



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:			1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
6/17/2020		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	N/A	N/A
File No.:				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
20-182				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:		Project Number :	
\$0 See Cost Benefit			Broward County Surtax		N/A	
Contract/P.O. Required		RFP/RFQ/Bid Number:		Sponsor Name:		Department:
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	RFP # FY 2018-2019-007 Community Shuttle Services		Vanessa Leroy, Director		Development Services
Strategic Plan Focus Areas:						
<input checked="" type="checkbox"/> Financial		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure		<input checked="" type="checkbox"/> Development, Redevelopment and Economic Development
Implementation Timeline						
Estimated Start Date: 6/17/2020    Estimated End Date: 6/17/2020						

### SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO REJECT ALL PROPOSALS FOR RFP # FY2018-2019-007 MINIBUS SERVICES; RESCINDING AWARD TO LIMOUSINES OF SOUTH FLORIDA INC.; AND PROVIDING AN EFFECTIVE DATE.

### STAFF SUMMARY:

#### Summary:

The attached Resolution rejects the award of contract from the Request for Proposal, RFP FY 2018-2019-007 Community Shuttle Service to Limousines of South Florida, Inc. (LSF) and authorizes the City Manager to pursue a new RFP for the operation and maintenance of the Community Shuttle Service 'minibus'.

**Background:**

On February 19, 2020, the City Commission voted to award RFP # FY2018-2019-007 for Minibus Services to Limousines of South Florida Inc. and authorized the City Manager to negotiate a contract that will be brought back for City Commission approval. Negotiations began soon thereafter; however, in March of 2020, the City declared a state of emergency due to the global pandemic of COVID-19. Events related to the pandemic drastically affected globally businesses and economies. Rapidly shifting dynamics resulted in an inability to reach an agreement to proceed with the award as solicited by the City and as proposed by the Contractor.

Therefore, staff recommends rejecting the awarded contract to RFP# FY2018-2019-007, Community Shuttle (Minibus) Service and pursue a new RFP for operation and maintenance of the minibus service, with considerations for alternative means to obtain the buses and transition into an all-electric vehicle fleet.

**Current Situation:**

Currently, this service is operated by Limousines of South Florida Inc. (LSF) through an awarded RFP agreement for Community Shuttle Services, originally executed in May 2014 with an expiration date of September 30, 2019. On June 20, 2019, the Hallandale Beach City Commission voted to extend this contract on a month-to-month basis, for a period not to exceed six months, which would end in March 2020 (Resolution 2019-046). Subsequent to that, the City Manager has executed an extension for the month of April. The City has proposed an amendment extending the existing LSF contract, to have LSF provide buses and continue the operation and maintenance services for a 180-day period or until newer vehicles can be secured for the operation of the minibus service.

The City requested to lease shuttle buses from Broward County pursuant to an option to lease in Section 3.1 of the Interlocal Agreement (ILA). That section allows the city to lease propane fueled wheelchair accessible vehicle fleet. Broward County Transit notified the City on April 24, 2020 that it has added five (5) shuttle buses for operation of the City of Hallandale Beach Community Shuttle Service to its new County bus order. These vehicles to be manufactured are expected to arrive in about 180 days.

In summary, in order to continue to provide shuttle bus service to the public without disruption the City will first, extend the existing agreement for another six (6) months, with an increase in the hourly rate to cover maintenance expenses of the proposed vehicle fleet, and second, pursue a new procurement process to operate the new vehicle fleet that will be available from BCT in about six months.

The City Commission committed to a Florida Department of Transportation grant to purchase electric vehicles and their charging equipment. Upon completion of this project within 3 years, the City would have acquired an all-electric bus (EV) fleet for the operation of the Community Shuttle service. The transition to EV fleet will also be incorporated into the new RFP for the Community Shuttle Service.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Cost Benefit:**

Rejection of the RFP contract award will warrant a new RFP for the operation and maintenance of the minibus service, which may take 4 to 6 months to complete. During this time the minibus operation and maintenance cost will be covered by the County's Transportation Surtax revenues. A re-launch of the this RFP will provide the City the opportunity to transition into EV fleet and improve air quality in the long-term.

**PROPOSED ACTION:**

Staff recommends approval of the Resolution rejecting the award of contract from RFP FY 2018-2019-007 Community Shuttle Service to Limousines of South Florida, Inc. (LSF) and authorizing the City Manager to pursue a new RFP for the operation and maintenance of the Community Shuttle Service 'minibus'.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution