-006 amending the adopted budget for FY 20/21 to reflect the revenues, expenditures, appropriations, and other miscellaneous adjustment (Exhibit 3). The approved expenditures included in this budget amendment pertains to the design work to facilitate the initiation of multiple utility infrastructure projects. These projects had been prioritized based on the recommendations outlined in the BODR (Basis of Design Report), Wastewater Masterplan, 10 Year Water Supply Plan, and staff's recommendations based on need (Exhibit 4 – Project List).

The Public Works team continues to reassess the City's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can in order to engage in an effective rehabilitation strategy for the City over the next three years.

Current Situation:

The Lift Station #2 Rehabilitation was identified in the Wastewater Masterplan. The intent of the project is to rehabilitate and improve the City's existing Lift Station #2 located at the intersection of Golden Isle Drive and Diana Drive by replacing and upgrading mechanical and electrical equipment, as well as replacing the existing emergency generator to improve system performance, increase system efficiency and reduce system maintenance. The Lift Station #2 rehabilitation project scope is based on the City's Wastewater Master Plan dated March 2018 and a site meeting held on 3/25/2021.

Kimley-Horn and Associates has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$78,808 (Exhibit 5).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

It is our expectation to utilize bond funds for construction. Initiating the design of these multiple projects now will allow for a more effective use of bond proceeds for construction upon their disbursement. Additionally, we know many grant opportunities require an applying municipality to have "shovel ready" projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

PROPOSED ACTION:

City Commission to approve the attached resolution authorizing to retain the services of Kimley-Horn and Associates to design Lift Station #2 Rehabilitation, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$78,808; and authorizing the City Manager to execute the awarded contract.

ATTACHMENT(S):

Exhibit 1 - Resolution
Exhibit 2 - Resolution No. 2020-054
Exhibit 3 - Ordinance No. 2021-006
Exhibit 4 - Project List
Exhibit 5 - Agreement and Cost Proposal

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Reviewed By: Jeff Odoms
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Interim Director of Public Works

Approved By: Noemy Sandoval
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Assistant City Manager