



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
6/2/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
21-153					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
\$441,643		\$500,000	3660-565010	P2108	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2018-2019-012 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES AND OTHER SERVICES	Jeffrey Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 6/2/2021 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF STANTEC CONSULTING SERVICES, INC. TO DESIGN AND DEVELOP CITY'S STORMWATER MASTER PLAN IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED FORTY-ONE THOUSAND, SIX HUNDRED FORTY-THREE DOLLARS (\$441,643); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to retain the services of Stantec Consulting Services Inc. to develop the City's Stormwater Master Plan, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$441,643. The above listed consultant will be providing services based on the following discipline: Engineering Services.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements to be awarded in accordance with the Consultant Competitive Negotiation Act (CCNA) (Exhibit 2).

The Public Works team continues to reassess the City's current infrastructure picture. Based on our findings during past and recent emergency response to infrastructure failure, we believe we need to immediately initiate as many projects for design as we can to engage in an effective rehabilitation strategy for the City.

Current Situation:

The Stormwater Master Plan was identified in discussions with City Management as a project that will provide the ability to clearly identify, prioritize and address issues related to the City's water resources.

Due to the proximity to the Atlantic Ocean, the City is an urban environment predominated by a mixture of intense commercial and residential development. Based on the description in the Comprehensive Plan, "the high density of development and coastal management issues faced by the City should emphasize maintenance, redevelopment or enhancement of existing urban environments rather than protection of natural systems. The Coastal Management Element has been developed to serve as a planning framework for guiding future coastal management decisions in the City. Further, we understand the City's commitment for the inclusion of Low Impact Development (referenced in the comprehensive plan) within the FEMA CHHA and SFHA Zones; the Watershed Master Plan will build upon the City's current commitments to improve stormwater quality and quantity throughout the watershed(s).

Stantec Consulting Services Inc. has submitted the attached cost proposal to perform the work described above for an amount not-to-exceed \$441,643, this is inclusive of all subconsultants should they be utilized (Exhibit 3).

The amount of \$500,000 is allocated for this project in the Fiscal Year 2020-2021 approved budget, in account 3660-565010-P2108.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

The City wishes to develop a Five-Year Watershed Master Plan that provides the ability to clearly identify, prioritize and address issues related to the City's water resources. The Consultant takes a watershed approach to managing water and water-related resources within the City's boundaries. By doing so, all the characteristics of the watershed(s) can be evaluated to reflect the real, interconnected nature of the City's water resources. This Watershed Master Plan approach will provide a method to evaluate the capacity of a watershed to protect, enhance and restore water quality and floodplain (natural systems) while achieving sea-level rise protection.

PROPOSED ACTION:

City Commission to approve the attached resolution authorizing to retain the services of Stantec Consulting Services Inc to develop the City's Stormwater Master Plan, in accordance with RFP #2018-2019-012 – Continuing Professional Architectural and Engineering Services, for an amount not-to-exceed \$441,643; and authorizing the City Manager to execute the awarded contract.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Resolution 2020-054 -CCNA
Exhibit 3 – Scope of Work and Cost Proposal

Prepared By: Peter Kunen
Peter Kunen
Assistant Director of Public Works/City Engineer

Reviewed By: Jeff Odoms
Jeff Odoms
Director of Public Works

Approved By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager