



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>10/14/2020</b>		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	Click or tap to enter a date.	Click or tap to enter a date.
File No.:			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
<b>20-307</b>			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
<b>\$89,600</b>		<b>Various accounts allocated to various Departments</b>	<b>Various accounts allocated as approved and adopted through the FY2020-2021 annual budget</b>		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>OMINIA PARTNERS/ US COMMUNITIES RFP CONTRACT #17-21 HOME DEPOT PRO INSTITUTIONAL</b>	<b>Andrea Lues, Procurement Director</b>	<b>Procurement</b>	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Financial		<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline					
Estimated Start Date: 10/7/2020   Estimated End Date: 9/30/2021					

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT RFP #17-21 FOR THE PURCHASE OF CLEANING SUPPLIES AND CUSTODIAL PRODUCTS FROM HOME DEPOT PRO INSTITUTIONAL IN AN AMOUNT NOT TO EXCEED EIGHTY NINE THOUSAND SIX HUNDRED DOLLARS (\$89,600); AUTHORIZING THE CITY**

**MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE  
THE PURCHASE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Summary:**

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through The Home Depot Pro or The Home Depot Institutional as described below.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide

**Background:**

July 12, 2019 the Interline Brands, Inc. dba Supplyworks merged into Home Depot U.S.A. Inc., and currently operating as the The Home Depot Pro Institutional.

The City utilizes the OMNIA Partners\U.S. Communities Contract RFP # 17-21 with The Home Depot Pro or The Home Depot Institutional for the purchase of cleaning supplies, equipment and custodial services and solutions. The term of the contract is from November 1, 2017 through October 31, 2020. With two (2) one (1) year renewal options through October 31, 2022.

Upon approval by the City Commission, authorized City staff to procure and make purchases on-line. Some of the purchases made by City staff include, but are not limited to, paper towels, facial tissues, wipers, dispensing equipment, seat covers, brooms and dust pans, can liners and restroom cleaners.

**Current Situation:**

For Fiscal Year 2020-2021, the following expenditures have been requested by Departments for The Home Depot Pro Institutional Contract RFP # 17-21:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2020-2021
Human Services	\$ 7,500
Parks & Recreation	\$51,000
Public Works	\$19,100
Contingency for unanticipated purchases	\$ 2,000
Covid-19	\$10,000

<b>TOTAL FOR FY 2020-2021</b>	<b>\$89,600</b>
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**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval. As the requested expenses are above City Manager purchasing authority, City Commission approval is necessary.

**Cost Benefit:**

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2020-2021 with The Home Depot Pro or The Home Depot Institutional and OMNIA Partners\U.S. Communities Contract RFP # 17-21.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution

Exhibit 2 – OMNIA Partners\U.S. Communities Contract RFP # 17-21

Exhibit 3 – Addendum #3 - OMNIA Partners\U.S. Communities Contract RFP # 17-21