



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
10/14/2020		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	Click or tap to enter a date.	Click or tap to enter a date.
File No.:			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
20-303			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
\$136,500		Various accounts balance allocated to various Departments	Various accounts allocated as approved and adopted through the FY 2020-2021 annual budget		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	OMNIA Partner Contract(U.S. Communities) RFP # R-TC-17006 Online Marketplace for the Purchase of Products and Services Amazon Services, LLC	Andrea Lues, Procurement Director	Procurement	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Financial		<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline					
Estimated Start Date: 10/1/2020 Estimated End Date: 9/30/2021					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT #R-TC-17006 FOR THE PURCHASE OF GENERAL PRODUCTS FROM AMAZON SERVICES, LLC IN AN AMOUNT

NOT TO EXCEED ONE HUNDRED THIRTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$136,500); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. As a member of the U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector, the City is able to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market. The City wishes to purchase various items through Amazon Services, LLC., as described below.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

Background:

The term of the Omnia Partners/U.S. Communities Amazon Services, LLC., contract is from January 18, 2017 through January 18, 2022. With options to renew January 18, 2022 through January 18, 2028. City staff receives an electronic log-in code to utilize the Amazon Services contracted pricing to make purchases on-line.

Terms and conditions are in accordance with Contract RFP # R-TC-17006 for purchases online only. Some of the purchases made by Departments include, but are not limited to, electrical adapters, ethernet cables, laptop batteries, audio auxiliary cables, drop cover cord protectors, fiber optic cables and heavy duty pad locks.

Special event supplies such as easter eggs, table covers, Halloween candy; pool supplies such as pump replacement pieces; training materials; chemicals; landscape maintenance supplies such as mower repair parts, blowers, hedgers; facility maintenance supplies such as light bulbs and fixture repairs; plumbing supplies; electrical supplies; programming supplies such as teen zone arts/crafts, teen zone garden rakes/shovels/seeds; office supplies; giveaways for internal green initiatives; recycling bins for offices, litter clean-up supplies like pick sticks, garbage bags, gloves, workshop supplies like compost bins.

Current Situation:

For FY 20/21 the following expenditures have been requested by Departments for Amazon Services, LLC. Contract RFP # R-TC-17006:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2020-2021
Budget and Program Monitoring	\$ 500
City Clerk	\$ 100
City Commission	\$ 400
City Manager	\$ 1,700
Development Services\Planning & Zoning Division/Building Department	\$ 1,000
Finance and Utility	\$ 2,000
Human Resources	\$ 400
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$ 5,000
Innovation Technology	\$61,500
Parks (Various Divisions/Programs)	\$31,500
Police (Various Divisions/Programs)	\$ 2,200
Public Works/CIP	\$18,200
Contingency for unanticipated purchases	\$ 2,000
Covid-19	\$10,000
TOTAL FOR FY 2020-2021	\$136,500

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution authorizing City Manager to execute all related documents to effectuate the purchases for FY2020-2021 with Amazon Services, LLC Omnia Partners/U.S. Communities Contract RFP # R-TC-17006.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance

Exhibit 2 – OMNIA Partners/U.S. Communities Contract RFP # R-TC-17006 On-Line
Marketplace for the Purchase of Goods and Services

Exhibit 3 – Contract Amazon RFP # R-TC-17006