



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
5/19/2021		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
21-138					
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
\$17,090		\$28,920	3420-534010 Outside Services	N/A	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP NO. 032919 for Solid Waste Continuing Consulting Services - City of Oakland Park Contract No. R2019-070	Jeffrey Odoms Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 6/1/2021 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE CITY OF OAKLAND PARK'S AGREEMENT NUMBER R2019-070 FOR SANITATION CONSULTING SERVICES OF KESSLER CONSULTING, INC. FOR AN AMOUNT NOT TO EXCEED THIRTY-NINE THOUSAND SIX HUNDRED FIFTY DOLLARS (\$39,650); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission approval to authorize the City Manager to enter into a formal written agreement for consulting services with Kessler Consulting, Inc. through the City of Oakland Park's RFP No. 032919 for Solid Waste Continuing Consulting Services, in an amount not-to-exceed \$39,650.

Background:

On May 6th, 2015, the City Commission approved Resolution No. 2015-28 (Exhibit 2) authorizing the City Manager to enter into a contract for Solid Waste and Recycling Assessment with Kessler Consulting, Inc., piggybacking on an agreement between Kessler and the City of Deerfield Beach in an amount not to exceed \$99,720 (Exhibit 3) (PO 20151364).

Kessler Consulting completed the evaluation and analysis of the sanitation services division in May of 2016. As a result of the findings, Kessler Consulting was tasked with conducting a competitive procurement process to privatize the commercial and multi-family waste collection services. During the 2017 City Commission summer recess, Resolution 2017-70 (Exhibit 4) granted the City Manager the authority to approve a change authorization for Kessler Consulting, Inc. to complete this work (PO 20171275). This change authorization was in the amount of \$30,000 (Exhibit 5).

On August 2, 2017, the City Commission approved Resolution No. 2017-085 (Exhibit 6) ratifying the procurement actions of the City Manager undertaken during the summer recess pursuant to Resolution No. 2017-70. The piggyback contract with Deerfield Beach expired October 1, 2017.

To continue utilizing the services of Kessler Consulting, Inc., in October 2018, the City utilized the piggyback between the City of Oakland Park and Kessler Consulting, Inc. (PO 20200749). The changes in administration that have taken place since this initiative formally started in 2017 have resulted in several shifts in direction which caused the process to slow down, and more time was spent in reformulating the procurement strategy (Exhibit 7). The RFP document was finalized and submitted by Kessler Consulting, Inc. in April of 2020.

Current Situation:

Management had decided to take a different direction with the RFP upon receiving legal advice. Kessler Consulting is being asked to revise the RFP document to also include the outsourcing of residential accounts in addition to the multi-family and commercial accounts. Kessler Consulting, Inc. has submitted a change order to the existing scope of work to revise the RFP accordingly (Exhibit 8). There is a current encumbrance with a balance of \$22,560, the revised scope of work amounts to \$39,650. Staff will process a scope change in the amount of \$17,090.

Why Action is Necessary:

Pursuant to Section 23-8 Exception to Bid Requirements, (2) Professional services, of the City of Code of Ordinances, contracts for professional services involving peculiar skill, ability, experience, or expertise, which are in their nature unique and not subject to competitive bidding, are exempt from the competitive bidding requirements of this article; however, a formal written contract, approved by the commission, shall be required for all such contracts in excess of twenty-five thousand (\$25,000.00) dollars.

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

Pursuing this opportunity will eliminate the City's immediate capital outlay for sanitation vehicle replacement in the tune of approximately \$1,500,000 to effectively conduct the front-end loader operation.

PROPOSED ACTION:

The City Commission to approve the attached resolution authorizing the City Manager to enter into a formal written agreement for consulting services with Kessler Consulting, Inc. through the City of Oakland Park's RFP No. 032919 for Solid Waste Continuing Consulting Services, in an amount not-to-exceed \$39,650.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Resolution No. 2015-28
- Exhibit 3 – Initial Proposal
- Exhibit 4 – Resolution No. 2017-70
- Exhibit 5 – Change Authorization No. 1
- Exhibit 6 – Resolution No. 2017-085
- Exhibit 7 – Change Authorization No. 2
- Exhibit 8 – Change Authorization No. 3
- Exhibit 9 – Solid Waste Continuing Services RFP 032919
- Exhibit 10 – Contract between Kessler and City of Oakland Park

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