



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:			1 st Reading	2 nd Reading
10/14/2020		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	N/A	N/A
File No.:				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
20-357				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):		Funding Source:	Project Number :	
\$305,510		\$98,500		2110-534010	N/A	
Contract/P.O. Required		RFP/RFQ/Bid Number:		Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Bid # FY 2019-2020-006 School Crossing Guard Services		Sonia Quiñones, Chief of Police	Police	
Strategic Plan Focus Areas:						
<input type="checkbox"/> Financial		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline: 10/1/2020 to 9/30/2025						
Estimated Start Date: 10/1/2020 Estimated End Date: 9/30/2025						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED RE-BID # FY 2019-2020-006 SCHOOL CROSSING GUARD SERVICES, TO THE LOWEST RESPONSIVE BIDDER, WATERFIELD FLORIDA STAFFING LLC, DBA ACTION LABOR, DBA STAFFING CONNECTION; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO EFFECTUATE THE SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Background and Summary:

The City of Hallandale Beach is home to a multitude of students who rely on walking as their primary method of commuting to and from school daily. Children often must traverse busy Hallandale Beach Boulevard and Pembroke Road on their way to and from school. Providing crossing guard services is a reasonable and prudent service to help ensure the safety of our children.

Since 2006, Staffing Connections has provided reliable crossing guard services with minimal price increases. The company has maintained a positive seventeen year working relationship with the City and received no service complaints throughout this time. The contract with Staffing Connections / Action Labor Management LLC is set to expire this year; therefore, a Request for Proposal was completed and bids were requested.

Current Situation:

The City of Hallandale Beach Police Department sought responses from qualified and experienced firms in order to provide School Crossing Guard services to the City of Hallandale Beach. On July 08, 2020, Staff released Bid # FY 2019-2020-006 where firms were requested to propose on providing School Crossing Guards and Field Supervisors (Exhibit 2).

A non-mandatory pre-bid conference was held on July 16, 2020 in which no vendors participated. This conference was for the purpose of explaining the bid process and answering vendor questions.

The final date for submissions was August 5, 2020. The City received one (1) submitted bid from the following vendor:

WATERFIELD FLORIDA STAFFING, LLC.
DBA ACTION LABOR, DBA STAFFING CONNECTION
6555 N. Powerline Road, Suite 306
Fort Lauderdale, FL 33309

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

The cost benefit to award the bid to Waterfield Florida Staffing LLC, DBA Action Labor, DBA StaffingConnection is based on their professional delivery of services and continuity of known and recognized crossing guards.

PROPOSED ACTION:

Award the bid to lowest bidder Waterfield Florida Staffing LLC, DBA Action Labor, DBA Staffing

Connection. The contract will be for a period of one (1) year with four (4) additional yearly renewals for a total cost of \$305,510.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Bid FY2019-2020-006 School Crossing Guards – Invitation to Bid
- Exhibit 3 – Waterfield Florida Staffing LLC DBA Action Labor DBA Staffing Connection
Proposal
- Exhibit 4 – Award Informaton Memo Bid FY2019-2020-006