



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:			1 st Reading	2 nd Reading
10/14/2020		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	Click or tap to enter a date.	Click or tap to enter a date.
File No.:				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
20-304				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:		Project Number :	
\$102,100		Various accounts allocated to various Departments		Various accounts allocated as approved and adopted through the FY 2020-2021 annual budget		
Contract/P.O. Required		RFP/RFQ/Bid Number:		Sponsor Name:		Department:
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Sourcewell – RFP Contract # 121218-WWG Facilities Maintenance, Repair and Operating Supplies W.W. Grainger, Inc.		Andrea Lues, Procurement Director		Procurement
Strategic Plan Focus Areas:						
<input type="checkbox"/> Financial		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure		<input type="checkbox"/> Development, Redevelopment and Economic Development
Implementation Timeline						
Estimated Start Date: 10/1/2020 Estimated End Date: 9/30/2021						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE SOURCEWELL CONTRACT #121218-WWG WITH W. W. GRAINGER, INC. FOR MAINTENANCE, REPAIRS AND OPERATIONS SUPPLIES, INDUSTRIAL EQUIPMENT AND TOOLS FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED TWO THOUSAND ONE HUNDRED (\$102,100.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Each fiscal year, the Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of Sourcewell, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through W.W. Grainger as described below.

Background:

The contract term for W.W. Grainger Contract/RFP # 121218 is from January 25, 2019 through January 25, 2023.

Some of the purchases made by Departments utilizing this contract include but are not limited to, electrical supplies, mechanical equipment, hand soap, pumps, incandescent light bulbs, and mats of all kinds. These items can be purchased from the store located in Pompano Beach and/or on-line.

Current Situation:

For FY 2020-2021, the following expenditures have been requested by Departments for W.W. Grainger Contract/RFP # 121218:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2020-2021
Capital Improvements	\$20,000
Parks (Various Divisions/Programs)	\$16,500
Public Works	\$53,600
Contingency for unanticipated purchases	\$ 2,000
Covid-19	\$10,000
TOTAL FOR FY 2020-2021	\$102,100

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

To obtain the best goods/services and pricing available in the market and to save time and money by purchasing from our ready-to-use, competitively solicited contracts.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY 2020-2021 with W.W. Grainger Contract RFP # 121218.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution

Exhibit 2 – Sourcewell Contract Number 121218-WWG Facilities Maintenance, Repair and Operating Supplies