



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
3/18/2020	<input checked="" type="checkbox"/> Resolution	Ordinance Reading	N/A	N/A
File No.:	<input type="checkbox"/> Ordinance	Public Hearing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20-057	<input type="checkbox"/> Other	Advertising Required	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
\$243,241	NA	Federal Funding	NA	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Jeremy Earle	City Manager's Office	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Financial	<input checked="" type="checkbox"/> Organizational Capacity	<input checked="" type="checkbox"/> Infrastructure	<input type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: 10/1/2020 Estimated End Date: 9/30/2021				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING THE MANAGER TO SUBMIT THE GRANT APPLICATIONS FOR THE 46TH YEAR CDBG PROGRAM FOR THE AFTER SCHOOL TUTORIAL PROGRAM AND PUBLIC WORKS IMPROVEMENTS IN THE NW QUADRANT FOR A TOTAL AMOUNT NOT TO EXCEED TWO HUNDRED FORTY-THREE THOUSAND TWO HUNDRED FORTY-ONE (\$243,241) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SUBMITTAL OF THE GRANT APPLICATIONS, ACCEPT GRANT AWARDS, AND EXECUTE ANY AND ALL GRANT RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks authorization to submit Community Development Block Grant (CDBG) applications for funding in fiscal year 2020/2021.

Background:

The Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development, is a program that provides communities with resources to address a wide range of community development needs.

Cities participating in the Broward County CDBG program receive an allocation based on a U.S. Department of Housing and Urban Development (HUD) funding formula. This formula takes into consideration community housing conditions, population and poverty indicators. The funding allocation is automatic and non-competitive, as long as the allocation is for HUD/CDBG-eligible activities (which may include capital, economic development, and housing and public service projects). Although the allocation is non-competitive, cities must still apply to receive funding. The City of Hallandale Beach applies for CDBG funds annually.

Current Situation:

Per the CDBG Program requirements, two public meetings must be held. Staff conducted one (1) advertised public meeting in order to receive public comments from residents about the City's proposed projects and also to gather information from the public as to projects that the community would like to see implemented. The public meeting was held on Tuesday, March 3, 2020 at 6:00 p.m. at the Hepburn Center (*Exhibit 4*). During the public meeting, residents were advised of the City's plan to continue the Afterschool Tutorial Program at the Hepburn Center; and to implement infrastructure upgrades. This meeting also alerted residents to the fact that the City Commission would be considering this agenda item at the March 18, 2020 meeting and invited them to attend and to make follow up comments. This Commission Meeting is considered the second required public meeting for the purpose of this grant.

Grant applications are recommended for the following two (2) projects (*Exhibit 2 and 3*):

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|---|-----------|
| 1. <u>Afterschool Tutorial Program</u> | \$120,000 |
| The Afterschool Tutorial Enrichment Program proposes to serve a minimum of 175 low to moderate income students, also referred to as limited clientele per HUD national objectives. The CDBG grant has allowed the City to enhance public services for the Afterschool Tutorial Program, and to serve a minimum of 175 limited clientele students. The total request is \$120,000. Matching contributions include both cash and in-kind donations, e.g., utilization of 7 classrooms, vans, classroom furniture, the value of volunteer services as well as a portion of both direct and indirect staff salaries for a total match of \$728,324. The total program value is \$848,324. | |
| <i>Program & Grant Application Lead:</i>
<i>Cora Daise, Human Services Director</i> | |
| 2. <u>Public Works Drainage Improvements</u> | \$123,241 |

Public Works Improvements in the NW Quadrant will include drainage, sidewalks, regrading and sodding of swales and other related infrastructure improvements along the intersections of NW 7th Avenue and NW 3rd Court. Other CDBG eligible areas may be added in the design process, depending on the Community's input during the public meetings. Total project cost is estimated to be \$173,241 (\$50,000 Design Maximum Budget and \$123,241 Construction Budget). Should the design fees or the bid process be lower than the estimate, the remaining balance will be available for additional drainage improvements.

Project & Grant Application Lead:
James Sylvain, Public Works Director

Grant timeline is as follows:

46 th Year Grant Application Due Date:	03/23/20
46 th Year CDBG Grant Contract Cycle:	10/01/20 – 09/30/21

The total grant request for the two projects is \$243,241. Grant funds are requested to supplement and enhance City programs and projects. The cost breakdown for each project is found in Exhibit 2 and 3. Local matching funds are not required; however, program or project costs in excess of CDBG funding will be provided by the City and other sources as follows:

Afterschool Tutorial Program:

CDBG Grant	\$120,000
Friends of the Hepburn Center-Registration Fees	87,884
Friends of the Hepburn Center-In Kind	19,084
Children Services Council of Broward County Grant	163,368
City of Hallandale Beach-Cash	343,868
City of Hallandale Beach-In Kind	<u>114,120</u>
Total Program Cost	\$848,324

Public Works Drainage Improvements

CDBG Grant	\$123,241
City of Hallandale Beach - Stormwater Drainage Fund 440	<u>50,000</u>
Total Project Cost	\$173,241

If approved, CDBG funding will become available during FY20/21 and will be appropriated in Fund 150 (Afterschool Tutorial Program) and Fund 440 (Drainage Improvements Project) respectively.

Why Action is Necessary:

Pursuant to Article V, Section 5.01, of the City of Hallandale Beach Charter, Resolutions are to be presented to and adopted by a majority of the Commission. Furthermore, per Broward County and the CDBG program guidelines, a resolution of the City Commission authorizing the grant application is required.

Cost Benefit:

The City leverages various funding sources to enhance services and projects through grant funding. The CDBG grant will offset costs in the General Fund and Stormwater Fund in the amount of \$243,241.

PROPOSED ACTION:

Staff recommends that the City Commission adopt the attached resolution authorizing the submittal of grant applications for the 46th Year (FY2020-2021) Community Development Block Grant (CDBG) Projects as described in this report; acceptance of grant awards; and the execution of any and all grant documents.

ATTACHMENT(S):

Exhibit 1 – Resolution – Forthcoming
Exhibit 2 – Draft After School Tutorial Program CDBG Application
Exhibit 3 – Draft Infrastructure Improvements CDBG Application
Exhibit 4 – Public Hearing Notice