



400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>6/2/2021</b> File No.: <b>21-151</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
<b>\$192,473</b>		<b>\$230,000</b>	<b>\$3395W-565010</b>	<b>P2105</b>	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>RFP # FY 2018-2019-012          CONSULTANT          COMPETITIVE          NEGOTIATION ACT          (CCNA) CONTINUING          PROFESSIONAL          ARCHITECTURAL AND          ENGINEERING SERVICES          AND OTHER SERVICES</b>	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>	
Implementation Timeline:					
Estimated Start Date: 7/1/2021    Estimated End Date: 9/30/2021					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF CRAVEN, THOMPSON & ASSOCIATES, INC. TO DESIGN THE DOMESTIC WATER MAIN INTERCONNECT WITH NORTH MIAMI BEACH PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY TWO THOUSAND, FOUR HUNDRED SEVENTY THREE DOLLARS (\$192,473); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

This agenda item seeks City Commission's approval to retain the services of Craven Thompson & Associates, Inc. to design the Domestic Water Main Interconnect with North Miami Beach (NMB), in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$192,473. The preliminary opinion of probable cost for this project is \$1,750,000.

### **Background:**

On August 5, 2020, the City Commission approved Resolution No. 2020-054 (Exhibit 2) authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA).

On March 17 and April 7, 2021 respectively, the City Commission approved the first and second readings of Ordinance No. 2021-006 amending the adopted budget for FY 20/21 to reflect the revenues, expenditures, appropriations, and other miscellaneous adjustment (Exhibit 3). The approved expenditures included in this budget amendment pertains to the design work to facilitate the initiation of multiple utility infrastructure projects. These projects had been prioritized based on the recommendations outlined in the BODR (Basis of Design Report), Wastewater Masterplan, 10 Year Water Supply Plan and staff's recommendations based on need (Exhibit 4 – Project List)

The Public Works team continues to reassess the city's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

### **Current Situation:**

The Domestic Water Main Interconnect with North Miami Beach was identified in discussion with City Management as a project that will rehabilitate the existing NMB interconnect. This project is vital to the City's potable water system. It provides a level of safety for our residents in case the City's water plant becomes compromised in anyway. We will replace all existing piping and add remote actuators.

Craven Thompson & Associates, Inc has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$192,473 (Exhibit 5).

### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

It is our expectation to utilize revenue bond funds for construction. Initiating the design of these multiple projects now will allow for a more effective use of bond proceeds for construction upon their disbursement. Additionally, we know many grant opportunities require an applying municipality to have “shovel ready” projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

**PROPOSED ACTION:**

City Commission to approve the attached resolution authorizing to retain the services of Craven Thompson & Associates, Inc. to design Domestic Water Main Interconnect with North Miami Beach (NMB), in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$\$192,473; and authorizing the City Manager to execute the awarded contract.

**ATTACHMENT(S):**

Exhibit 1 – Resolution  
Exhibit 2 – Resolution 2020-054-CCNA  
Exhibit 3 – Ordinance No. 2021-006  
Exhibit 4 – Project List  
Exhibit 5 – Agreement and Cost Proposal

Prepared By: Peter Kunen  
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Reviewed By: Jeff Odoms  
Jeff Odoms  
Director of Public Works

Approved By: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manager